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**TO:** Mt. Lebanon Commission

**FROM:** Keith A. McGill, Municipal Manager

**DATE:** April 22, 2016

**SUBJECT:** Agenda – Adjourned Meeting – April 25, 2016 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

**KF 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Brumfield)

**KF 2. Junior Commissioner Christian Vietmeier comments.**

**KF 3. Citizens Comments.**

**JB 4. Consideration of the minutes from the Regular Meeting held April 12, 2016. - passed**

*Recommended Action:* Move to approve the minutes.

**DB 5. Introduction and consideration of Ordinance (Bill No. 3-16) concerning a lease for an apartment located at 1000 Pine Avenue. - passed**

This is the Municipality’s standard lease for the clubhouse apartment at the golf course. The rent is \$750 each month.

*Recommended Action:* DB 1. Introduce Ordinance (Bill No. 3-16).  
DB 2. Move to enact Ordinance (Bill No. 3-16) by Special Procedure (roll call vote – four affirmative votes required for passage).

**SM 6. Consideration of Resolution No. R-11-16 for a sidewalk assessment program for municipal sidewalks. - passed**

This resolution is for the replacement of deteriorated sidewalks on the following streets: Forestview Drive, Mt. Lebanon Boulevard, Oakwood Drive, Oregon Trail, Piper Drive, Rock Haven Lane, Rocklynn Place, Skylark Circle, Sprucewood Drive, St. Clair Drive and Willow Health Drive. This Resolution orders the replacement of deteriorated sidewalk by property owners or the municipality will cause the work to be done and bill the owners.

*Recommended Action:* Move to adopt Resolution No. R-11-16.

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**SS 7. Consideration of a conditional use request by Unitarian Universalist Church of South Hills for the partial demolition and expansion of an existing Place of Worship on Washington Road. - passed**

The property is known as 1240 Washington Road and is zoned R-1 Single-family Residential District. Chapter XX of the Mt. Lebanon Code, Zoning, Section 202.3.3 identifies Places of Worship as a conditional use in this district.

The Mt. Lebanon Planning Board voted to recommend approval of the conditional use request at its regularly scheduled meeting on February 23, 2016.

The Conditional Use request was introduced at the Commission meeting on March 8, 2016, and a public hearing was held March 28, 2016.

*Recommended Action:* Move to approve the conditional use request.

**JB 8. Consideration of final approval for the Unitarian Universalist Church of South Hills Land Development Plan. - passed**

At its regularly scheduled meeting on Tuesday, February 23, 2016 the Mt. Lebanon Planning Board voted in favor of a motion to recommend final approval for the Unitarian Universalist Church of South Hills land development.

All engineering comments have been satisfied or included in the plan.

*Recommended Action:* Move to grant final approval for the Unitarian Universalist Church of South Hills land development plan, conditioned on the execution and approval of the required development agreement.

**DB 9. Consideration to a Traffic Board recommendation for Sleepy Hollow Road. - passed**

In June of 2015, Gateway developed and documented numerous potential traffic calming alternatives to the residents of Sleepy Hollow Road. The alternatives were discussed with the residents and a preferred alternative was identified.

The recommended measures are a combination of several traffic calming measures as shown on Exhibit 1.

Potential benefits based on historical data and studies of these types of traffic calming measures include reductions in speed of 3-7 miles per hour and possible reduction of traffic volume of up to 18%.

*Recommended Action:* Move to approve the installation of the traffic calming measures on Sleepy Hollow Road in the locations recommended by the Municipal Traffic Engineer.

**JB 10. Consideration to a Traffic Board recommendation for North Meadowcroft Avenue. - passed**

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In June of 2015, Gateway developed and documented numerous potential traffic calming alternatives to the residents of North Meadowcroft Avenue. The Traffic Board recommended that two speed humps be installed on North Meadowcroft Avenue between Kenforest Drive and Twin Hills Drive.

Potential benefits based on historical data and studies of speed humps include reductions in speeds up to eight miles an hour and reductions of traffic volumes of up to 18%. The municipality previously purchased temporary speed humps that would be installed.

*Recommended Action:* Move to approve the installation of temporary speed humps on North Meadowcroft Drive for a four- to six-month trial period in the location recommended by the Municipal Traffic Engineer.

