

**MINUTES OF THE REGULAR MEETING OCTOBER 10, 2016
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held a Regular Meeting at 8:00 P.M., on Monday, October 10, 2016, at the Municipal Building. Commission President Kelly Fraasch called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Keith McGill called the roll. Present were Commissioners John Bendel, Dave Brumfield, Steve McLean, Steve Silverman and Kelly Fraasch. Also present were Assistant Manager/Planner McMeans, Finance Director McCreery, Police Chief Lauth, Public Works Director Sukal, Fire Chief Sohyda, and Recreation Director Donnellan. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including bids for the Historical Society located at 794 Washington Road, review of the 2017-21 Capital Improvement Program, the 2017 fee schedule and the fleet/equipment maintenance schedule, reviewed the public works facility and ice rink projects, discussed the Home Rule Charter Section 914 regarding tax rates, and reviewed traffic board procedures.

Mr. McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on a variety of topics. He stated that the next Commission meeting is scheduled for Monday, October 24, 2016, at 8 p.m. The discussion session will begin at approximately 6:15 p.m., in Room C. He also indicated that due to a system upgrade on Wednesday, October 12, all municipal phones will be down. For assistance during that time, please visit www.mtlebanon.org or contact staff directly through email.

Mr. Brumfield spoke about community highlights including on October 18, at 8 p.m., the author Alexander McCall Smith will be participating in a lecture at Mellon Middle School. He also stated that Mark Cuban will be visiting the high school on Tuesday, October 11. He noted that many students from the high school are 2017 Merit Scholarship finalists, including Junior Commissioner Varsha Venugopal.

JUNIOR COMMISSIONER VARSHA VENUGOPAL COMMENTS

Varsha Venugopal stated that the Human Rights Club is sponsoring an event on Thursday and Friday in the cafeteria where students can make and sign cards, which will be distributed to victims of human trafficking.

CITIZEN COMMENTS

Bill Hoon of 456 Coolidge Drive presented a drawing that a child in the community made in school for Be Kind to Animals week. He also spoke against the deer archery program.

Barbara Sollenberger of 120 Newburn Drive spoke about the contract fees for deer removal. She also spoke about the meeting where the deer expert was on the telephone, and she inquired as to why no information was provided regarding vehicle, pedestrian and bicycle accidents not involving deer.

State Rep. Dan Miller thanked the Commission and municipal staff for all of their assistance. He noted that he and State Senator Reschenthaler are involved with an event that is scheduled for October 27 that will cover veterans' issues, transition and PTSD. The event will take place in Commission Chambers. He stated that another event will be held on December 5 at the library regarding drug abuse warning signs.

**CONSIDERATION OF THE MINUTES FROM
THE ADJOURNED MEETING HELD SEPTEMBER 26, 2016**

Mr. Silverman moved and Mr. Bendel seconded to approve the minutes. The vote was called. The motion carried unanimously.

PUBLIC HEARING ON THE CAPITAL IMPROVEMENT PROGRAM (CIP)

Mr. McLean said as required by the Charter, the Capital Improvement Program (CIP) for 2017-2021 was submitted to the Commission on August 1, 2016. A public hearing is required to be held on this program prior to the issuance of the Manager's Recommended Budget.

Ms. Fraasch declared the public hearing opened.

Mr. McCreery gave an overview of the 2017-2021 Capital Improvement Program, stating it's 1.7% lower than projected expenditures for the prior five years, with a focus on infrastructure, including the public works facility, the rec center ice rink improvements, and a new pumper truck for the fire department.

Mr. McMeans stated that the planning board reviewed and recommended the CIP at its meeting in August.

Because there were no further comments, Ms. Fraasch declared the public hearing closed.

