

**MINUTES OF THE REGULAR MEETING NOVEMBER 10, 2015
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held a Regular Meeting at 8:00 P.M., on Tuesday, November 10, 2015, at the Municipal Building. President John Bendel called the meeting to order and led in the Pledge of Allegiance to the Flag. Interim Manager Keith McGill called the roll. Present were Commissioners Dave Brumfield, Kelly Fraasch, Steve Silverman, and John Bendel. Commissioner Coleen Vuono was not present. Also present were Chief of Police Lauth, Fire Chief Sohyda, Public Works Director Sukal, Finance Director McCreery, Inspections Officer Berkley, and Public Information Officer Morgans. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Mr. Bendel summarized the information that was reviewed during the discussion session including the consent order and agreement, a sewer project on Longuevue, Woodhaven and Forest Glen, a change order for work at the north garage, the parks advisory board's recommendation related to the Capital Improvement Program, the repurchase option for Zamagias property, and property maintenance regarding inspections and enforcement.

Mr. McGill stated that prior to the meeting, the Commission met in executive session to discuss a matters pertaining to a lawsuit, appointments to boards and authorities, and other legal issues with the solicitor. The next meeting is scheduled for Monday, November 23, 2015, at 8 p.m. He noted that the budget hearing was being held tonight. He also stated there was a budget workshop held last week, and there are two remaining budget workshops scheduled to be held in Room C on Thursday, November 12, and Wednesday, November 18, at 5:30 p.m., with a second public hearing on the recommended budget scheduled for Tuesday, December 8. He also stated that the Mt. Lebanon Teen Center will hold a meeting on Monday, November 16, at 7 p.m., in Mellon Middle School's cafeteria to consider the possibility of continuing the teen center.

Ms. Fraasch spoke about the importance of Veterans Day. She also spoke about a Veterans Day program to be held at the memorial on Morgan Drive on November 11, at 6 p.m. She also recognized the students at Mellon Middle School, stating that each student does a tribute to a veteran. Three members of the class spoke about a veteran.

JUNIOR COMMISSIONER NANCY LU COMMENTS

Ms. Lu spoke about the various activities of the students, including a food drive for Thanksgiving, as well as athletic events and achievements. She also spoke about a student named Daya who has become a recording star.

CITIZEN COMMENTS

Jan Seybold of 262 ½ Academy Avenue stated that she was awoken by the sound of a gunshot on October 30, but she didn't call the police. She said that she did call the police when she saw two people dressed in camouflage on another day. She also said that she has seen other people dressed in camouflage throughout the community.

Elaine Gillen of 735 Vallevista Avenue congratulated Mr. Bendel and Ms. Fraasch on their re-election. She also spoke about block parties and rodents. She also stated that she noticed a moving truck in front of Ms. Vuono's house, and she questioned whether Commissioner Vuono still resided in Ward 3. Mr. Brumfield confirmed that Ms. Vuono still resides in Ward 3.

Mr. Sukal spoke about the rodent control program that the municipality had in the past. He explained that the inspection's department now takes care of rodent complaints, with the inspector looking at the property for food sources. If it is a situation that warrants further action, the property owner is notified to contact an exterminator.

Maureen Barrett of 226 McCully Street spoke about hunters that may not be vetted.

Barbara Sollenberger of 120 Newburn Drive spoke about hunters that may be in the area. She also spoke about deer management.

**CONSIDERATION OF THE MINUTES FROM
THE ADJOURNED MEETING HELD OCTOBER 26, 2015**

Ms. Fraasch moved and Mr. Brumfield seconded to approve the minutes. The vote was called. The motion carried unanimously.

**PUBLIC HEARING ON THE 2016 MANAGER'S RECOMMENDED
BUDGET AND THE PROPOSED TAX RATE FOR THE YEAR 2016**

Mr. Brumfield said the Manager's 2016 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2015. Residents may inspect the budget during normal business hours at 710 Washington Road (Municipal Building) and at the library. The Recommended Budget is also available on Mt. Lebanon's website at www.mtlebanon.org.

Tonight citizens have the opportunity to provide written and oral comments and suggestions regarding the budget and tax rate for 2016. The tax rate is proposed to remain at 4.51 mills. The public will also have an opportunity on December 8, 2015 to comment on the Commission's proposed adjustments to the Manager's Recommended Budget.

Mr. Bendel declared the public hearing opened.

Elaine Gillen of 835 Vallevista Avenue spoke in support of Rockland Park updates. She asked about funding for rodents. She also inquired about funding for deer management. Mr. McCreery explained the three levels of funding for deer management. He also indicated that there wasn't a specific line item in the budget for rodent control. Ms. Gillen also asked that the rodent control program be contracted out to an exterminator.

