



MT. LEBANON
PENNSYLVANIA

**Parking Facility Advisory Board Meeting Minutes
Thursday, April 28th 2016 - 6:00 p.m.
Municipal Building Room C**

I. Call to Order

Mr. Egler called the meeting to order at 6:02 PM, and asked Mr. Sukal to call the roll.

II. Roll Call

The meeting was attended by board members David Egler, Paul DiGirolamo, and Andrew Flynn

The meeting was also attended by Rudy Sukal, the Director of Public Works, Mark Quealy, Parking Enforcement, Andrew McCreery, the Director of Finance, and Phillip Avolio, Facilities & Parks Coordinator

Mose McNeese and Cynthia Wolfe were absent.

III. Citizens Comments

No Citizen Comments to Report

IV. Approval of February, 2016 Meeting Minutes

A motion was made by Mr. DiGirolamo and a second by Mr. Flynn to accept the minutes as submitted. The motion was passed and the minutes were accepted.

V. 1st Quarter Financial Review

Mr. McCreery reviewed the 1st Quarter Financials with the group. He introduced the Open Gov. software with the group, explaining that it will be available to the public at some point. He pointed out that snow call-outs were limited this winter, causing a slight drop in expenditures. He states that over the past three months' revenue has not been negatively impacted by the permitting system and transition.

Mr. Egler asks for the reason for negative utility expenses at the North Garage

Mr. McCreery reports that this number reflects the tenant space

Mr. Quealy reports that American Water has made a few adjustments to the meters and they seem to be correcting themselves.

VI. PRCS Update:

Mr. Quealy reported that all of the hardware has been installed at the South Garage. He pointed out that currently temporary signage is being used until we can be certain what type of signage and wording is needed. He also reported that there have been a few problems with Permit Holders inserting their permit into the entrance gate, which jams the entire machine up.

VII. Garage Repairs:

Mr. Sukal updated the group on the next phase of the Garage Repairs. He told the group that they will be opening bids on June 1st with a tentative start date of early July. He majority of the work will be cleaning, caulking, retail roof, small masonry repairs, alternates for painting will be included as well. The LRT will also be another step of the project that will be bid as an alternate. The Port Authority suggested starting in the fall due to closures around Beach View on the Line. Some Alternate Items may be taken on by Public Works employees as well.

VIII. Old Business

Mr. McCreery reported on the Street Line program. He reviewed the key statistics that he will also be presenting to the board. The findings reflected one year of the program.

IX. New Business

Mr. Sukal spoke to the group about the interest Commissioner Bendel has in performing a parking study of the Beverly Commercial District. The group agreed that it would be better to wait until the new restaurant has been open for a while, to capture a more accurate flow of traffic and parking.

X. Adjournment

A motion was made by Mr. DiGirolamo and a second by Mr. Flynn to adjourn the meeting, the motion was passed and the meeting was adjourned at 7:23PM.