

To comment on these agenda items or share your opinion on any municipal topic, e-mail commission@mtlebanon.org.

TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: January 22, 2015
SUBJECT: Agenda – Adjourned Meeting – January 25, 2016 – 8 p.m.
Call to Order – Pledge of Allegiance to the Flag – Roll Call

KF 1. Commission/Manager’s announcements:

- Summary of discussion session topics (Commission President Fraasch)
- Manager’s announcements
- Community highlights (Commission Vice President Brumfield)

KF 2. Chief Lauth to recognize newly-promoted Corporals Smakosz, Chops and O’Brien.

KF 3. Chief Lauth to issue the Life Saver Award to Officer Rutowski (two times) and Officer Hyslop.

KF 4. Firefighter of the Year.

The Firefighter of the Year Award is awarded annually to a volunteer firefighter who has demonstrated outstanding service to the Mt. Lebanon Fire Department and Mt. Lebanon residents with regard to fire prevention, fire protection, and/or suppression while upholding the core values and goals of the Mt. Lebanon Fire Department. This year’s firefighter of the year was nominated by his peers for his commitment to the Mt. Lebanon Fire Department, having attended the most calls off-duty for the second consecutive year. He serves as a role model in a “quiet way with a positive attitude”, participates in the fire and life safety education program in the schools, and rarely misses a training opportunity. The 2015 Firefighter of the Year Award for Outstanding Service to the Mt. Lebanon Fire Department is awarded to Fire Fighter Bill Dougherty.

KF 5. Fire Officer of the Year.

The Fire Officer of the Year is awarded annually to the career fire officer who has demonstrated outstanding service to the Mt. Lebanon Fire Department and Mt. Lebanon Residents with regard to fire prevention, fire protection, and/or fire suppression while upholding the core values and goals of the Mt. Lebanon Fire Department. This year’s Fire Officer of the Year was nominated by his peers for the extra time and effort he puts into the department and its people. As a 33-year member of the department, serving as both a volunteer and career firefighter, he continues to respond to the highest number of off-duty calls of all the career personnel, serves in a leadership role on SHACOG Technical Rescue Team, and is a member of the Pennsylvania Urban Search and Rescue Strike Team. He is also involved in the community, supporting the Mt. Lebanon Relay for Life and St. Clair Hospital’s Adopt-a-Highway Program. The 2015 Fire Officer of the Year award for Outstanding Service to the Mt. Lebanon Fire Department is awarded to Deputy Chief Rodger Ricciuti.

To comment on these agenda items or share your opinion on any municipal topic, e-mail commission@mtlebanon.org.

KF 6. **Junior Commissioner Christian Vietmeier comments.**

KF 7. **Citizens Comments.**

SS 8. **Consideration of the [minutes](#) from the Regular Meeting held January 12, 2016.** - passed

Recommended Action: Move to approve the minutes.

DB 9. **Public hearing and consideration of Ordinance ([Bill No. 1-16](#)) amending the Mt. Lebanon Code to include newly enacted ordinances or amendments to existing ordinances enacted since January 26, 2015.** - passed

Mt. Lebanon's ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances have been enacted previously by the Commission, but this action will codify the documents.

Recommended Action: KF 1. Conduct the public hearing.
DB 2. Move to enact Ordinance (Bill No. 1-16).

SM 10. **Consideration of Resolution No. [R-1-16](#) authorizing a Traffic Signal Maintenance Agreement with the PA Department of Transportation.** - passed

The Pennsylvania Department of Transportation (PennDOT) has requested the Municipality prepare and sign a Resolution and enter into an Agreement to maintain certain traffic signals that will be upgraded as part of the upcoming Cochran Road resurfacing project.

The following signals are included in this agreement:

- Cochran Road at Lebanon Avenue
- Cochran Road at Cedar Boulevard
- Cochran Road at Altoona Place
- Cochran Road at Bower Hill Road
- Cochran Road at Beverly Road

The Municipality currently maintains all of these signals.

Recommended Action: Move to adopt Resolution No. R-1-16 and enter into a Traffic Signal Maintenance Agreement with PennDOT for the five identified traffic signals as part of the Cochran Road resurfacing project.

JB 11. **Consideration of Resolution No. [R-2-16](#) transferring all assets of the Other Post-Employment Benefits Trust Fund from ICMA-RC to US Bank.** - passed

On December 8, 2015, the Mt. Lebanon Commission authorized a professional services contract with US Bank to act as custodian for the Municipality's Other Post-Employment Benefits Trust

To comment on these agenda items or share your opinion on any municipal topic, e-mail commission@mtlebanon.org.

Fund. Assets of the fund are currently held with ICMA-RC. ICMA-RC requires a resolution to be passed to formally acknowledge the transfer of the assets to another provider.

