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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** March 22, 2019  
**SUBJECT:** Agenda – Adjourned Meeting – March 26, 2019 – 8 p.m.  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

**SM 1. Proclamation Recognizing National Library Week.**

**SM 2. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Grella)

**SM 3. Junior Commissioner Joey Harrington comments.**

**SM 4. Citizens Comments.**

**CG 5. Consideration of the minutes from the Regular Meeting held March 12, 2019.**

*Recommended Action:* Move to approve the minutes.

**JB 6. Appointments to municipal boards.**

The Municipality maintains 17 boards and authorities involving 105 citizen volunteers. The Commission thanks all of these dedicated residents for their hours of service to the municipality. At this time, it is necessary to reappoint members who are eligible for another term and to appoint new members to fill vacancies caused by board member retirements or resignations.

*Recommended Action:* **Move to reappoint:**

Name	Address	Board	Term Expiring
		Board of Appeals	03-31-24
		Community Relations Board (Ward 3)	03-31-22
		Economic Development Council	03-31-23
		Economic Development Council	03-31-23
		Historic Preservation	03-31-22
		Library	03-31-22
		Library	03-31-22
		Parking Facilities	03-31-22
		Parking Facilities	03-31-22
		Parks Advisory	03-31-22
		Sports Advisory (Softball)	03-31-22
		Sports Advisory (Women’s Golf)	03-31-22

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**And to appoint:**

Name	Address	Board	Term Expiring
		Environmental Sustainability	03-31-22
		Environmental Sustainability	03-31-22
		Environmental Sustainability	03-31-20 (Unexpired)
		Equal Opportunity	03-31-20
		Equal Opportunity	03-31-21
		Equal Opportunity	03-31-22
		Equal Opportunity	03-31-23
		Equal Opportunity	03-31-24
		Historic Preservation	03-31-22
		Historic Preservation	03-31-22
		Pension	03-31-22
		Sports Advisory (At-Large)	03-31-22
		Sports Advisory (At-Large)	03-31-22
		Sports Advisory (Soccer)	03-31-22
		Traffic (Ward 3)	03-31-22
		Zoning Hearing	03-31-22
		Zoning Hearing Alternate	03-31-22

**KF 7. Consideration of bids for Mowing & Trimming Area #1 (Main Park, Bird Park and Beadling at Cedar) Alternate A (Swim Center) Alternate B (Tennis Center).**

Two bids were received on March 13<sup>th</sup> for mowing and trimming of Area #1 as follows:

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
Area 1 Base Bid	Little's Landscaping	26,350.00	27,900.00	29,450.00	83,700.00
Area 1 Base Bid	Straight Edge Construction	39,990.00	41,850.00	43,400.00	125,240.00

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
Area 1 - Alt A- Swimming Pool	Little's Landscaping	2,790.00	2,945.00	3,100.00	8,835.00
Area 1 - Alt A- Swimming Pool	Straight Edge Construction	3,224.00	3,410.00	3,565.00	10,199.00

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
Area 1- Alt B- Tennis Center	Little's Landscaping	2,945.00	3,100.00	3,255.00	9,300.00

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Area 1- Alt B- Tennis Center	Straight Edge Construction	3,224.00	3,410.00	3,565.00	10,199.00
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The contract included a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

The bid was advertised in the Post-Gazette, and packages were mailed to seven contractors. The bidder’s references were checked and are satisfactory. The 2019 Parks budget included \$30,000 for mowing of Area 1. Alternate A and B were part of the recreation budget and were appropriated at \$2,500 and \$3,000 respectively. The Director of Public Works recommendations are as follows:

*Recommended Action:* Move to award the 2019 Mowing & Trimming Area #1 contract Including Alternates A and B for a total of \$32,085 to Little’s Landscaping with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

**SS 8. Consideration of bids for Mowing and Trimming Area #2 (Williamsburg Park, Country Club Park, Highland Terrace Park, Rockwood Park, Iroquois Park, Public Works Building, Spalding Circle and areas adjacent to McNeilly Park).**

Three bids were received on March 13<sup>th</sup> for mowing and trimming of Area #2 as follows:

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
Area 2 Base Bid	Little's Landscaping	24,800.00	25,575.00	26,350.00	76,725.00
Area 2 Base Bid	Straight Edge Construction	20,460.00	21,700.00	22,940.00	65,100.00
Area 2 Base Bid	Steel City Landscaping	26,040.00	26,040.00	26,040.00	78,120.00

The contract included a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

The bid was advertised in the Post-Gazette, and packages were mailed to seven contractors. The bidder’s references were checked and are satisfactory. The 2019 budget included \$25,000 for mowing of area 2. The Director of Public Works recommendations are as follows:

*Recommended Action:* Move to award the 2016 Mowing and Trimming Area #2 contract for a total of \$20,460 to Straight Edge Contracting with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

**CG 9. Consideration of bids for Mowing and Trimming Area #3 (Traffic Islands).**

One bid was received on March 13<sup>th</sup> for mowing and trimming of Area #3 as follows:

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
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Area 3 Base Bid	Little's Landscaping	34,100.00	34,875.00	35,650.00	104,625.00
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The contract included a base year, 2016, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

The bid was advertised in the Post-Gazette, and packages were mailed to seven contractors. The bidder previously provided this service in a satisfactory manner. The 2019 budget included \$35,000 for mowing of area 3. The Director of Public Works recommendations are as follows:

*Recommended Action:* Move to award the 2019 Mowing and Trimming Area #3 contract for a total of \$34,100 to Little's Landscaping with the option for additional years at the Municipality's discretion per the terms of the contract documents.