Barbara Sollenberger of 120 Newburn Drive spoke in support of funding for rodent control. She also inquired about funding for deer management.

Tom Schevtchuk of 519 Lyndhurst Avenue spoke in support of funding for vegetative management, stating that combatting invasives is a continual effort. He also spoke in support of funding for Robb Hollow.

Jan Seybold of 262 ½ Academy Avenue spoke in support of funding for a rodent control program.

Because there were no further comments, Mr. Bendel declared the public hearing closed.

**INTRODUCTION OF ORDINANCE (BILL NO. 14-15)
CONCERNING THE MUNICIPALITY'S 2016 BUDGET**

Mr. Silverman said the Commission held a scheduled budget work session to review the budget on Thursday, November 5. Additional budget work sessions will be held on Thursday, November 12, and Wednesday, November 18. A public hearing was just held to comment on the Manager's 2016 recommended budget. A second public hearing is scheduled on December 8, regarding any Commission revisions to the manager's recommended budget. The 2016 budget ordinance is scheduled for consideration at the December 8, 2015 meeting.

Ordinance (Bill No. 14-15) was introduced.

**INTRODUCTION OF ORDINANCE (BILL NO. 15-15)
FIXING THE TAX RATE FOR THE YEAR 2016**

Ms. Fraasch said the municipality will be reaffirming its tax rate in accordance with the adopted budget. The tax rate for general purposes is currently 4.51 mills. The tax rate shall continue in force for each successive calendar year without annual reenactment unless the tax is subsequently changed.

Ordinance (Bill No. 15-15) was introduced.

**CONSIDERATION OF A POLICY TO ESTABLISH
NAMING CRITERIA FOR MUNICIPAL FACILITIES**

Mr. Brumfield said the purpose of this policy is to establish a systematic and consistent approach for the official naming or renaming of municipal facilities. The policy provides direction on how to apply for approval to name or rename parks, facilities and facility amenities.

There are three main types of naming situations this policy intends to address:

- The opening or reopening of municipal facilities, and facility amenities;
- Providing recognition of financial contributions;
- Honoring individuals or organizations for significant contributions.

Mr. Brumfield moved and Ms. Fraasch seconded to adopt the Naming Criteria policy for Municipal Facilities. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE OPTIONS FOR THE
FOREST GLEN STORM SEWER IMPROVEMENT PROJECT**

Mr. Silverman said bids were taken for a storm sewer project on June 2, 2015 to address flooding issues for multiple properties located on Forest Glen Drive and Woodhaven Drive. The project will involve the installation of a parallel storm sewer around 19 Forest Glen and upsizing of the storm sewer through 21 Forest Glen. It will also include the installation of inlets and piping along Woodhaven Drive to capture and control runoff.

Five bids were received for this project. However, the bid from Liokareas Construction Company was withdrawn after the opening due to an error.

The Municipal Engineer has verified the remaining bids as follows:

	Base Bid	Add Alternate No. 1 (Replace 72" RCP with 72" CMP)	Add Alternate No. 2 (New Sewer from 151 Woodhaven to 201 Woodhaven)	Add Alternate No. 3 (New Sewer from 250 Woodhaven to 201 Woodhaven)	Total Base Bid & Add Alternate No. 3
Niando Construction	\$442,850	\$14,000	\$265,475	\$299,025	\$741,875
A Merante Contracting	\$550,290	\$16,800	\$237,775	\$279,980	\$830,270
R & B Contracting and Excavation	\$849,275	\$17,325	\$198,450	\$229,000	\$1,078,275
Independent Enterprises	\$937,600	\$31,500	\$249,550	\$266,500	\$1,204,100

The Municipal Engineer recommends awarding the Base Bid and Add Alternate No. 3 to Niando Construction. Niando Construction has completed numerous projects from the Municipality including multiple road reconstruction projects, capital storm sewer projects and many years of sanitary sewer projects.

The project will be funded for by the 2014 bond issue, which has \$657,000 remaining in it currently. The remaining \$84,875 will be funded by the capital storm sewer budget funded by the stormwater fee and the capital sanitary sewer fund.

Mr. Silverman moved and Ms. Vuono seconded to award the Forest Glen Storm Sewer Project contract to Niando Construction, Inc., in the amount of \$741,875. The vote was called. The motion carried unanimously.

CONSIDERATION TO APPROVE A CHANGE ORDER FOR THE NORTH GARAGE

Ms. Fraasch said consideration for a change order is needed for the North Garage in order to install some additional drainage to properly remove water from the surface during heavy rains. The drains will be a long-term improvement to the deck and aide in capturing runoff from deicing efforts.

Ms. Fraasch moved and Mr. Brumfield seconded to approve the change order in the amount of \$35,160. The vote was called. The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 9:15 p.m.