



MT. LEBANON  
PENNSYLVANIA

**Parking Facility Advisory Board Meeting Minutes  
Thursday, October 26th 2017 - 6:00 p.m.  
Municipal Building Room C**

**I. Call to Order**

Mr. Egler called the meeting to order at 6:02 PM, and asked Mr. Sukal to call the roll.

**II. Roll Call**

The meeting was attended by board members, David Egler, Andrew Flynn, Mose McNeese, and Shawn Levine.

The meeting was also attended by Rudy Sukal, the Director of Public Works, Andrew McCreery, the Director of Finance, and Phillip Avolio, Facilities & Parks Coordinator

John Bendel and Paul DiGirolamo were absent

**III. Citizens Comments**

No Citizen Comments to Report

**IV. Approval of July, 2017 Meeting Minutes**

A motion was made by Mr. Flynn and a second by Mr. Levine to accept the minutes as presented in hard copy. The motion was passed and the minutes were accepted.

**V. Financial Statement Review:**

Mr. McCreery reported on the third quarter financials. He reviewed all worksheets in depth with the group. He noted that as always, they can reach out to him with any questions regarding any of the financials.

**VI. Parking Enforcement Software Update:**

Mr. McCreery reviewed the ongoing investigation for both metered and off-street parking. A decision is expected to be made by Dec-2017 with implementation starting January 2018

**VII. North Garage Entrance Signage:**

Mr. Avolio reviewed the current scope for the upgrades of the entrance and exit signage with the group. He noted that he has received two proposals and is waiting on a third.

The vendors are Graphics 22, Fast Signs, and Image360. All vendors are familiar with the garage and the functions they are looking for.

#### **VIII. Long-Term Planning of South Garage:**

Mr. Sukal reviewed Gateway Engineers recommendations with the group on the long-term planning of the South Garage. He noted that now would be the time to start discussions on the needs and purpose of the South Garage. He explained that Nathan Contracting would be addressing 4250 square feet of deteriorating deck coating with a Penn Dot approved epoxy that is used on highway bridge repair and other high traffic applications.

He also presented four different options for the long-term maintenance and planning of the South Garage. The group agreed to start discussing these items in future meetings

#### **IX. 2018 Meeting Dates:**

Mr. Sukal reminded the group that meeting dates would need to be established for 2018 in order to advertise them in the paper. The group decided to stay with quarterly meetings in January, April, July, and October.

#### **X. Old Business:**

No old business was reported.

#### **XI. New Business:**

No new business was reported.

#### **XII. Adjournment:**

A motion was made by Mr. Fylnn and a second by Mr. Levine to adjourn the meeting. The motion passed and the meeting was adjourned at 7:18 PM.