

Mt. Lebanon Sports Advisory Board

Meeting Minutes

February 4, 2016 - 8:00 p.m.

Municipal Building Room C

1. Call to Order and Roll Call

Walt Henry called the meeting to order and David Donnellan called the roll. The meeting was attended by Board members Brian Auer, Chris Curran, Chip Dalesandro, Scott Foor, Dave Franklin, Stacey Franklin, Chris Heck, Walt Henry and Jim Menegazzi. The meeting was also attended by Commissioner Dave Brumfield and Recreation Director David Donnellan.

Dale Cable, Don Gavett, Dave Klasnick and Joy Pajak were absent.

2. Citizen Comments

There were no citizen comments.

3. Approval of the January 7, 2016 Meeting Minutes

The minutes were approved as submitted.

4. Williamsburg Park Improvements Survey

Mr. Donnellan stated that a draft of the survey was distributed in advance, and that he had feedback from the Parks Advisory Board (PAB) from that board's February 2 meeting.

Mr. Dalesandro moved and Mr. Curran seconded to approve the survey. The vote was called. The motion carried unanimously.

Mr. Donnellan said the PAB decided it was important to indicate (in the 'Welcome' section of the survey) that the survey is not a promise or guarantee of improvements, but is instead more of a fact-finding mission to gather the opinions and preferences of the residents who live closest to the park.

The PAB also expressed the need for the survey to include a rating scale for each improvement proposed. In the draft version, the resident chooses a simple 'yes' or 'no' option which doesn't indicate their level of interest in each improvement. Mr. Donnellan said the questions included a comment box to allow for clarification of response.

Mr. Donnellan said the survey is being sent to residents who live closest to the park, and he would work with the GIS department to determine the specific addresses. This would ensure a manageable number of responses. He said only one survey would be accepted from each household.

Mr. Brumfield said the survey will help the Commission to determine how to prioritize the improvement funds. Mrs. Franklin asked what the anticipated rate of surveys returned would be. Mr. Donnellan said he believes there would be a high rate of return from residents who use the park.

Mr. Donnellan clarified that adding lines for pickleball and deck hockey was not intended to exclude basketball or tennis.

Mr. Menegazzi requested that a question be added to indicate how often the respondent used the park.

Mr. Curran asked if the survey would be issued by the PAB, or jointly with the Sports Advisory Board (SAB). Mr. Donnellan said that the survey is a joint effort of the both boards with the municipal staff.

When the PAB meets in March, Mr. Donnellan will submit a revised version of the survey based on the two boards' feedback. The SAB members will not meet in March and agreed to defer the final approval of the survey to the PAB, unless any major changes were made.

5. Update on 2016 Improvement Projects

Mr. Donnellan provided an update on projects that were approved in 2016 as follows:

Tennis Center Sidewalk and Electrical Panel Replacement Project: Mr. Donnellan and Mr. Henry met with engineers on January 29. Work on a survey and specifications is underway. The project is expected to begin in the spring of 2016.

Platform Tennis Court Replacement Project: Mr. Donnellan and Mr. Gavett met with the engineers to review the specs for replacement of courts 1 and 2. The project is also expected to begin in the spring of 2016.

The Ice Rink Lobby Flooring Replacement Project: The specifications are currently being written and Mr. Donnellan said the project will take place in the summer of 2016.

Ice Rink Beam Painting: The pre-construction meeting was held on Wednesday, February 3. The project will start on Monday, February 8 and will take 2 to 3 weeks to complete.

Ice Rink Permafrost replacement - studio rink: On February 11 and 12, ground-penetrating radar will be conducted at the rink to gauge the depth of the frost in order to indicate where the defrost system failed. Also, the radar will calculate how much frozen material needs to be excavated if a new floor is installed. Mr. Donnellan added that it isn't feasible to wait for the ice to melt naturally.

6. Sports Related Improvement Projects for 2017

Prior to the meeting, Mr. Donnellan distributed an update of the project list for the board's consideration. He removed what was funded, added a few new projects, and assigned an estimated cost to each project. Mr. Donnellan asked the board to discuss and determine an initial prioritization for the projects. He said he hopes to have the final prioritization completed by April of 2016, in order to submit it for inclusion in the Capital Improvement Program in June. He welcomed additions and deletions from the board.

After some discussion, the board agreed unanimously on the following prioritization of the 2017 Sports Related Improvement Projects:

Sports Related Projects - February 4, 2016			
Rank	Project	Estimated Cost	Comments
1	Mt. Lebanon Park Basketball Court Improvements	\$ 40,000.00	Replace benches, backboards and resurface courts.
2	Brafferton Field/Park Improvements	\$ 290,000.00	Scaled down plan. Convert infield, improve drainage and improvements to conform to budget.
3	Light Additional Field	\$ 485,000.00	Cost to light Wildcat Field with metal halide Musco lighting system. Replaces 2 poles at Middle.
4	Ice Rink Flooring	\$ 132,000.00	Skate flooring in back hallway, around rinks and office.
5	Rec Center Light Pole Replacement	\$ 134,720.00	
6	Platform Tennis Court Expansion	144,000	Add an additional court and warming hut.
7	Golf Course Pavilion	\$ 70,000.00	
8	Golf Course Gang Mower	\$ 28,000.00	
9	Recreation Center Feasibility Study	\$30,000-\$40,000	Preliminary study for a multi-use athletic facility.
10			
11			
Sports Related Projects - February 4, 2016			
Rank	Project	Estimated Cost	Comments
1	Replace lobby benches and tables in the ice rink.	\$ 27,500.00	16 benches. 6-10 tables.
2			
3			
4			
This list will be finalized at the April 7 meeting.			

Mrs. Franklin discussed the need to install steps leading from the Wildcat Field parking lot on Cedar Boulevard to the sidewalk on Cedar Boulevard.

7. Seymour Proposal

Mr. Donnellan said a revised proposal was submitted, and was summarized in Mr. Seymour's memorandum which was distributed to the board. To recap, Mr. Donnellan announced that the SAB previously voted to approve the original Seymour Proposal that seeks to rename Wildcat Field in Clint Seymour's name. Since that vote, the Commission approved the 'Naming Criteria for Municipal Facilities' policy which necessitated some adjustments to the Seymour Proposal. The policy requires a petition with at least 200 signatures, which recently had been submitted to Mr. Donnellan. If the board votes to support the proposal a

second time, there would need to be a written recommendation that states why this proposal meets the criteria in the current policy.

Mr. Brumfield clarified that the proposal did not need to meet all four of the naming criteria. He suggested that this was a memorial contribution.

Mr. Brumfield asked if the scoreboard proposed would serve other sports. Mr. Dalesandro said that the Middle Field scoreboard could be used for that purpose.

Mr. Franklin spoke about the history and accomplishments of the Seymour family. He added that the Seymour's proposal to rename the field is accompanied by a \$50,000-\$60,000 contribution from the 'Play Ball Fund'.

Mr. Curran moved and Mrs. Franklin seconded to approve the second Seymour Proposal to rename Wildcat Field, Clint Seymour Field. The vote was called. The motion carried unanimously.

Mr. Franklin volunteered to write the recommendation from the board, stating why the proposal meets the criteria in the naming rights policy. He will submit the recommendation to Mr. Donnellan.

8. New Business

There was no new business.

9. Announcements

There were no announcements.

10. Adjournment

The meeting adjourned at 9:06 p.m.

2016 Meeting Schedule:

Jan. 7, Feb. 4, April 7, June 2, Sept. 1, Oct. 6, Nov. 3. All meetings at 8:00 p.m.