

TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Interim Municipal Manager
DATE: October 23, 2015
SUBJECT: Agenda – Adjourned Meeting – October 26, 2015

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- KF 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Commission President Bendel)
 - Manager’s announcements
 - Community highlights (Commission Vice President Fraasch)
- KF 2. Junior Commissioner Nancy Lu comments.**
- KF 3. Citizens Comments.**
- CV 4. Consideration of the [minutes](#) from the Regular Meeting held October 13, 2015. - *passed***

Recommended Action: Move to approve the minutes.

- DB 5. Public hearing and consideration of Ordinance ([Bill No. 13-15](#)) adjusting the Commission’s unassigned fund balance goals. – *hearing held and passed***

The Administrative Code includes a requirement that the unassigned fund balance shall have a goal of 10% of total expenditures and shall not fall below 8% of total expenditures without corrective action.

The proposed ordinance would adjust the levels as follows:

1. The stated unassigned fund balance goal of 10% in Section 143.3.2 shall be adjusted to 12%;
2. The unassigned fund balance shall be progressively increased above the 12% with the target being 15%;
3. The stated unassigned fund balance minimum level in Sections 143.3.3, 143.3.4, and 143.3.5 shall be increased from 8% to 10%.

This ordinance was introduced October 13, 2015.

Recommended Action: **KF 1. Conduct the public hearing.**
 DB 2. Move to enact Ordinance (Bill No. 13-15)

- CV 6. Consideration of Resolution No. [R-15-15](#) authorizing a reimbursement and maintenance agreement with the Pennsylvania Department of Transportation (PennDOT). - *passed***

The reimbursement agreement was approved at a prior Commission meeting. PennDOT is requiring a resolution to accompany the agreement.

In the spring of 2016, PennDOT will be awarding a contract to resurface Cochran Road from Washington Road to Beverly Road. As part of this contract, Mt. Lebanon has asked PennDOT to include new pedestrian facilities that meet current ADA designs guidelines on the side streets at 16 separate intersections. PennDOT is requiring a reimbursement agreement for the cost to do this work.

Recommended Action: Move to adopt Resolution No. R-15-15.

SS 7. Consideration to remove No Parking signs on Bower Hill Road in front of Temple Emanuel. - passed

This item was presented to the Traffic Board at its October 7, 2015 meeting for consideration. Temple Emanuel is requesting that the no parking signs directly adjacent to the Temple on Bower Hill Road be removed. Parking is currently allowed on the other side of the street and on both sides of the street in other areas on Bower Hill Road. The Traffic Board and Municipal Traffic Engineer are recommending removal of these signs.

Recommended Action: Move to direct public works to remove the no parking signs on Bower Hill Road in front of Temple Emanuel as recommended by the Traffic Board and Municipal Traffic Engineer.

DB 8. Consideration of a tax appeal stipulation involving 900 Washington Corporation (Lot and block 141-N-161). - passed

The Mt. Lebanon School District negotiated a settlement for an appeal to the board of viewers. The parties have stipulated to the following:

Year Assessed Value

2013 - \$4,753,800

2014 - \$4,753,800

2015 - \$4,753,800

This is the 900 Washington Road co-op building. The 2015 value would carry on for future years unless further appealed by either party.

Recommended Action: Move to authorize the Municipal Manager and/or Solicitor to sign the order of settlement and discontinuance.

CV 9. Consideration of settlement of a real property tax assessment appeal. - passed

For tax year 2011, the School District, Municipality and the owners of the Galleria shopping center have agreed upon the assessed value of the center at \$30,000,000. While the parties recently settled years 2012 forward, unique issues delayed the resolution of this year until now.

Recommended Action: Move to authorize the Manager and Solicitor to accept the Galleria's offer and to execute and file all necessary agreements and other documentation to complete the settlement.

SS 10. Consideration of bid for the 2015 / 2016 Contractual Sidewalk Snow and Ice Removal Service. - passed

Requests for bids, as well as specifications for the contractual removal of snow and ice from municipal steps and sidewalks, were sent to nine contractors. One bid was received from Little Landscaping LLC. The proposed cost per response was \$920 with a minimum guaranteed number of 35 responses for a total of \$32,200. Little Landscape LLC provided this service during the 2014 / 2015 season in a satisfactory manner, and there is sufficient funding remaining in the 2015 budgeted contractual account to award the contract based on the proposed cost.

Recommended Action: Move to award the 2015 / 2016 Contractual Sidewalk Snow and Ice Removal Service to Little Landscaping LLC in the amount of \$32,200.

DB 11. Consideration of the expenditure list for September totaling \$5,069,723.81. - passed

Recommended Action: Move to approve the expenditure list for September totaling \$5,069,723.81.

CV 12. Departmental reports. - filed

Recommended Action: Ask that the reports be received and filed.

KF 13. Adjournment.