SM 11. **Consideration for the adjustment to Financial Security posted for Mt. Lebanon High School Project.** - *passed*

The Mt. Lebanon School District is requesting to reduce the financial security posted for improvements installed for the development of the Mt. Lebanon High School Project by letter dated April 15, 2016. The request includes a reduction in the amount of the security posted to reflect the actual work completed. The request has been reviewed and verified by the Municipal Engineer, and he is recommending approval of the reduction of financial security posted from \$3,674,148.10 to \$1,655,000 or \$2,019,148.10.

*Recommended Action:* Move to decrease the financial security posted for improvements for the Mt. Lebanon High School Project from \$3,674,148.10 to \$1,655,000 or \$2,019,148.10.

SS 12. **Consideration to approve a change order for the 2016 Concrete Curb Replacement Program.** - *passed*

On March 28, 2016, the Commission approved the award of a contract to G. Pasquale and Sons Construction in the amount of \$45,630 to replace damaged sections of concrete curbs along streets that will be resurfaced later in the year.

At the discussion session on April 25, 2016, the Public Works Director provided an overview on the need to replace damaged curbs prior to paving and an explanation for the increase needed to complete the required work associated with the curb replacement program. Funding for the original quantities as well as the additional work is provided through the Storm Water Fund.

The change order amount is \$64,000.

*Recommended Action:* Move to approve the change order for the 2016 Concrete Curb Replacement Program in the amount of \$64,000.

DB 13. **Consideration for the Award of the Platform Paddle Tennis Courts Replacement Project – Site Preparation Contract.** - *passed*

Bids were received on March 30, 2016 for the Platform Paddle Tennis Courts Replacement Project – Site Preparation Contract. The project includes all demolition, site preparation, foundations, installation of utilities and restoration necessary for a new platform tennis court to

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be constructed. Alternate bids were received for additional concrete sidewalk and a segmental retaining wall at the Municipal Tennis Center.

The Municipal Engineer has verified the bids as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Add Alternate No 1</b>	<b>Add Alternate No 2</b>
Emmocon Corporation	\$138,980.00	\$16,160.00	\$1,500.00
Next Construction, Inc.	\$163,500.00	\$22,000.00	\$2,500.00
Plavchak Construction	\$165,870.00	\$21,240.00	\$800.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Emmocon Corporation.

The total project cost exceeds the estimated budget amount but sufficient funds are available to award the contract.

*Recommended Action:* Move to award the Platform Paddle Tennis Courts Replacement Project – Site Preparation Contract to Emmocon Corporation for the Base Bid and Add Alternate No 2 in the total amount of \$140,480.

**JB 14. Consideration for the Award of the Platform Paddle Tennis Courts Replacement Project – Site Replacement Contract. - passed**

Bids were received on March 30, 2016 for the Platform Paddle Tennis Courts Replacement Project – Site Replacement Contract. The project includes but are not limited to, items associated with the supply and installation of two platform paddle tennis courts; wooden stairs, landings and railings; and court lighting. Add alternate bids were received for an elevated aluminum walkway between the courts; ball retention netting; LED lighting; and a main stairwell with handrail at the Municipal Tennis Center.

The Municipal Engineer has verified the bids as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Add Alternate No 1</b>	<b>Add Alternate No 2</b>	<b>Add Alternate No 3</b>	<b>Add Alternate No 4</b>	<b>Deduct Alternate No 1</b>
Total Platform Tennis, LLC	\$135,800.00	\$0.00	\$1,500.00	\$12,000.00	\$1,900.00	\$2,031.25
Reily Green Mountain Platform Tennis	\$166,658.00	\$13,305.00	\$3,240.00	\$8,040.00	\$3,797.00	\$6,170.00

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The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Total Platform Tennis, LLC. The contractor specializes in new and replacement of platform tennis courts.

The total project cost exceeds the estimated budget amount but sufficient funds are available to award the contract.

Recommended Action: Move to award the Platform Paddle Tennis Courts Replacement Project – Site Replacement Contract to Total Platform Tennis, LLC for the Base Bid, Add Alternate No. 1, Add Alternate No 3, Add Alternate No. 4 and Deduct Alternate No. 1 in the amount of \$147,668.75.

**SM 15. Consideration of the expenditure list for March totaling \$3,929,025.84. - passed**

Recommended Action: Move to approve the expenditure list for March totaling \$3,929,025.84.

**SS 16. Departmental reports. - filed**

Recommended Action: Ask that the reports be received and filed.

**KF 17. Adjournment.**