**JB 10. Consideration of bids for Mowing and Trimming Area #4 (Athletic Fields-Dixon Field, Middle & Wildcat Perimeter, Bird Park Soccer Field, Brafferton Field).**

Two bids were received on March 13<sup>th</sup> for mowing and trimming of Area #4 as follows:

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
Area 4 Base Bid	Little's Landscaping	9,600.00	10,000.00	10,400.00	30,000.00
Area 4 Base Bid	Straight Edge Construction	12,400.00	13,640.00	14,880.00	40,920.00

The contract included a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

The bid was advertised in the Post-Gazette, and packages were mailed to seven contractors. The bidder previously provided this service in a satisfactory manner. The 2019 Budget included \$15,000 for mowing of area 4. The Director of Public Works recommendations are as follows:

*Recommended Action:* Move to award the 2019 Mowing and Trimming Area #4 contract for a total of \$9,600 to Little's Landscaping with the option for additional years at the Municipality's discretion per the terms of the contract documents.

**KF 11. Consideration of bids for Mowing, Trimming and Mulching for the Library, Public Safety Center, and Clearview Common.**

Four bids were received on March 13<sup>th</sup> for Mowing, Trimming and Mulching the Library, Public Safety Center, and Clearview Common as follows:

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
CVC, LIB, PSB Grounds Maint	Little's Landscaping	10,400.00	11,500.00	12,200.00	34,100.00

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CVC, LIB, PSB Grounds Maint	Straight Edge Construction	9,920.00	11,005.00	12,400.00	33,325.00
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The contract included a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

The bid was advertised in the Post-Gazette, and packages were mailed to seven contractors. The bidder’s references were checked and are satisfactory. The 2019 budget included \$8,000 for maintaining these areas. The Director of Public Works recommendations are as follows:

*Recommended Action:* Move to award the 2019 contract for Mowing, Trimming and Mulching the Library, Public Safety Center and Clearview Common for a total of \$9,920 to Little’s Landscaping with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

**SS 12. Consideration of bids for Flower Bed Planting and Maintenance.**

Three bids were received on March 13<sup>th</sup> for Flower Bed Planting and Maintenance as follows:

Contract	Contractor	2019 Contract Value	2020 Contract Value	2021 Contract Value	Total
Flower Bed Maintenance	Little's Landscaping	33,500.00	34,000.00	34,500.00	102,000.00
Flower Bed Maintenance	Straight Edge Construction	36,880.00	37,479.00	37,975.00	112,334.00
Flower Bed Maintenance	Vigliotti's Landscaping	39,000.00	40,950.00	43,000.00	122,950.00

The contract included a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

The bid was advertised in the Post-Gazette, and packages were mailed to seven contractors. The bidder previously provided this service in a satisfactory manner. The 2019 budget included \$36,700 for flower bed maintenance. The Director of Public Works recommendations are as follows:

*Recommended Action:* Move to award the 2019 Flower Bed Planting and Maintenance contract for a total of \$33,500.00 to Little’s Landscaping for 2019 with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

**CG 13. Consideration for the Award of the 2019 Street Maintenance Program.**

Bids were received on March 13, 2019 for the 2019 Street Maintenance Program contract. The project includes roto-milling of existing pavement and resurfacing with bituminous materials to various depths on streets throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

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Youngblood Paving, Inc.	\$ 298,322.50
El Grande Industries, Inc.	\$ 388,817.50
Mele & Mele & Sons, Inc.	\$ 391,900.00
T. A. Robinson Asphalt Paving, Inc.	\$ 449,246.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Youngblood Paving, Inc. The contractor has completed similar work in Mt. Lebanon and other communities in a satisfactory manner. The budgeted amount for this contract is \$332,000 and the Engineer's estimate for the program was \$342,900. The project is within budget and is to be funded through the transportation portion of the Operating Budget.

*Recommended Action:* Move to award the 2019 Street Maintenance Contract to Youngblood Paving, Inc., in the amount of \$298,322.50.

**JB 14. Consideration of the expenditure list for February totaling \$4,921,355.48.**

*Recommended Action:* Move to approve the expenditure list for February totaling \$4,921,355.48.

**KF 15. Departmental Reports.**

*Recommended Action:* Ask that the reports be received and filed.

**SM 16. Adjournment.**