



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, March 1st, 2016 - 7:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum

Mr. Farrell called the meeting to order and proceeded with the Roll Call. The meeting was attended by Richard Heyse, Pam Burrett, Ron Block, Johnathan Farrell, Elaine Kramer, and Carrie Beck

The meeting was also attended by Commissioner Silverman, the Director of Public Works, Rudy Sukal, and the Facilities & Parks Coordinator, Phillip Avolio.

Megan Zadecky was absent.

II. Citizen Comments

No Citizen Comments to Report

III. Approval of February 2nd, 2016 Meeting Minutes

Mr. Farrell asked the group to please review the February 2016 meeting minutes

Mr. Silverman asked for “saddle” to be changed to “straddle” referring to the rebound wall at Sunset Hills Park. He also noted the phrase “may of the Master Plan items” should be “many of the Master Plan items”, and that “commissioner” should be capitalized to “Commissioner”.

A motion was made by Ms. Kramer and a second by Mr. Farrell to approve the corrected minutes. The motion passed, and the minutes were accepted with the changes.

IV. Park Assessments: Iroquois / Church Place / Hoodridge

Mr. Farrell asked the group for their feedback on the three parks that were designated for site visits.

Iroquois

Mr. Sukal gave an overview of the improvements that have been completed in Iroquois over the past few years.

Ms. Burrett thanked Mr. Sukal for his efforts, as she explained how far the Park had progressed in terms of improvements

Ms. Kramer shared that the Galleria property was littered with beer bottles and trash.

Mr. Heyse added that the base of an old Lamp Post was still present on the Galleria property, and inquired about any code enforcement that may require the Galleria to install a new post.

Mr. Silverman suggested starting with Joe Berkley in Code Enforcement to look into the possibility of having the owner clean up the area and possibly installing a new fixture

Mr. Heyse reported that he found some substantial erosion about 50 feet away from the steps. He reported that a low spot in the road may be allowing cars to splash the storm run off over the hill, cutting a channel down the hillside. He also reported that the culvert at the base of the hill is eroding away the stream bank, and the neighboring property owner appears to be dumping concrete block to protect further erosion to the bank.

Mr. Sukal replied that he will contact Penndot about the area, as they will be paving that section of Gilkeson this summer.

Mr. Heyse suggested the possibility of the knot weed removal as a potential Scout Project. He suggested placing a sign indicating where the water that feeds that stream comes from as well.

Ms. Burrett stated that she would not like to see a sign that stated that the stream was one thing or another.

Mr. Sukal agreed, stating that the stream is fed from many up-stream inlets, paved surfaces, and commercial areas. It would not be in the Municipality's best interest to post a sign saying that the water is safe or not.

Mr. Heyse noted that there is also a large Spruce Tree in the middle of the park that looks like it is struggling, and may need to be removed soon.

Mr. Block noticed that there was a lack of young trees in the park, and some new plantings would be helpful.

Church Place

Mr. Farrell noted that a few sections of the split-rail fencing are starting to lean, and may need reset in the future.

Mr. Heyse stated that one of the neighbors he talked to asked about the possibility of getting four trees for the park. He noticed that after the two remaining Ash Trees die, there will be little shade left in the park.

Ms. Kramer noted that the tree above the Trellis could use pruned back, as its branches are rubbing against the structure, and may cause problems in the future. She also noticed some erosion starting in a few places.

Hoodridge

Mr. Sukal suggested thinking about this area as an opportunity to slow storm water or even create a rain garden as an MS4 effort to help the downstream waterway.

Mr. Farrell noted that he found a culvert that was deteriorating downstream from Marshall that may need attention

V. Williamsburg Survey Finalization

Mr. Farrell asked the group to review the revised survey that Mr. Donnellan

Ms. Kramer noted that question one should be stated "Overall, how satisfied are you with the Parks and Amenities?"

Mr. Avolio reported that he will share the changes with Mr. Donnellan.

A motion was made by Mr. Farrell and a second by Ms. Burrett, to accept the survey with the suggested revisions. The motion passed and the revised survey was accepted.

VI. New Business

Mr. Heyse inquired about the process of flower bed planting.

Mr. Sukal replied that there is information listed on the website for volunteers to sign up for beds throughout the municipality. He mentioned that there are 30 beds that are contractually maintained, and around 17 additional annual beds that are planted through the scope of the contract.

VII. Old Business

Mr. Silverman noted that he has reviewed the letters and thought they were great. He asked the group to review them as well, and get them back to him for signatures

Ms. Kramer said that she had a few more letters to finish, and she would get them to him for signatures. She also told the group to update her with any volunteers she may be missing.

VIII. Announcements

Mr. Silverman reported that the funding for North Meadowcroft Park had been denied by the State for ADA upgrades

He also announced that the entire Parks Advisory Board has been Invited to Volunteer Appreciation Dinner, on Monday, April 4th starting at 6:00pm at the Public Safety Building. All planning to attend should RSVP to Mr. Avolio.

Mr. Silverman reminded the Board that nominations are due for the Community Service Award by March 11th. The selected candidate will be announced at the Volunteer Appreciation Dinner on April 4th.

IX. Adjournment

A motion was made by Mr. Heyse and a second by Mr. Block to adjourn the meeting. The motion passed, and the meeting was adjourned.