

**MT LEBANON PUBLIC LIBRARY  
BOARD OF TRUSTEES  
APPROVED MINUTES, MAY 15, 2018**

**Call to Order:** The meeting was called to order by Ms. Lohr at 7:00 p.m. by Ms. Lohr.

**Members Present:** Ms. Lohr, Mr. Evans, Ms. Flynn, Ms. Conover, Ms. Reynolds, Mr. Pope.

**Staff:** Ms. Vittek

**Commission Liaison:** Ms. Fraasch

**Visitors:** David McKibben

2. **Approval of Agenda:** Upon motion by Ms. Taylor and seconded by Mr. Jones. The agenda and minutes were approved unanimously.

3. **Comments from observers:** President of the Friends of Mt Lebanon Library, David McKibben, invited the Board to the Friends only event on June 9th featuring Washington Journal reporter and author of *Women of Troy Hill*.

A small edit was made to the book donation receipt.

Mr. McKibben voiced concern regarding recycle pick up at the Library. Friends needs an additional pick up or more bins.

4. **Comments from Commission Liaison to Library Board:** The municipality is working to replace styrofoam with paper. Bottled water has been eliminated from commission meetings for an eco friendly option. There will be a hearing regarding weekly recycling for residents. The Commission heard from various boards including the Environmental Sustainability Board (ESB) to help with future planning on environmental projects.

5. **President's Report:**

6. **Approval of Treasurer's Report:** Upon motion by Ms. Taylor and seconded by Mr. Jones the Treasurer's Report was approved unanimously.

7. **Director's Report:** The library is using a new program, Gimlet, that provides more accurate reference question statistics.

National Library Legislative Day in DC

The library spends a lot on e-resources (ebooks and audiobooks). The fee that Mt Lebanon Library pays to ACLA is based off of the amount that the library spends on the entire collection. Mt Lebanon's fee will increase from \$9,086.12 to \$26,094.93 in 2019.

8. **Committee Reports**

- Committee Assignments Discussion
  - Executive Committee: Chair - Ms. Lohr. Members: Ms. Conover and Mr. Jones
  - Governance: Chair - Mr. Jones. Members: Ms. Reynolds and Mr. Pope
  - Finance: Chair - Ms Taylor. Members: Ms. Lohr and Ms. Vittek
  - Promotion: Co-Chairs Ms. Flynn and Ms. Conover. Members: Mr. McKibben
    - Goals for next meeting

9. **Old Business**

- Garden Tour Update - Ad sales, donations, baskets, etc request have been sent out. \$6K ad sales so far. \$4,500 individual donations. Raffle baskets will go up in the library June 1st. Board will have a lottery ticket basket. Friends are running the plant sale. There will be three food trucks in the parking lot. Online ticket sales go on sale May 30th.

The Chris Potter Trio and Betsy's Ice Cream will be two new features for the Stardust Swing Party.

- Maker Space Project - Progress - met with an architect from the Children's Museum. Getting proposals.

10. **Advocacy Moment**

- Who did you talk to about the library this month?
  - Ms. Lohr officially joined Friends and shared on social media
  - Mr. Pope joined Friends

11. **Adjournment**: Motion to adjourn by Ms. Taylor and seconded by Mr. Jones at 8:10 p.m.

  
Corey S. Flynn, Secretary