

**MINUTES OF THE ADJOURNED MEETING AUGUST 28, 2017
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania held an Adjourned Meeting at 8:00 P.M., on Monday, August 28, 2017, at the Municipal Building. Commission President David Brumfield called the meeting to order and led in the Pledge of Allegiance to the Flag. Assistant Manager Ian McMeans called the roll. Present were Commissioners John Bendel, Kelly Fraasch, Steve McLean, Steve Silverman, and Dave Brumfield. Also present were Police Chief Lauth, Public Works Director Sukal, Recreation Director Donnellan, and Finance Director McCreery. Also present were Phil Weis of the solicitor's office and Stacey Graf of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Assistant Manager McMeans summarized the information that was reviewed during the discussion session, including an update on the Washington Road public space improvements program, the WalkWorks program, the status of the ice rink, the Platform Tennis gas line replacement project, and the golf course bunker liner replacement project.

Assistant Manager McMeans stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on several issues and to discuss appointments to boards and authorities. He stated that the next regular Commission meeting is scheduled for Tuesday, September 12, 2017, at 8 p.m. The discussion session will also begin approximately 6:20 p.m., in Room C.

Mr. Silverman stated that the ice center renovation is almost complete, and the expected opening day is Tuesday, September 5. He also stated that from September 10-23, Target will accept old car seats for recycling and you will receive a 20% coupon for a new car seat. He also reminded the public that schools are scheduled to open on September 5.

CITIZEN COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke about unsafe driving practices.

Sarah Levinthal of 210 Woodhaven Avenue spoke about the Mt. Lebanon Library, stating that she and her children frequent the children's library and participate in the various programs offered. She stated that any time they encounter a life transition (i.e. moving, going to the dentist, a new sibling, etc.), they check out a book at the library to use as a learning tool on what to expect. She said that the library is an asset to the community.

**CONSIDERATION OF THE MINUTES
FROM THE REGULAR MEETING HELD AUGUST 8, 2017**

Mr. McLean moved and Mr. Bendel seconded to approve the minutes. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION R-12-17 TO
APPROVE THE SUBMISSION OF A PROPOSAL WITH DCED**

Ms. Fraasch said the Municipality desires to obtain funds in the amount of \$500,000 from the Department of Community and Economic Development for upgrades to the central business district, which includes sidewalk replacement, new street lighting and enhancements for pedestrians.

The submission to DCED for funds requires a resolution that authorizes the submission and that also agrees to reimburse the Commonwealth for any ineligible project expense.

Ms. Fraasch moved and Mr. Silverman seconded to adopt Resolution R-12-17 authorizing the submission of a proposal for funds from DCED. The vote was called. The motion carried unanimously.

**INTRODUCTION OF A CONDITIONAL USE REQUEST
APPROVAL FOR 302 CASTLE SHANNON BOULEVARD
FOR USE AS A MEDICAL CLINIC/MEDICAL FACILITY**

Mr. Bendel said Roots Chiropractic is requesting conditional use approval for a property located at 302 Castle Shannon Boulevard. The property is zoned C-1 Neighborhood Commercial District. Chapter XX of the Mt Lebanon Code, *Zoning*, Section 302.3.5 identifies “Medical Clinics or *Medical Facilities* operating between the hours of 6:00 am and 11:00 pm.” As a conditional use in the C-1 District.

The Planning Board recommended approval of the conditional use request on August 22, 2017.

The conditional use was introduced, and the public hearing set for September 25, 2017.

CONSIDERATION OF APPOINTMENTS TO SERVE AS JUNIOR COMMISSIONERS

Mr. Silverman said the Commission received applications from 10 highly-qualified applicants for Junior Commissioner. All of the applicants were interviewed by a committee.

Mr. Silverman moved and Ms. Fraasch seconded to make the following appointments:

- a) Katherine Izzo for fall 2017 semester.
- b) Tom Cosentino for spring 2018 semester.

The vote was called. The motion carried unanimously.

**CONSIDERATION OF APPOINTMENT TO
SERVE IN THE STUDENT INTERN PROGRAM**

Mr. Bendel said this is a pilot program that provides an opportunity for a high school student(s) who has applied to be a Junior Commissioner and as part of that application or interview process expressed an interest in learning more about how local government functions in Mt. Lebanon.

The program will include a real world look at the decision process behind the provision of local services, the budget process, the role of various boards and authorities, the role of the elected officials, how policies are developed and implemented, the importance of public outreach and effective communication and other related topics. The student intern will have the opportunity to attend public meetings each month and may attend advisory board meetings or shadow department heads.

Ian McMeans, Assistant Manager/Planner, will be the staff lead for this program. The program will run from September to November and February to April. At the conclusion of the program, the student(s) will be asked to provide a summary report detailing the experience and offering their perspective and insight on what they have learned and ways the program might be improved.

Mr. Bendel moved and Mr. McLean seconded to appointment Tom Heagy, Cassidy Higgins and Bryce McKain to the student intern program for either the fall or spring semester, which will be determined by the students' schedules. The vote was called. The motion carried unanimously.

APPOINTMENT TO THE PARKS ADVISORY BOARD

Mr. Silverman moved and Ms. Fraasch seconded to appoint Gregory Newman of Sunrise Drive to the Parks Advisory Board to fill an unexpired term ending March 31, 2019. The vote was called. The motion carried unanimously.

APPOINTMENT TO THE TRAFFIC BOARD

Mr. McLean moved and Mr. Bendel seconded to appoint Priya Amin of Vermont Avenue to the Traffic Board to fill an unexpired term ending March 31, 2019. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE REJECTION OF THE MT. LEBANON
GOLF COURSE BUNKER LINER REPLACEMENT PROJECT**

Ms. Fraasch said bids were received on August 15, 2017, for the Mt. Lebanon Golf Course Bunker Liner Replacement project. The project involves the removal of the existing sand in the bunkers and the installation of new bunker liners and sand throughout the Mt. Lebanon Golf Course.

The Municipal Engineer has verified the bids as follows:

| Contractor | Base Bid |
|---------------------------------|-----------------|
| Plavchak Construction Co., Inc. | \$87,275.00 |

The engineer's estimate and budgeted amount for this work is approximately \$67,000.

Because only one bid was received and exceeded the budgeted amount, it is recommended that the contract be rebid.

Ms. Fraasch moved and Mr. Silverman seconded to reject the Mt. Lebanon Golf Course Bunker Liner Replacement project bid of Plavchak Construction Co., Inc. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF
THE GAS LINE REPLACEMENT PROJECT**

Mr. Bendel said bids were received on August 18, 2017 for the gas line replacement at the Paddle Tennis Courts. The project includes upsizing of various lines to service larger heaters and the installation of pressure regulators due to a change in service to a medium pressure line at the Municipal Tennis Center.

The Municipal Engineer has verified the bids as follows:

| | |
|---------------------------|----------|
| Bruni Plumbing, Inc. | \$18,570 |
| John Haughey & Sons, Inc. | \$40,200 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Brunu Plumbing, Inc. The contractor has completed other plumbing projects for the Municipality in a satisfactory manner.

The Mt. Lebanon Platform Tennis Association has committed \$3,000 toward the completion of this project.

Mr. Bendel moved and Mr. McLean seconded to award the Gas Line Replacement Project Contract to Brunu Plumbing, Inc. in the amount of \$18,570. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR JULY TOTALING \$5,337,116.24**

Mr. Silverman moved and Ms. Fraasch seconded to approve the expenditure list for July totaling \$5,337,116.24. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. McLean asked that the reports be received and filed.

ADJOURNMENT

The meeting adjourned at 8:20 p.m.