



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, May 3rd, 2016 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum

Mr. Farrell called the meeting to order and proceeded with the Roll Call. The meeting was attended by Richard Heyse, Pam Burrett, Jonathan Farrell, Elaine Kramer, and Megan Zadecky

The meeting was also attended by Commissioner Silverman, the Director of Public Works, Rudy Sukal, and the Facilities & Parks Coordinator, Phillip Avolio.

Carrie Beck and Ron Block were absent.

II. Citizen Comments

Bruce Parry spoke to the group regarding Williamsburg Park. He shared his support in the suggested improvements to the fencing and surfacing. Mr. Perry noted that he is one of many supporters and he intends to keep up on this issue, and appreciates the support of the Board on the recommendation of Williamsburg Park improvements.

III. Approval of April, 2016 Meeting Minutes

Mr. Farrell asked the group to please review the March 2016 meeting minutes

Commissioner Silverman noted that under numeral 7, “meetings” should be changed to “meeting’s”.

Mr. Farrell asked for the correct spelling of his first name.

A motion was made by Ms. Kramer and a second by Ms. Burrett, to approve the minutes as revised. The motion passed, and the revised minutes were accepted.

IV. Park Review: Robb Hollow / Rockwood

Mr. Farrell asked the group for their feedback on the two parks that were designated for site visits.

Robb Hollow

Mr. Heyse spoke about 2 sections of trails that are very dangerous and would be great Eagle Scout projects. He also mentioned that some people view Bird Park and Robb Hollow as connected parks, but there lacks a designated crosswalk section to connect the two.

Commissioner Silverman noted that there is a crosswalk at Beadling & Cedar, but that the Traffic Board might be better suited to discuss that issue.

Ms. Kramer mentioned that it may be a nice feature to add a bench at the top of the switch back section. She described the area and suggested that this may be a good place to sit and take a rest after walking the switchback trails.

Rockwood Park

Mr. Farrell asked for updates on the Rockwood Capital Improvement Project.

Mr. Silverman reported that the project is currently out for bid.

Mr. Farrell asked if the lighting issues were included in the bid package.

Mr. Sukal reported that the electrical portion is not included in this project.

Ms. Zadecky mentioned that the grill near the pavilion was in bad shape and should be considered for removal or replacement, and that the structure next to the swings looked outdated and possibly un-safe. She also mentioned that the basketball court fencing was rusted in spots, but overall the park appears to be in great shape.

Mr. Silverman noted that Public Works will address the grill and look into if the vines in the trees are on Municipal Property.

Mr. Farrell told the group that the next parks for review in June, will be McNeily, Main Park, and Meadowcroft.

V. Eagle Scout Projects

Robby Downcourt updated the group on his project in Twin Hills Park. He described the erosion at the second footbridge that he would be addressing, along with several other spots of trail work where he would be installing steps. He reported that he would like to have the work completed by mid-late June.

Mr. Sukal reminded him to have Ron Block pass along any project materials needed to him.

VI. Recommended Project Prioritization Review & SAB Projects

Mr. Farrell asked the group to review the provided Prioritization Table for next month's meeting. He noted that he had taken notes during the previous meetings, and had been listing all of the potential projects that everyone spoke about.

Commissioner Silverman noted that it would be a good idea to set up a large project list, and a smaller one for the Commission to view.

VII. Williamsburg Park Survey Review

Mr. Farrell reviewed the Williamsburg Park Survey with the group.

Commissioner Silverman noted that the Commission would like to hear back from the Parks Board as to their recommendations based on the Public Survey results.

A motion was made by Ms. Kramer and a second by Ms. Burrett to endorse the re-surfacing of the basketball and tennis courts and fencing replacement at Williamsburg Park

VIII. New Business

No new business was reported

IX. Old Business

No old business was reported

X. Announcements

No announcements were made

XI. Adjournment

A motion was made by Mr. Farrell and a second by Ms. Zadecky to adjourn the meeting. The motion passed, and the meeting was adjourned.