

**MT. LEBANON PUBLIC LIBRARY
BOARD OF TRUSTEES
APPROVED MINUTES, JUNE 20, 2017**

1. **Call to order:** The meeting was called to order by Ms. Moshier at 7:03 p.m.

Members present: Cherie Moshier, Hillary Lohr, Maria Joseph, Eve Reynolds, Marcia Taylor, and Corey Flynn

Staff present: Robyn Vittek

Commission Liaison: Steve Silverman

Observers: Tracy Soska, Marilyn Jenkins, Elaine Kramer



2. **Approval of Agenda:** Upon motion made by Marcia Taylor and seconded by Maria Joseph. The agenda was approved unanimously.
3. **Comments from Observers:** Mr. Soska, South Region Representative, ACLA, is visiting library advisory boards to see what is going and to answer any questions.

Marilyn Jenkins, Executive Director, ACLA, updated the advisory board on the status of the two consulting firms that RAD has hired. She has yet to see a final plan. There was a question as to how the central integrated system would affect MtL Library's funding. She said that there are still many questions, the more transparency around the process the more successful the outcome. She hopes that a special meeting will be called so that questions can be answered.

Elaine Kramer, Parks Advisory Board, asked to collaborate with the Library towards accreditation as an Arboretum. Mt Lebanon Would start at level 1, which means identifying, cataloging, and mapping 25 different species of trees. The Commission will vote on proposal at the 26th Discussion session. To be considered a partner, the Library would hold an educational program at the Library once a year. Ms. Vittek has agreed to speak at the Discussion session in regards to the Library's interest in collaborating with the Parks Board in making Mt. Lebanon an Arboretum.

4. **Commission Liaison:** Mr. Silverman wished to thank Bill Lewis for his service to the Library. Mr. Lewis was not present.
5. **Approval of Minutes:** Upon motion by Ms. Moshier and seconded by Ms. Lohr the minutes from the May Board of Trustees meeting were approved unanimously.
6. **President's Report:** Ms. Mosier also wanted to thank Mr. Lewis for his energy and enthusiasm as the President of Friends of the Mt. Lebanon Library. Ms. Mosier asked Ms. Vittek if there is a brick in Mr. Lewis' name or a room that can be named in his honor. Ms. Vittek is going to look into it.
7. **Treasurer's Report:** Service levels have to be in by July 9th. The library is currently at Level 3. Commissioner Fraasch would like to see a full-time teen librarian in the future. Municipal funding does not cover all essential services. Friends heavily subsidize the Library, which is not represented in the budget. The Municipality pays for many items that are also not on the budget. Ms. Taylor would like to go over the operating fund with someone.

Upon motion made by Ms. Taylor and seconded by Ms. Lohr the Service Levels were approved to be sent to the Municipality.

8. **Approval of Treasurer's Report:** Upon motion made by Ms. Taylor and seconded by Ms. Lohr the Treasurer's Report was approved unanimously.

9. **Director's Report:**

- E-Resource Funding: The Library Advisory Council (LAC) determined that there should be a cap on spending for E-resources based on usage. LAC will take the vote to the general membership on the 29th. The general membership meeting is on June 29th, East Liberty, 7 p.m. There is an ACLA meeting before at 6 p.m.
 - SHACOG meeting: Discussed a library's role as a safe haven for the public: outfitting libraries with generators so that they can serve as an emergency center, warming center for the homeless, resources for the public, after school care for latchkey children. Discussion included the need for local funding and support as well as including libraries in municipal active shooter trainings.
 - Advocacy Action Team: Amy Steele, Director of Northland Library, need to educate board/staff/librarians about the need to advocate on a regular basis for library services. Meeting next Monday to further that agenda. Hoping to have a more organized front as far as talking to legislators, talking points, action steps to advocate more easily and understanding what you're asking for.
 - LAC adopted a policy/RAD requirement to deliver library services in a nondiscriminatory fashion. Libraries do not have to send everything out. They have authority over own space.
- Mt Lebanon Unity Coalition: Created by Dan Miller, is meeting Friday to promote the art project as a bipartisan partnership, community wide event celebrating diversity.

Medford Conversations Project – community dialog – Sharon Bruni – working towards including more of that in the library.

10. **Old Business:** Garden party/Tour Update – Need volunteers for garden tour and supplies. Discussed the four committees: Governance, Finance, Executive, and Fundraising.
11. **New Business:** Board Retreat planning – tabled for next meeting
12. **Adjournment:** Upon motion to adjourn by Ms. Lohr and seconded by Ms. Taylor, the meeting was adjourned unanimously.

Secretary, Corey S. Flynn