



MT. LEBANON  
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes  
Tuesday, October 3, 2017 - 6:30 p.m.  
Municipal Building Room C**

**I. Roll Call & Declaration of Quorum**

Ms. Kramer called the meeting to order at 6:30 PM, and proceeded with the roll call. The meeting was attended by Megan Zadecky, Pam Burrett, Elaine Kramer, Gregory Newman, and Richard Heyse.

The meeting was also attended by the Director of Public Works, Rudy Sukal, Information Technology, Sandy Marek, Facilities & Parks Coordinator, Phillip Avolio, and Commissioner Steve Silverman.

Ron Block and Jonathan Farrell were absent.

**II. Citizen Comments**

No citizens' comments to report.

**III. Approval of September 2017, Meeting Minutes**

Ms. Kramer asked the group to please review the September 2017 meeting minutes.

Commissioner Silverman asked to have Ron Block's name changed from "Blocked" to "Block", and the correct tense changed from "was" to "were", under the announcements section. He also asked to add the date ranges of September 16, 2017- November 25<sup>th</sup>, 2017 & December 26<sup>th</sup>, 2017- January 27<sup>th</sup>, 2018 to the announcement section where he had referenced the archery program.

A motion was made by Ms. Kramer and seconded by Ms. Burrett to approve the August minutes as amended. The motion passed and the amended minutes were accepted.

**IV. Arboretum Update**

Ms. Marek updated the group on the status of the Arboretum website. She noted that the site is now live on the Municipality website, and encouraged everyone to scroll through it to provide her with any edits or revisions.

A motion was made by Ms. Zadecky and a second by Ms. Burrett to submit the application for accreditation to ArbNet. The motion passed, and application process was started.

## **V. Park Assessments:**

### **Hoodridge:**

Mr. Newman noted that the common denominator that he has noticed in each park area is the lack of signage to identify each park area.

Mr. Sukal noted that the major parks are signed, but the smaller neighborhood parks are usually not signed, but are easily identified by the neighboring residents.

### **Twin Hills:**

Ms. Burrett noted all of the great improvements completed by scout projects over the past few years.

### **McNeilly:**

The group discussed the limited parking on the property, which makes this park hard to access.

Mr. Sukal noted that a gate was added to the property after illegal dumping had been taking place.

The group discussed meeting at the property as a group to review the site and brainstorm any and all ideas related to parking.

## **VI. New Business**

Mr. Heyse asked if any document exists for public right-of-ways, and where they exist throughout the community.

Mr. Sukal suggested visiting the county tax map that will show each parcel.

Ms. Burrett asked about the possibility of replacing the dead tree along Greenhurst with a larger variety tree. She noted that there are not many chances to incorporate large trees along sidewalk and other areas, that it would be nice to use this area for a 70-100'+ tree.

Mr. Sukal noted that he will be placing the fall tree order and will incorporate a larger tree for this area

## **VII. Old Business**

Mr. Avolio noted that he would look back through previous meeting minutes to remind the group on the November meeting date that they had decided on.

Mr. Sukal noted that they had finished the installation of additional LED lighting throughout Main Park. He also mentioned that Allegheny Fencing will be completing a railing along the steps that were completed leading from Austin to Cedar.

### **VIII. Announcements**

Mr. Silverman announced that the budget will be released on November 1st. He also noted that there will be several budget meetings for public comment.

### **IX. Adjournment**

A motion was made by Ms. Burrett and seconded by Ms. Kramer to adjourn the meeting. The motion passed and the meeting adjourned at 7:46 PM.