

**MINUTES OF THE REGULAR MEETING NOVEMBER 7, 2016
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania, held a Regular Meeting at 8:00 P.M., on Monday, November 7, 2016, at the Municipal Building. Commission President Kelly Fraasch called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Keith McGill called the roll. Present were Commissioners John Bendel, Dave Brumfield, Steve Silverman and Kelly Fraasch. Commissioner Steve McLean was not present. Also present were Assistant Manager/Planner McMeans, Finance Director McCreery, Police Chief Lauth, Public Works Director Sukal, and Recreation Director Donnellan. Also present were Phil Weis of the solicitor's office and Stacey Graf of the engineer's office.

RECOGNIZING MRTSA FOR ITS 40TH ANNIVERSARY

Ms. Fraasch recognized MRTSA in serving the community for 40 years.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review of the proposed bond issue for public works, the shooting range, the ice rink and a pumper truck, discussed the proposed 2017 sharpshooting plan, provided an update on the neighborhood entry signs policy, heard Commission comments regarding boards and authorities, and conducted the IDA meeting.

Mr. McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on a personnel issue, board and authority appointments, and began discussion on the manager's review. He stated that the next Commission meeting is scheduled for Monday, November 28, 2016, at 8 p.m. The discussion session will begin at approximately 6:15 p.m., in Room C.

Mr. McGill also noted that a budget workshop was held on November 3, regarding the 2017 Managers Recommended Budget, and additional workshops are scheduled for Monday, November 14, and Wednesday, November 16, at 6 p.m. in Room C.

Ms. Fraasch spoke about the importance of Veterans Day. She recognized the students at Mellon Middle School, stating that each student does a tribute to a veteran. Two members of the class spoke about a veteran.

Mr. Brumfield spoke about a Veterans Day program to be held at the memorial on Morgan Drive on November 11, at 5 p.m. He noted that the Halloween Parade was held recently, which was deemed a great success. He also stated that Lebo Light Up Night is November 17, from 6-9 p.m., and Beverly Bright Night on December 1, from 7-8 p.m.

JUNIOR COMMISSIONER VARSHA VENUGOPAL COMMENTS

Varsha Venugopal was not available.

CITIZEN COMMENTS

Michalina Pendzick of 121 Longuevue Drive spoke in support of continuing the culling program, inclusive of archery and sharpshooting. She stated that the professor from Cornell who presented facts on deer said that it takes at least three years to see results.

Wesley Smith of 380 Avon Drive suggested anesthetizing the deer and moving them to another location and euthanizing them.

Kimberly Schevtchuk of 519 Lyndhurst Avenue thanked the Commission for not having a vote on the deer contract before residents had an opportunity to voice their opinion. She spoke against a sharpshooting contract. She stated that the Commission was disingenuous in its plan to manage deer.

Barbara Sollenberger of 120 Newburn Drive spoke about deer management. She stated that there is a problem with vehicles speeding in the community. She also suggested clearing areas for better site lines.

**CONSIDERATION OF THE MINUTES FROM
THE ADJOURNED MEETING HELD OCTOBER 24, 2016**

Mr. Brumfield moved and Mr. Silverman seconded to approve the minutes. The vote was called. The motion carried unanimously.

**PUBLIC HEARING ON THE 2017 MANAGER'S RECOMMENDED
BUDGET AND THE PROPOSED TAX RATE FOR THE YEAR 2017**

Mr. Silverman said the Manager's 2017 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2016. Residents may inspect the budget during normal business hours at 710 Washington Road (Municipal Building) and at the library. The Recommended Budget is also available on Mt. Lebanon's website at www.mtlebanon.org.

Tonight citizens have the opportunity to provide written and oral comments and suggestions regarding the budget and tax rate for 2017. The tax rate is proposed at 4.76 mills. The public will also have an opportunity on December 13, 2016 to comment on the Commission's proposed adjustments to the Manager's Recommended Budget.

Ms. Fraasch declared the public hearing opened.

Tom Schevtchuk of 519 Lyndhurst Avenue asked for consideration in restoring the vegetation management line item to public works parks maintenance for 2017, stating that the money has been used for herbicides to assist in eradicating invasives.

Kimberly Schevtchuk of 519 Lyndhurst Avenue wanted more money allocated for natural assets in the community. She also spoke about the funds allocated for deer management. She believed emergency services should be allocated more funding.

Barbara Sollenberger of 120 Newburn Drive asked that funding from the \$70,000 allocated for deer management be spent on an aerial survey.

David McKenna of 494 Mapleton Avenue stated that he's a senior citizen on a fixed income. He suggested a local longevity residence real estate tax credit be explored, which would assist seniors who wish to live out their retirement years in the community.

Because there were no further comments, Ms. Fraasch declared the public hearing closed.

**INTRODUCTION OF ORDINANCE (BILL NO. 7-16)
CONCERNING THE MUNICIPALITY'S 2017 BUDGET**

Mr. Bendel said the Commission held a scheduled budget work session to review the budget on Thursday, November 3. Additional budget work sessions will be held on Monday, November 14, and Wednesday, November 16. A public hearing was just held to comment on the Manager's 2017 recommended budget. A second public hearing is scheduled on December 13, regarding any Commission revisions to the manager's recommended budget. The 2017 budget ordinance is scheduled for consideration at the December 13, 2016 meeting.

Ordinance (Bill No. 7-16) was introduced.