Recommended Action: Move to adopt Resolution No. R-2-16.

SS 12. Consideration of Resolution No. R-3-16 to participate in Live Well Allegheny. - passed

The Municipality is committed to the well-being of its residents and seeks to support this goal through a coordinated effort. Live Well Allegheny is such an opportunity. Live Well Allegheny is a program of the Allegheny County Health Department. Living well is a broad concept that incorporates physical health, mental wellness, personal and community safety, prevention and preparedness, physical activity, nutrition, fitness, managing chronic disease, improving, improving well-being and so much more. The Municipality demonstrates its commitment to these objectives via support for the Uptown Mt. Lebanon Farmers' Market, encouragement of community volunteers in activities, the Tour de Mt. Lebanon, countless recreational opportunities, trail development and numerous other healthy initiatives.

Recommended Action: Move to adopt Resolution No. R-3-16.

DB 13. Consideration for the award of the Backwater Valve Maintenance Contract. - passed

One bid was received on January 30, 2015 for the backwater valve maintenance contract. This contract is used to maintain the sanitary sewer backwater valves at various addresses in the Municipality.

The project includes a provision for renewal for a second, third, and fourth year at the Municipality's discretion.

The Municipal Engineer has verified the bid as follows:

<u>Contractor Name</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Total</u>
Mongiovi & Son Excavating, Inc.	\$14,500	\$15,100	\$15,100	\$15,700	\$60,400

The low bidder has completed this contract for the Municipality for the past several years in a satisfactory manner. The Municipal Engineer has reviewed the bid prices and recommends award to the low bidder.

The project is to be funded through the EPA 308 Sewer Work Capital Project Account.

Recommended Action: Move to award the 2016 Backwater Maintenance Valve Contract to Mongiovi & Son Excavating, Inc., in the amount of \$15,100 with the option for additional years at the Municipality's discretion per the terms of the contract documents.

SM 14. Consideration for the award of the Chemical Root Treatment Program. - passed

Bids were taken on January 12, 2016 for the chemical root treatment project.

To comment on these agenda items or share your opinion on any municipal topic, e-mail commission@mtlebanon.org.

This project includes the chemical root treatment of approximately 50,000 LF of sanitary sewers throughout the Municipality. The contract included a base year, 2016, with three optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

One bid was received and verified as follows:

	Duke’s Root Control, Inc.
2016 Project	\$ 72,250
1 st Renewal – 2017	2% increase
2 nd Renewal – 2018	4% increase on the 2016 price
3 rd Renewal – 2019	6% increase on the 2016 price

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. Duke’s Root Control, Inc., has provided its qualifications and references. After review of the project, the Engineer recommends the base bid be awarded. The Engineer’s estimate for this project was \$72,500.

Recommended Action: Move to award the Base Bid for the Chemical Root Treatment Program to Duke’s Root Control, Inc., in the amount of \$72,250.

JB 15. Consideration for the award of the 2016 Street Rejuvenator Program. - passed

Bids were received on January 11, 2016 for the street rejuvenator program.

This project includes the application of approximately 20,000 SY of Reclamite pavement rejuvenator throughout the municipality. Reclamite is a cost-effective way to extend the life of the asphalt pavement and has been used successfully by the municipality for over 20 years.

The original contract included a base year, 2016, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon’s sole discretion, until 2019 to maintain continuity.

The Municipal Engineer verified the bid in 2016 as follows:

	Pavement Technology, Inc.
2016 Project	\$ 16,600
1 st Renewal – 2017	3% increase
2 nd Renewal – 2018	4% increase on the 2016 price
3 rd Renewal – 2019	5% increase on the 2016 price

To comment on these agenda items or share your opinion on any municipal topic, e-mail commission@mtlebanon.org.

In accordance with the provisions of the contract, the low bidder was selected based upon the total amount and also, Pavement Technology, Inc., has completed this contract since 2008. The Municipal Engineer, based upon past performance of the contractor, recommends award of the contract to Pavement Technology, Inc. The budgeted amount for the project was \$16,600.

Recommended Action: Move to award the 2016 Street Rejuvenator Program to Pavement Technology, Inc., in the amount of \$16,600 for the Base Bid.

SS 16. Appointment to the Community Relations Board to fill an unexpired term. - *passed*

Recommended Action: Move to appoint Kiersten Lane of 241 Jonquil Place, Pittsburgh, PA 15228 to fill an unexpired term ending March 31, 2017.

DB 17. Consideration of the expenditure list for December totaling \$6,258,866.01. - *passed*

Recommended Action: Move to approve the expenditure list for December totaling \$6,258,866.01.

SM 18. Departmental reports. - *filed*

Recommended Action: Ask that the reports be received and filed.

KF 19. Adjournment.