



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, January 3rd, 2017 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum

Mr. Farrell called the meeting to order at 6:30 PM, and proceeded with the Roll Call. The meeting was attended by Jonathan Farrell, Elaine Kramer, Megan Zadecky, Pam Burrett, Carrie Beck, Ron Block, and Richard Heyse.

The meeting was also attended by the Director of Public Works, Rudy Sukal, Facilities & Parks Coordinator, Phillip Avolio, and Commissioner Steve Silverman.

II. Citizen Comments

No citizen comments to report.

III. Approval of December, 2016 Meeting Minutes

Mr. Farrell asked the group to please review the December 2016 meeting minutes.

Ms. Kramer noted the need for correct punctuation at the end of two sections.

A motion was made by Ms. Kramer and a second by Mr. Farrell to approve the revised minutes. The motion passed, and the revised minutes were accepted.

IV. Review of Current Budget

Commissioner Silverman updated the group on the current budget. He noted that the staircase replacement from Austin to Greenhurst has been placed on hold due to an electrical repair that is needed at the Tennis Center. He also mentioned that the previously discussed Williamsburg Park project and Robb Hollow are still above the line.

V. Parks Maintenance Review

Mr. Avolio reviewed a spreadsheet with the group that captured the prior year's park assessment findings.

Mr. Block noted that he had recently found graffiti on the upper and lower kiosk at Bird Park, and asked that it be removed.

Mr. Avolio noted that he would follow through with the crew.

VI. New Business

Mr. Farrell reported that a hand full of new trees were planted in lower Bird Park over the past few weeks. He noted that he will keep an eye on the weather to see if temperatures will allow for more planting.

Mr. Farrell shared that the group had been exploring the possibility of starting an Arboretum in Mt. Lebanon.

Ms. Kramer reviewed some of the requirements of the program and the concepts behind it.

Mr. Farrell reminded the group that they will be electing a chair and vice chair for the PAB during the March meeting.

VII. Old Business

Mr. Sukal reported that two additional poles have been installed in Main Park. He noted that the fixtures will be installed shortly after the poles have a chance to set.

VIII. Announcements

Commissioner Silverman shared with the group that the Community Relations Board will be meeting with Mr. Avolio for their March Meeting.

Mr. Sukal reminded the Board that next month's meeting is a joint meeting with the ESB, and Gateway Engineers.

IX. Adjournment

A motion was made by Mr. Block and a second by Mr. Farrell to adjourn the meeting. The motion passed, and the meeting was adjourned at 7:13 PM.