**INTRODUCTION OF ORDINANCE (BILL NO. 8-16)
FIXING THE TAX RATE FOR THE YEAR 2017**

Mr. Brumfield said the municipality will be reaffirming its tax rate in accordance with the adopted budget. The tax rate for general purposes is currently 4.51 mills. The tax shall be fixed at the rate of 4.76 mills for the year 2017 and continue in force for each successive calendar year without annual reenactment unless the tax is subsequently changed.

Ordinance (Bill No. 8-16) was introduced.

**CONSIDERATION OF ORDINANCE (BILL NO. 6-16)
AMENDING THE 2016 BUDGET FOR REVENUE
AND EXPENDITURES NOT ANTICIPATED IN THE 2016 BUDGET**

Mr. Bendel said the following adjustments are proposed:

General Fund

Revenue:

Transfer from Storm Water Fund	\$	64,000
Reimbursements from contractors for Traffic Details		199,500
Surplus to Fund Balance		(38,900)
	\$	224,600

Expenditures:

Change order for additional 2016 curb work	\$	64,000
Increased Police Traffic Details for State Road Projects		199,500
Rockwood Park Improvements		28,120
Sleepy Hollow Traffic Calming		24,000
Audubon Ave Street Resurfacing		16,000
Pool Walkway Drainage Project		18,820
2016 Bond Refinancing Savings		(125,840)
	\$	224,600

Capital Projects Fund

Revenue:

Contribution from SHACOG for new CIRT Vehicle	\$	58,995
Contribution from Platform Tennis Association for Bid Acceptance		25,000
Surplus to Fund Balance		(28,500)
	\$	55,495

Expenditures:

CIRT Armored Vehicle	\$	58,995
Tennis Center Improvements Bid Savings		(34,000)
Platform Tennis Courts Replacement Bid Acceptance		92,500
Cochran Road ADA Ramp Contribution Reduction		(143,000)
Ice Rink Permafrost Evaluation		25,000
Public Works Master Plan Evaluation		56,000
	\$	55,495

Sewage Fund

Revenue:

Surplus to Fund Balance	\$	(94,230)
	\$	(94,230)

Expenditures:

2016 Bond Refinancing Savings	\$	(94,230)
	\$	(94,230)

Storm Water Fund

Revenue:

Use of Fund Balance	\$	64,000
	\$	64,000

Expenditures:

Transfer to General Fund for additional curb work	\$	64,000
	\$	64,000

Ordinance (Bill No. 6-16) was introduced on October 10, 2016, and the public hearing was held October 24, 2016.

Mr. Bendel moved and Mr. Silverman seconded to enact Ordinance (Bill No. 6-16). The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-21-16 THE
STANDARD RESOLUTION FOR A PLANNING MODULE
FOR THE PROPOSED SHADY GROVE APARTMENT BUILDING**

Mr. Brumfield said as a part of the land development permit process the Pennsylvania Department of Environmental Protection (PADEP) requires a Planning Module to be submitted to account for the sewage from the proposed Shady Grove Apartment Building. The standard resolution associated with the Planning Module is an update to the Municipalities “Official Sewage Facilities Plan” to include the development.

The Municipal Engineer has reviewed the document and recommends adoption of the resolution and transmitting it to the PADEP.

Mr. Brumfield moved and Mr. Silverman seconded to adopt Resolution No. R-21-16 for Plan Revision for New Land Development for the Shady Grove Apartment Building project and transmit the Planning Module to the PADEP. The vote was called. The motion carried unanimously.

CONSIDERATION TO BEGIN THE PROCESS FOR A 2017 BOND ISSUE

Mr. Silverman said the Commission proposes to begin the process to borrow up to \$9.0 million for Public Works Facility and Firing Range improvements, ice rink improvements and a new fire pumper truck. On October 11, 2016, requests for proposal for underwriting and bond counsel services were sent to various firms. The municipality sent proposals to six underwriting firms, six law firms and made the proposals available on the municipal website. Four proposals from underwriting firms and five proposals from law firms were received. After consideration of all proposals, the underwriting services of PNC Capital Markets and the bond counsel services of Dickie, McCamey & Chilcote, P.C are recommended. Both firms have shown the capacity to fulfill the needs of the municipality through the bond issuance process. In addition, they have shown the understanding of the type of debt structures that have historically been used by the municipality.

Mr. Silverman moved and Mr. Bendel seconded to authorize the Municipal Manager to retain PNC Capital Markets for underwriting services and Dickie, McCamey & Chilcote, P.C for bond counsel services in relation to the 2017 bond issue.

Mr. Bendel stated that PNC is a member (owner and customer) of the Federal Home Loan Bank of Pittsburgh, a cooperative. He is employed by FHL Bank. Therefore, he was abstaining from voting on this transaction with PNC. He also requested that this memo be filed with the minutes of tonight’s meeting.

The vote was called. The motion passed with three votes and one abstention.

**CONSIDERATION TO EXECUTE A PARTIAL TERMINATION
OF GRADING AGREEMENT WITH CHARTER HOMES AT
SUMMIT, INC., AND SEWICKLEY ELMHURST PARTNERS LLC**

Mr. Brumfield said in 2002, the Municipality entered into a grading agreement with the developers of lots currently located in the Summit Pointe Plan of Lots #2. The current developer, Charter Homes, completed the grading work to the satisfaction of the Municipal Engineer, and has asked that a partial termination agreement be approved and recorded.

Mr. Brumfield moved and Mr. Silverman seconded to authorize the execution of this agreement subject to the approval of the Manager and the Solicitor. The vote was called. The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 9 p.m.