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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: Amended October 24, 2016
SUBJECT: Agenda – Adjourned Meeting – October 24, 2016 – 8 p.m.
Call to Order – Pledge of Allegiance to the Flag – Roll Call

- KF 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President Brumfield)
- KF 2. Junior Commissioner Varsha Venugopal comments.**
- KF 3. Citizens Comments.**
- DB 4. Consideration of the [minutes](#) from the Regular Meeting held October 10, 2016. - passed**
- Recommended Action:* Move to approve the minutes.
- JB 5. Public hearing on Ordinance (Bill No. 6-16) amending the 2016 Budget for revenue and expenditures not anticipated in the 2016 Budget. – hearing held**

The following adjustments are proposed:

General Fund

Revenue:

Transfer from Storm Water Fund	\$	64,000
Reimbursements from contractors for Traffic Details		199,500
Surplus to Fund Balance		(38,900)
	\$	224,600

Expenditures:

Change order for additional 2016 curb work	\$	64,000
Increased Police Traffic Details for State Road Projects		199,500
Rockwood Park Improvements		28,120
Sleepy Hollow Traffic Calming		24,000
Audubon Ave Street Resurfacing		16,000
Pool Walkway Drainage Project		18,820
2016 Bond Refinancing Savings		(125,840)
	\$	224,600

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Capital Projects Fund

Revenue:

Contribution from SHACOG for new CIRT Vehicle	\$	58,995
Contribution from Platform Tennis Association for Bid Acceptance		25,000
Surplus to Fund Balance		(28,500)
	\$	55,495

Expenditures:

CIRT Armored Vehicle	\$	58,995
Tennis Center Improvements Bid Savings		(34,000)
Platform Tennis Courts Replacement Bid Acceptance		92,500
Cochran Road ADA Ramp Contribution Reduction		(143,000)
Ice Rink Permafrost Evaluation		25,000
Public Works Master Plan Evaluation		56,000
	\$	55,495

Sewage Fund

Revenue:

Surplus to Fund Balance	\$	(94,230)
	\$	(94,230)

Expenditures:

2016 Bond Refinancing Savings	\$	(94,230)
	\$	(94,230)

Storm Water Fund

Revenue:

Use of Fund Balance	\$	64,000
	\$	64,000

Expenditures:

Transfer to General Fund for additional curb work	\$	64,000
	\$	64,000

This ordinance was introduced October 10, 2016.

Recommended Action: Conduct the public hearing.

SM 6. Consideration to execute an Agreement with the Historical Society. - passed

The Historical Society and the Municipality previously entered into a Long Term Lease for 794 Washington Road. The Lease contemplates that certain improvements will be made, which were the subject of the bid award. The Agreement clarifies and delineates how payments to the contractor will be made and how they will be accounted for under the Lease.

Recommended Action: Move to authorize the execution of this agreement subject to the approval of the Manager and the Solicitor.

DB 7. Consideration for the award of the Mt. Lebanon Golf Course Cart Path Improvements. - passed

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Bids were received on October 18, 2016 for the Mt. Lebanon Golf Course Cart Path Improvements. This project includes the extension of existing and installation of new bituminous golf cart paths at various locations throughout the Mt. Lebanon Golf Course. Work shall include but not be limited to: erosion and sedimentation controls, grading, excavation, subbase installation, paving and restoration.

The Municipal Engineer has verified the bid as follows:

	El Grande Industries, Inc.	Michael Facchiano Contracting, Inc.
Total – Base Bid 1	\$6,877.50	\$20,444.00
Total – Base Bid 2	\$3,467.60	\$11,206.50
Total – Base Bid 3	\$5,562.10	\$11,550.00
Total – Base Bid 4	\$6,127.50	\$20,443.75
Total – Base Bid 5a1	\$13,032.00	\$36,700.00
Total – Base Bid 5a2	\$4,765.50	\$20,038.00
Total – Base Bid 5b	\$24,088.60	\$75,076.00
Total – Base Bid 6	\$2,107.60	\$11,531.00
Total – Base Bid 7	\$3,058.10	\$11,221.00
Total – Base Bid 8a	\$7,289.70	\$19,937.00
Total – Base Bid 8b	\$10,563.50	\$35,175.00
Total – Base Bid 9a	\$3,812.40	\$11,664.00
Total – Base Bid 9b	\$3,912.70	\$19,842.00
Total Of All Base Bids	\$94,664.80	\$304,828.25

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to El Grande Industries, Inc. The contractor has completed similar work in the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$48,500. The project is within budget and is to be funded through the through the Capital Improvements Fund.

Recommended Action: Move to award Base Bids No. 1, 4, 5B, 6, 9A and 9B of the Mt. Lebanon Golf Course Cart Path Improvements to El Grande Industries, Inc., in the amount of \$46,926.30.

JB 8. Appointment to the Community Relations Board to fill an unexpired term. - passed

Recommended Action: Move to appoint Matthew Foreman of 315 Dixon to fill an unexpired term ending March 31, 2018.

SS 9. Consideration of the expenditure list for September totaling \$2,505,102.96. - passed

Recommended Action: Move to approve the expenditure list for September totaling \$2,505,102.96.

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SM 10. **Departmental reports.** - *filed*

Recommended Action: Ask that the reports be received and filed.

KF 11. **Adjournment.**