



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, September 6th, 2016 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum

Mr. Farrell called the meeting to order at 6:32 PM, and proceeded with the Roll Call. The meeting was attended by Jonathan Farrell, Ron Block, Richard Heyse, Elaine Kramer, Carrie Beck, and Megan Zadecky.

The meeting was also attended by the Director of Public Works, Rudy Sukal, Facilities & Parks Coordinator, Phillip Avolio, and Commissioner Silverman

Pam Burrett was absent.

II. Citizen Comments

No citizen comments to report.

III. Approval of August, 2016 Meeting Minutes

Mr. Farrell asked the group to please review the August 2016 meeting minutes.

A motion was made by Ms. Kramer and a second by Mr. Block to approve the minutes. The motion passed, and the minutes were accepted.

IV. Year Cycle / Structure of Meetings

Ms. Kramer reviewed the concept that was discussed at the previous meeting.

Mr. Silverman suggested working backwards from the time the budget is due, which would provide more time to discuss and gather pricing.

Mr. Sukal suggested that the board have their projects defined by May and have them ranked by the June meeting. He noted that he would be able to determine if the project would fall into a capital or operational request.

Mr. Silverman suggested the January meeting be focused on the budget summary to provide the big picture, and discuss any items or constraints that may impact current projects

Ms. Zadecky requested that this schedule be placed into writing to review at the next meeting.

Mr. Avolio noted that he will include that document in the next meeting packet.

V. High Visibility Flower Beds

The group reviewed the beds that they had assigned each themselves. Mr. Sukal noted that the contractor will be replacing over 100 perennials in late September when it cools down.

Mr. Block asked the group for their thoughts on removing the bed at Cedar and Beadling. He noted that it is not very visible and is having a hard time competing for sun and nutrients. He suggested possibly planting additional trees.

Mr. Block commented that the roses have been a great addition. He suggested cutting them 18" to the ground in late winter.

Ms. Kramer noted that there is a volunteer tree coming up through the bed at Morgan Drive that needs removed before it grows too large.

VI. New Business

Mr. Block asked if the large area next to the tennis court is scheduled for any maintenance.

Mr. Sukal replied that that area is heavily used, and is scheduled for aeration and seeding later this month. He also noted that the athletic fields are aerated and seeded every year, as well as some of the large park areas that the equipment can get in.

Mr. Block updated the group on completed, and in-progress scout projects.

Mr. Farrell asked if Mr. Sukal could add one tree for each park that could be planted when he orders his fall street trees.

VII. Old Business

Mr. Block inquired about the remainder of the Eichenlaub PO.

Mr. Sukal replied that he just received a few invoices from them, and will have to check to see what funds are remaining.

Ms. Kramer asked if there had been any interest in the streambank grant.

Mr. Sukal noted that he thought that the grant was more geared towards farming and large properties. He stated the properties along streambanks in Mt. Lebanon are so small, that this may not even be possible.

VIII. Announcements

No announcements were made

IX. Adjournment

A motion was made by Mr. Block and a second by Ms. Beck to adjourn the meeting. The motion passed, and the meeting was adjourned at 7:45 PM.