



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, August 7, 2018 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum

Mr. Farrell called the meeting to order at 6:30 PM, and proceeded with the roll call. The meeting was attended by Jonathan Farrell, Elaine Kramer, Ron Block, Richard Heyse, and Pam Burrett.

The meeting was also attended by Commissioner Kelly Fraasch, the Director of Public Works, Rudy Sukal, and Facilities & Parks Coordinator, Phillip Avolio.

Greg Newman was absent.

II. Citizen Comments

No citizens' comments to report.

III. Approval of May 2018, Meeting Minutes

Mr. Farrell asked the group to please review the April 2018 meeting minutes.

A motion was made by Ms. Kramer and seconded by Mr. Heyse to approve the minutes as presented. The motion passed and the minutes were accepted.

IV. Parks Master Plan Review

The group reviewed the provided Parks Master Plan Executive Summary to refresh the main ideas that they would be looking for during their assessment visits over the next few months. The review was able to identify all upgrades and repairs that have been completed since the inception of the Master Plan. Items were crossed off and remaining items were discussed across each park.

V. Twin Hills Invasive Update

Mr. Avolio reviewed the selected contractor who will be performing the invasive removal at Twin Hills later in August. He also noted that the restoration seed mix has been ordered, and Habitat Solutions is finalizing the tree order.

Mr. Farrell provided literature on clearing and future volunteer efforts to post in the area.

Mr. Avolio noted that he will mark main trail heads with laminated copies to help spread the word.

VI. Park Assessment Planning

Mr. Farrell presented to the group a schedule to include site visits followed by discussion in September on Main Park, Iroquois Park, Bird Park, and Twin Hills Park. He noted that he would send out a reminder to everyone later that week.

The group agreed to visit these parks over the next month.

VII. New Business

Mr. Block inquired about the damaged magnolia shrubs at Tricentennial Park and the knockout roses at Greenhurst Bus Shelter.

Mr. Sukal noted that the Tercentennial Park is maintained by the School District.

Mr. Avolio replied that he had reviewed the area with the flower bed contractor, and will be addressing them during fall replacement plantings

VIII. Old Business

Mr. Heyse mentioned that there is an invasive tic that is starting to reach areas in PA. He noted that they cover in great numbers and can take over.

IX. Announcements:

Ms. Kramer extended her thanks to the group for the successful Arboretum tour of Bird Park and Spalding Circle.

Ms. Kramer also reminded the group to start thinking about getting a list together for her to draft thank you letters to Boy Scouts for their work in the Parks.

Mr. Block noted that another scout project was finished in Bird Park over the last weekend, bringing the count up to 3 completed project in the park this year.

X. Adjournment

A motion was made by Mr. Farrell and seconded by Mr. Block to adjourn the meeting. The motion passed and the meeting adjourned at 8:05 PM.