



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, September 5, 2017 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum (Introduction of new member, Gregory Newman)

Mr. Farrell called the meeting to order at 6:30 PM, and proceeded with the roll call. The meeting was attended by Jonathan Farrell, Pam Burrett, Elaine Kramer, Ron Block, and Gregory Newman.

The meeting was also attended by the Director of Public Works, Rudy Sukal, Facilities & Parks Coordinator, Phillip Avolio, and Commissioner Steve Silverman.

Richard Heyse, and Megan Zadecky were absent.

Mr. Gregory Newman was introduced to the board. Mr. Newman reviewed his background and interest in pursuing his involvement with the Parks Advisory Board.

II. Citizen Comments

No citizens' comments to report.

III. Approval of August 2017, Meeting Minutes

Mr. Farrell asked the group to please review the August 2017 meeting minutes.

Commissioner Silverman asked to have the word "yet" added to the end of the first sentence under the "Announcements" section.

A motion was made by Ms. Kramer and seconded by Ms. Burrett to approve the August minutes as amended. The motion passed and the amended minutes were accepted.

IV. Arboretum Update

Ms. Kramer and Mr. Sukal updated the group on the status of the arboretum website. Ms. Kramer asked the group to review the content of the drafted site and coordinate any suggestions or revisions through the Dropbox feature. Mr. Avolio noted that he would reach out to Sandy Marek to provide instructions for anyone having trouble using Dropbox.

Mr. Sukal informed the group that Ms. Marek would be attending the October meeting for feedback and comments.

V. Park Assessments:

Main Park:

No comments.

Rockwood Park:

Mr. Farrell noted that he viewed heavy erosion on the hill along the asphalt path.

Mr. Block noted that the back fence along the basketball court should be at full height to prevent missed shots from bouncing into the woods.

Mr. Avolio noted that he would contact fencing contractors to price out replacement of the entire fence.

The group suggested planting six to eight trees throughout the park. Mr. Sukal asked that they provide him with locations so that he can inform the forester of the locations. Mr. Farrell stated that he would provide a map of suggested planting locations to Mr. Sukal.

Mr. Block asked to have the wooden routed sign replaced, as it has become faded and decayed.

Bird Park:

Mr. Farrell noted that there is a large washout along the steps leading from the Beadling access road, from the heavy rains.

Ms. Burrett noted that there are a few trees that have fallen across the trail at the end of Youngwood, and one tree is blocking the upper trail near the shelter.

Mr. Sukal informed the group that public works crews installed a basket inlet to try to intercept some of the runoff and spring water that has been running down the curb line of Bird Park Circle.

Iroquois Park:

Mr. Block noticed a sweet gum and multiple evergreen trees that may need to be removed.

VI. New Business

Mr. Farrell suggested visiting Hoodridge, Twin Hills, and McNeilly parks for next month's discussion.

VII. Old Business

No old business was reported.

VIII. Announcements

Mr. Silverman announced that the archery program would be taking place from September 16th 2017 through November 25th 2017, and December 26th 2017 through January 27th 2018.

Mr. Sukal noted that the steps leading from Austin to Cedar were completed and the railing would be installed in the next few weeks. He also reminded the group that the CIP work at Williamsburg Park would be starting shortly.

IX. Adjournment

A motion was made by Mr. Block and seconded by Ms. Burrett to adjourn the meeting. The motion passed and the meeting adjourned at 7:50 PM.