

**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Interim Municipal Manager  
**DATE:** November 6, 2015  
**SUBJECT:** Agenda – Regular Meeting – November 10, 2015

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- JB 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Commission President Bendel)
  - Manager’s announcements
  - Veterans Day observance (Commission Vice President Fraasch)

- JB 2. Junior Commissioner Nancy Lu comments.**

- JB 3. Citizens Comments.**

- KF 4. Consideration of the minutes from the Adjourned Meeting held [October 26, 2015](#). -  
*passed***

*Recommended Action:* Move to approve the minutes.

- DB 5. Public hearing on the [2016 Manager’s Recommended Budget](#) and the proposed tax rate for the year 2016. – *hearing held***

The Manager’s 2016 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2015. Residents may inspect the budget during normal business hours at 710 Washington Road (Municipal Building) and at the library. The Recommended Budget is also available on Mt. Lebanon’s website at [www.mtlebanon.org](http://www.mtlebanon.org).

Tonight citizens have the opportunity to provide written and oral comments and suggestions regarding the budget and tax rate for 2016. The tax rate is proposed to remain at 4.51 mills. The public will also have an opportunity on December 8, 2015 to comment on the Commission’s proposed adjustments to the Manager’s Recommended Budget.

*Recommended Action:* JB 1. Conduct the public hearing.

- SS 6. Introduction of Ordinance ([Bill No. 14-15](#)) concerning the Municipality’s 2016 Budget. -  
*introduced***

The Commission held a scheduled budget work session to review the budget on Thursday, November 5. Additional budget work sessions will be held on Thursday, November 12, and Wednesday, November 18. A public hearing was just held to comment on the Manager’s 2016 recommended budget. A second public hearing is scheduled on December 8, regarding any Commission revisions to the manager’s recommended budget. The 2016 budget ordinance is scheduled for consideration at the December 8, 2015 meeting.

Recommended Action: Introduce Ordinance (Bill No. 14-15).

CV 7. **Introduction of Ordinance (Bill No. 15-15) fixing the tax rate for the year 2016.** - *introduced*

The municipality will be reaffirming its tax rate in accordance with the adopted budget. The tax rate for general purposes is currently 4.51 mills. The tax shall continue in force for each successive calendar year without annual reenactment unless the tax is subsequently changed.

Recommended Action: Introduce Ordinance (Bill No. 15-15).

DB 8. **Consideration of a policy to establish naming criteria for Municipal Facilities.** - *passed*

The purpose of this policy is to establish a systematic and consistent approach for the official naming or renaming of municipal facilities. The policy provides direction on how to apply for approval to name or rename parks, facilities and facility amenities.

There are three main types of naming situations this policy intends to address:

- The opening or reopening of municipal facilities, and facility amenities;
- Providing recognition of financial contributions;
- Honoring individuals or organizations for significant contributions.

Recommended Action: Move to adopt the Naming Criteria policy for Municipal Facilities.

SS 9. **Consideration of the Options for the Forest Glen Storm Sewer Improvement Project.** - *passed*

Bids were taken for a storm sewer project on June 2, 2015 to address flooding issues for multiple properties located on Forest Glen Drive and Woodhaven Drive. The project will involve the installation of a parallel storm sewer around 19 Forest Glen and upsizing of the storm sewer through 21 Forest Glen. It will also include the installation of inlets and piping along Woodhaven Drive to capture and control runoff.

Five bids were received for this project. However, the bid from Liokareas Construction Company was withdrawn after the opening due to an error.

The Municipal Engineer has verified the remaining bids as follows:

	<b>Base Bid</b>	<b>Add Alternate No. 1</b> (Replace 72" RCP with 72" CMP)	<b>Add Alternate No. 2</b> (New Sewer from 151 Woodhaven to 201 Woodhaven)	<b>Add Alternate No. 3</b> (New Sewer from 250 Woodhaven to 201 Woodhaven)	<b>Total Base Bid &amp; Add Alternate No. 3</b>
Niando Construction	\$442,850	\$14,000	\$265,475	\$299,025	\$741,875
A Merante Contracting	\$550,290	\$16,800	\$237,775	\$279,980	\$830,270
R & B Contracting and Excavation	\$849,275	\$17,325	\$198,450	\$229,000	\$1,078,275
Independent Enterprises	\$937,600	\$31,500	\$249,550	\$266,500	\$1,204,100

The Municipal Engineer recommends awarding the Base Bid and Add Alternate No. 3 to Niando Construction. Niando Construction has completed numerous projects from the Municipality including multiple road reconstruction projects, capital storm sewer projects and many years of sanitary sewer projects.

The project will be funded for by the 2014 bond issue, which has \$657,000 remaining in it currently. The remaining \$84,875 will be funded by the capital storm sewer budget funded by the stormwater fee and the capital sanitary sewer fund.

Recommended Action: Move to award the Forest Glen Storm Sewer Project contract to Niando Construction, Inc., in the amount of \$741,875.

**KF 10. Consideration to approve a change order for the North Garage. - passed**

Consideration to approve a change order for the North Garage to install some additional drainage to properly remove water from the surface during heavy rains. The drains will be a long-term improvement to the deck and aide in capturing runoff from deicing efforts.

Recommended Action: Move to approve the change order in the amount of \$35,160.

**JB 11. Adjournment.**