**INTRODUCTION OF ORDINANCE (BILL NO. 6-16) AMENDING THE 2016 BUDGET
FOR REVENUE AND EXPENDITURES NOT ANTICIPATED IN THE 2016 BUDGET**

Mr. Bendel said the following adjustments are proposed:

Capital Projects Fund

Revenue:

Contribution from SHACOG for new CIRT Vehicle	\$	58,995
Contribution from Platform Tennis Association for Bid Acceptance		25,000
Surplus to Fund Balance		(28,500)
	\$	55,495

Expenditures:

CIRT Armored Vehicle	\$	58,995
Tennis Center Improvements Bid Savings		(34,000)
Platform Tennis Courts Replacement Bid Acceptance		92,500
Cochran Road ADA Ramp Contribution Reduction		(143,000)
Ice Rink Permafrost Evaluation		25,000
Public Works Master Plan Evaluation		56,000
	\$	55,495

Sewage Fund

Revenue:

Surplus to Fund Balance	\$	(94,230)
	\$	(94,230)

Expenditures:

2016 Bond Refinancing Savings	\$	(94,230)
	\$	(94,230)

Storm Water Fund

Revenue:

Use of Fund Balance	\$	64,000
	\$	64,000

Expenditures:

Transfer to General Fund for additional curb work	\$	64,000
	\$	64,000

Ordinance (Bill No. 6-16) was introduced, and the public hearing was set for October 24, 2016.

**CONSIDERATION OF RESOLUTION NO. R-19-16 TO APPLY
FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
THROUGH THE SOUTH HILLS AREA COUNCIL OF GOVERNMENTS**

Mr. Brumfield said a pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for 50% funding of handicapped sidewalk construction to take place in 2017 in the amount of \$20,000.

Mt. Lebanon has successfully used this program over the past several years to address the installation of handicapped sidewalk ramps throughout the Municipality.

A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Mr. Brumfield moved and Mr. McLean seconded to adopt Resolution No. R-19-16, the standard concurring Resolution, to make application for Community Development Block Grant funds for handicapped sidewalk reconstruction in the amount of \$20,000 for the year 2017. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-20-16 TO APPLY
FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS THROUGH
THE SOUTH HILLS AREA COUNCIL OF GOVERNMENTS FOR NORTH
MEADOWCROFT BASKETBALL AND TENNIS COURT ADA IMPROVEMENTS**

Mr. Bendel said a pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for the funding of an ADA Access Project to take place in 2016 in the amount of \$114,950. Mt. Lebanon had previously bid the project, but did not proceed with its' completion in 2007. The project was reviewed again due to the availability of possible grant funding.

Mt. Lebanon has successfully used this program over the past several years to address the installation of handicapped sidewalk ramps throughout the Municipality.

A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Mr. Bendel moved and Mr. Silverman seconded to adopt Resolution No. R-20-16, the standard concurring Resolution, to make application for Community Development Block Grant funds for an ADA Access Project in the amount of \$114,950 for the year 2017. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE
HISTORY CENTER RENOVATION PROJECT**

Mr. Silverman said bids were received on October 4, 2016, for the History Center Renovation Project. The Selective Demolition, Reroofing and General Construction Project includes the roof replacement and selective demolition of interior spaces totaling approximately 5,000 S.F.

The Municipal Engineer has verified the bids as follows:

	Base Bid	Deduct Alternate 1	Alternate 2
Ramp Construction	\$185,720.00	-\$30,000.00	-\$ 3,000.00
Millenium Constructors	\$219,155.00	-\$ 3,700.00	+\$15,000.00
FMS Construction	\$268,495.00	-\$17,022.00	+\$12,496.00

Deduct Alternate 1 was to remove the interior demolition from the Contract and only fix the roof at this time. **Alternate 2** was for the extension of the completion date to March 31, 2017.

The budgeted amount for the project was \$200,000.

The low bid contractor has previous experience with this type of work having recently replaced the Municipal Center Roof and the Municipal Engineer recommends this award.

Mr. Silverman moved and Mr. Bendel seconded to award the History Center Renovation Project to Ramp Construction in the amount of \$185,720. The vote was called. The motion carried unanimously.

**CONSIDERATION TO EXECUTE AN
AGREEMENT WITH THE HISTORICAL SOCIETY**

Mr. McLean said the Historical Society and the Municipality previously entered into a Long Term Lease for 794 Washington Road. The Lease contemplates that certain improvements will be made, which improvements were the subject of the previous bid award. The Agreement clarifies and delineates how payments to the contractor will be made and how they will be accounted for under the Lease.

Mr. McLean moved and Mr. Brumfield seconded to authorize the execution of this agreement subject to the approval of the Manager and the Solicitor.

Mr. McLean noted that he hadn't seen the agreement or the amendments and asked to table the vote on this item.

Mr. McLean moved and Mr. Brumfield seconded to table the motion until the next meeting so that the Commission could review the amended agreement. The vote was called. The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.