

## Minutes

### **Mt Lebanon Historic Preservation Board**

Monday, May 16, 2016, 5 p.m., Mt Lebanon Municipal Building

**Attendance:** Joel Cluskey, chair; Michelle Zmijanac, vice chair; Ben Wetmore, Yvette Yescas, Jonathan Hill, Susan Morgans, staff liaison.

**Absent:** Anna Siefken, Jim Martin

**CALL TO ORDER** Chair Joel Cluskey called the meeting to order at 5:05 p.m.

**CITIZENS COMMENTS** There was no citizen comment.

**CONSIDERATION OF MINUTES** The April minutes were approved unanimously.

### **LIAISON REPORTS**

**Historical Society** Joel Cluskey said that the bids for the new history center are scheduled to go out on May 17.

**Staff Liaison** Susan Morgans reported that:

- The historic house market designed has been trademarked.
- Lebanon Hills is proposing an entry sign for the subdivision and the manager would like the historic preservation board to hear from the group about its plans and perhaps make a recommendation to the Commission about a policy that could apply to any subdivision that might want an entry sign.
- The municipality has had a conference call with Allegheny County, the owner and the potential developer of the former DePaul Institute, where several historic properties in terrible condition are scheduled to be demolished with the help of a grant. Some mitigation is required. Susan, Joel Cluskey and Ian McMeans will tour the property with a group and discuss mitigation possibilities.

## **SUBCOMMITTEE REPORTS**

**Report to Commission** Joel Cluskey said the presentation to the Commission about the board's recent and overall accomplishments went well, and he was pleased that the new assistant manager, Ian McMeans, was there to hear it. He recommends that this report continue to be an annual event.

**Historic district identification/PHMC markers** Jonathan Hill will keep up on this issue and advise the board as appropriate.

## **NEW/OTHER BUSINESS**

**Mission Statement** The board is in agreement that the text of the current mission statement is fine.

**PHMC grants** Joel Cluskey will ask Bill Callahan to come to a future meeting to discuss what sorts of projects that board might be able to get funded next year by a PHMC grant. Perhaps a grant could be obtained for design of historic district signage or for revision of the voluntary Virginia Manor design guidelines that would make them more useful for the entire community.

**NEXT MEETING:** The next meeting is Monday, June 20 at 5 p.m. in the municipal building. Joel Cluskey will be away, and Michelle Zmijanac will chair the meeting. The board will not meet in July, but will meet on Monday, August 15.

**ADJOURNMENT** The meeting adjourned at 6:55.