

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: Revised September 28, 2015
SUBJECT: Agenda – Adjourned Meeting – September 28, 2015

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- KF 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Commission Vice President Fraasch)
 - Manager’s announcements
 - Community highlights (Commission Vice President Fraasch)
- KF 2. Junior Commissioner Nancy Lu comments.**
- KF 3. Citizens Comments.**
- SS 4. Consideration of the [minutes](#) from the Regular Meeting held September 8, 2015. - passed**
- Recommended Action:* Move to approve the minutes.
- DB 5. Consideration of Ordinance ([Bill No. 9-15](#)) amending municipal park rules. - passed**
- This Ordinance amends the rules to prohibit smoking in any area of a park and public grounds facility posted with “No Smoking” signs or symbols. The ordinance was introduced on August 11, 2015, and a public hearing was held September 8, 2015.
- Recommended Action:* Move to enact Ordinance (Bill No. 9-15).
- CV 6. Introduction of Ordinance ([Bill No. 11-15](#)) adopting a schedule of reasonable costs in connection with the collection of current and delinquent local services tax. - introduced**
- The municipality intends to appoint Jordan Tax Service to collect current and delinquent local services tax. This ordinance establishes a schedule of reasonable costs of collection to be imposed and collected from delinquent taxpayers.
- Recommended Action:* Introduce Ordinance (Bill No. 11-15).
- DB 7. Introduction of Ordinance ([Bill No. 12-15](#)) authorizing General Obligation Bonds in a principal amount not to exceed \$9,900,000 for the purpose of refunding portions of the Municipality’s General Obligation Bonds, Series A and B of 2010. - introduced**
- The proposed Ordinance is necessary for the Municipality to issue General Obligation Bonds, Series of 2015 in the amount not to exceed \$9,900,000 with the proceeds being used to refund portions of the General Obligation Bonds, Series A and B of 2010 and to pay the costs of issuance of the 2015 bonds. The savings in debt service costs achieved are expected to be approximately \$400,000, or 4.1% for outstanding 2010 series.

Recommended Action: DB 1. Introduce Ordinance (Bill No. 12-15) authorizing General Obligation Bonds in a principal amount not to exceed \$9,900,000 for the purpose of refunding the Municipality's General Obligation Bonds, Series A and B of 2010.

KF 2. Set the public hearing for October 13, 2015.

SS 8. **Consideration of Resolution No. R-13-15 to apply for Community Development Block Grant funds through the South Hills Area Council of Governments.** - *passed*

A pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for 50% funding of handicapped sidewalk construction to take place in 2016 in the amount of \$17,500.

Mt. Lebanon has successfully used this program over the past several years to address the installation of handicapped sidewalk ramps throughout the Municipality. A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Recommended Action: Move to adopt Resolution No. R-13-15.

CV 9. **Consideration of Resolution No. R-14-15 to apply for Community Development Block Grant funds through the South Hills Area Council of Governments for North Meadowcroft Basketball and Tennis Court ADA Improvements.** - *passed*

A pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for the funding of an ADA Access Project to take place in 2016 in the amount of \$104,500. Mt. Lebanon had previously bid the project, but did not proceed with its completion in 2007. The project was reviewed again due to the availability of possible grant funding.

A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Recommended Action: Move to adopt Resolution No. R-14-15.

SS 10. **Consideration of an agreement with Jordan Tax Services for collection current and delinquent local services tax.** - *passed*

Local services tax is a tax levied on wage earners within the municipality borders whose income exceeds \$12,000. The total tax is \$52 and is distributed between the municipality and the Mt. Lebanon School District, with the municipality receiving \$47 of the tax. Currently, the municipality collects tax payments internally. Jordan Tax Service is the current and delinquent earned income tax collector for the municipality through the Southwest Tax Collection District. Through this agreement, employers within the municipality will be able to submit all local tax payments to one collection. In addition, this agreement would lower the pro rata share of the tax collection for both taxing bodies by a net 3-5%.

Recommended Action: Move to authorize the proper municipal official to execute the agreement.

DB 11. Consideration of an agreement with Indoor Tennis for Mt. Lebanon. - passed

Indoor Tennis was established in 1967 for the purpose of purchasing and operating and indoor tennis program at the community tennis center. The partnership between Indoor Tennis and the Municipality has provided the community with a quality program and facilities during the winter months. This agreement replaces the prior agreement between the parties and shall remain in effect until May 31, 2020.

Recommended Action: Move to authorize the proper municipal officials to sign the agreement.

CV 12. Consideration of the expenditure list for August totaling \$3,680,181.74. - passed

Recommended Action: Move to approve the expenditure list for August totaling \$3,680,181.74.

DB 13. Departmental reports. - filed

Recommended Action: Ask that the reports be received and filed.

KF 14. Adjournment.