

MT. LEBANON PUBLIC LIBRARY
BOARD OF TRUSTEES
APPROVED MINUTES, JULY 18, 2017

1. **Call to order:** The meeting was called to order by Ms. Moshier at 7:00 p.m.

Members present: Cherie Moshier, Hillary Lohr, Eve Reynolds, Marcia Taylor, Evan Jones, and Corey Flynn

Staff present: Robyn Vittek


Commission Liaison: Steve Silverman

Observers: David McKibben

2. **Approval of Agenda:** Ms. Moshier motioned to strike board retreat planning from the agenda. Motion to approve agenda by Ms. Taylor and seconded by Ms. Lohr. The agenda was approved unanimously.
3. **Comments from Observers:** David McKibben, President of Friends, would like to continue to have a representative at the meetings. The new Vice President of Friends is Susan Tracy. Eileen Jacobs is the secretary. Treasurer is Diane Gerber. Looking to expand the officers on the Friends Board of Directors.
 - The Book Cellar raised \$310 in book sales during the garden tour. They handed out 91 \$5 coupons. The plant sale reached an all-time high of \$1,200.
 - The Love Your Library campaign is coming up.
 - Volunteer hours: 1081 in June. 718 of those were in the Book Cellar.
 - The Pittsburgh Foundation Tuesday Day of Giving theme this year is "Give Big Pittsburgh." There are matching funds.
4. **Commission Liaison:** Mr. Silverman said that the Commission will pass a resolution and vote on the Arboretum at the next meeting. The Commission is looking for a specific date to hold another community wide event in relation to the Unity Rally. The Commission is going to vote on a new Library Board of Trustee.
5. **Approval of Minutes:** Upon motion by Ms. Moshier and seconded by Ms. Taylor the minutes from the June Board of Trustees meeting were approved unanimously.
6. **President's Report:** Ms. Vittek suggested an advocacy moment at each meeting to answer the question "Who did you talk to about the library this month?"
 - June Swanson has resigned from the Board after many years of excellent service.
 - The ACLA vote regarding the funding formula for e-resources was passed without our support.
 - Mt. Lebanon Library is ranked 4th or 5th just behind Greentree and Upper St. Clair. Fox Chapel gives \$65 per person toward their library.

7. **Treasurer's Report:** Upon motion made by Ms. Taylor and seconded by Mr. Jones the Treasurer's Report was approved unanimously.
8. **Director's Report:**
- There are currently six story times a week averaging 40 people at a time. The circulation desk has been extremely busy. Summer reading signups are very high. We cannot possibly accommodate more people than we are currently serving.
 - Global Beat Africa had over 150 people attend. We are looking to do something similar next year.
 - The staff are passionate, dedicated, and give 150-percent every day. We need a teen librarian to engage with the school kids.
 - Would like to change the policy regarding lost or late items. Most libraries have a \$5 cap. Mt. Lebanon's is \$10. Ms. Moshier motioned to make the change. Ms. Lohr seconded. Approved unanimously.
 - ACLA has not said anything about the RAD situation.
 - Love Your Library month is in September. Marina is working on it.
9. **Old Business:**
- Garden Party: We do not have a record of staff time or expenses. The largest expenditure is the booklet, \$1,200. The garden owners had positive feedback.
 - Committees:
 - The Fundraising Committee: 85th Anniversary is coming up
 - The Governance/nomination/board chaired by VP doesn't need to meet frequently. Since we do not have a VP at the moment we can discuss this next month
 - The executive committee will be chaired by Ms. Moshier to support Ms. Vittek.
 - We cannot change the current meeting schedule from what is published but the future meeting schedule will change to reflect the committee meetings
 - Bill Lewis Recognition: A large brick if he doesn't already have one
- 10. New Business:**
- Beer Garden Bash: Bob Hagerty is taking care of this event. They will need people to pour. E-mail Robyn if you're interested. Tickets are almost sold out.
 - Is it possible to skip a July meeting next year in favor of an August meeting. Also, a wrap up meeting for the Garden Tour.

Adjournment: Upon motion to adjourn by Ms. Taylor and seconded by Ms. Lohr, the meeting was adjourned unanimously.


Corey S. Flynn, Secretary