



MT. LEBANON
PENNSYLVANIA

**Parking Facility Advisory Board Meeting Minutes
Thursday, May 26th 2016 - 6:00 p.m.
Municipal Building Room C**

I. Call to Order

Mr. Egler called the meeting to order at 6:08 PM, and asked Mr. Sukal to call the roll.

II. Roll Call

The meeting was attended by board members David Egler, Paul DiGirolamo, Andrew Flynn, and Mose McNeese

The meeting was also attended by Rudy Sukal, the Director of Public Works, Mark Quealy, Parking Enforcement, and Phillip Avolio, Facilities & Parks Coordinator

Cynthia Wolfe was absent.

III. Citizens Comments

No Citizen Comments to Report

IV. Approval of April, 2016 Meeting Minutes

A motion was made by Mr. Flynn and a second by Mr. DiGirolamo to accept the minutes as submitted. The motion was passed and the minutes were accepted.

V. Financial Review

Mr. Egler asked the group for their comments or questions regarding to Financial Statement. He commented that the numbers show that they are heading in a positive direction

VI. PRCS Update:

Mr. Sukal reported that all of the equipment has been installed, and the earlier problems have been slowing down the more patrons use the equipment.

Mr. Quealy noted that Mr. McCreery and himself have been working through some punch list items and programming with HUB.

Mr. Egler asked if any employees were needed to come on-site to resolve issues

Mr. Sukal replied that PW Crews were called in several times to resolve issues with the gates that required physical action to the equipment itself, but that the call outs are becoming less frequent

Mr. McNeese asked how long the usual response time is for a call out.

Mr. Quealy replied that Don Hasley or himself usually respond within 10-15 minutes. He also noted that they are starting to find out HUB's response time for certain issues.

VII. Old Business

Mr. Sukal reported that on May 18th, contractors met to attend the mandatory pre-bid walk throughs. Bids are due June 1st at 11:00 AM. He also noted that the LRT work will have to be completed later, as the closure in Beachview would raise the cost of the project. Waiting until October will help to avoid these higher costs.

VIII. New Business

Mr. Quealy reported that there will be a Washington Road Stakeholder meeting concerning validation and meter parking rates and times. The goal is to see if the current procedures are working for them, or if they have suggestions on what could help them out.

Mr. Flynn reported that he attended the Economic Development Board Meeting, and reviewed the Street Line data with them.

Mr. Sukal reported to the group that he will be entering CIP items soon, and would like to know if the Board has any new items to be included.

Mr. DiGirolamo mentioned the Beverly Road Parking Study.

The group also would like to see some allocation for updated entry signage

IX. Adjournment

A motion was made by Mr. DiGirolamo and a second by Mr. McNeese to adjourn the meeting, the motion was passed and the meeting was adjourned at 6:42 PM.