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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: February 5, 2016
SUBJECT: Agenda – Regular Meeting – February 9, 2016 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- KF 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Commission President Fraasch)
 - Manager’s announcements
 - Community highlights (Commission Vice President Brumfield)

- KF 2. Junior Commissioner Christian Vietmeier comments.**

- KF 3. Citizens Comments.**

- DB 4. Consideration of the minutes from the Adjourned Meeting held January 25, 2016.**

Recommended Action: Move to approve the minutes.

- JB 5. Introduction of Ordinance ([Bill No. 2-16](#)) amending the Code regarding pedestrians.**

The Ordinance would amend the current regulations by identifying when a pedestrian may cross at all locations in the municipality where official traffic-control signals or pedestrian-controlled signals are established, and establishing penalties for violation of such regulations.

Recommended Action: Introduce Ordinance (Bill No. 2-16).

- SM 6. Consideration of Resolution [No. R-4-16](#) authorizing the execution and delivery of an equipment lease/purchase agreement with Wes Banco for a new Wheel Loader.**

This equipment is being obtained through the Commonwealth’s Cooperative Purchasing Program (COSTARS). The equipment is a 2016 Caterpillar 938M Wheel Loader truck. The lease term is for five years. At the end of the full lease term, the Municipality shall have free and clear title to the equipment. The price of the new wheel loader less the trade of a 2004 Caterpillar 386 Wheel Loader valued at \$37,000 is \$216,037.

Recommended Action: Move to adopt Resolution No. R-4-16, authorizing the proper municipal officials to execute the lease/purchase agreement and related documents, subject to review and approval by the Manager and solicitor.

- SS 7. Consideration to award a professional services contract to Diversified Municipal Services.**

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Diversified Municipal Services, Inc., has proposed to represent the Municipality in defending and appealing assessed values, including compiling sales data on the subject and comparable properties. With the 2016 appeals program, Diversified will prepare and analyze assessment to sale ratios for all transactions that have occurred in Mt. Lebanon in the past. Diversified will charge a flat fee of \$175 for each appeal attended.

Recommended Action: Move to authorize the proper municipal officials to execute an agreement with Diversified Municipal Services.

DB 8. Consideration to purchase one ready-to-use snow plow truck from Woltz and Wind Ford through the Pennsylvania Costars Purchasing Program.

This truck will replace one of the older 17,950 pound gross vehicle weight trucks that will be sold at public auction this fall. The new 2016 snow plow truck includes a Ford F-550, with four wheel drive, 6.7L Ford turbo diesel engine, 6 speed automatic transmission, snow plow preparation package, 8'6" J&J aluminum dump body with options, central hydraulic system, Hi-Way 304 stainless steel tailgate auger-spinner spreader, Western 9' Pro-Plus plow, and trailer tow package, at a total cost of \$98,540. This price reflects a savings of \$9,360 under the manufacturer's retail price of \$107,930 or an 8.7% reduction. Funding for this vehicle has been appropriated in the 2016 municipal budget.

Recommended Action: Move to purchase one ready-to-use four-wheel drive snow plow truck from Woltz and Wind Ford through the Pennsylvania Costars Purchasing Program at a total cost of \$98,540.

JB 9. Consideration to purchase one leaf loader to replace a unit that has reached the end of its useful life.

Commission approval is requested to purchase one trailer-mounted leaf loader from A&H Equipment of Bridgeville at a total cost of \$43,900. Funding is included in the 2016 operating budget. A & H Equipment participates in the Pennsylvania Costars Purchasing program and is offering a 4.9% discount.

Recommended Action: Move to purchase one trailer-mounted leaf loader through the Costars Purchasing Program from A&H Equipment for \$43,900.

KF 10. Adjournment.