

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: June 5, 2015
SUBJECT: Agenda – Regular Meeting – June 9, 2015

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- JB 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Commission President Bendel)
 - Manager’s announcements
 - Community highlights (Commission Vice President Fraasch)
- JB 2. Junior Commissioner Haley Silverman comments:**
- Note - this is final spring semester meeting
- JB 3. Citizens Comments.**
- KF 4. Consideration of the [minutes](#) from the Adjourned Meeting held May 26, 2015. - passed**

Recommended Action: Move to approve the minutes.

- DB 5. Public hearing on Ordinance ([Bill No. 7-15](#)) amending the Charter to change the number of commissioners required to incur debt. – hearing held**

On January 7, 2014, the Ad Hoc Home Rule Charter Study Committee recommended various changes to the Charter.

Currently, a simple majority of the Commission is authorized to make decisions regarding expenditures, capital programs, budgets, and setting of tax rates. However, the Charter requires a super majority of the Commission to make decisions regarding debt. This ordinance would change the Charter regarding the number of commissioners required to incur debt to promote uniformity in financial decision making.

The proposed ordinance would place the issue on the November 3, 2015 general election ballot.

The ordinance was introduced May 26, 2015.

Recommended Action: JB 1. Conduct the public hearing.

SS 6. **Public hearing on Ordinance (Bill No. 8-15) amending the Charter to change the advertising requirements for debt.** – *hearing held*

On January 7, 2014, the Ad Hoc Home Rule Charter Study Committee recommended various changes to the Charter. Currently, the Charter requires two separate advertisings to incur debt, one between 15 and 30 days prior to incurring debt, and the other between seven and 15 days. These requirements are in excess of the requirements of the Local Government Unit Debt Act, which requires only one advertising three to 30 days before debt is incurred. The Commission has found the dual advertising rule to be cumbersome and detrimental in that it limits the ability of the Municipality to take advantage of favorable market conditions, especially with respect to refinancing.

This ordinance would require one advertisement seven to 30 days before debt is incurred.

The proposed ordinance would place the issue on the November 3, 2015 general election ballot.

The ordinance was introduced May 26, 2015.

Recommended Action: JB 1. Conduct the public hearing.

CV 7. **Consideration of Ordinance (Bill No 4-15) amending the Zoning Ordinance related to the regulation of Wireless Communications Facilities.** - *passed*

The Ordinance would amend the current regulations by providing definitions; establishing certain general and specific standards relating to the location, placement, construction and maintenance of tower-based and non-tower based wireless communication facilities; providing further for the regulation of such facilities within the public rights-of-way and outside the public rights-of-way and providing for the enforcement of such regulations

On April 28, 2015, the Planning Board recommended approval of the Ordinance. The ordinance was introduced May 12, 2015, and the public hearing was held May 26, 2015.

Recommended Action: Move to enact Ordinance (Bill No. 4-15).

SS 8. **Consideration of a professional services proposal to develop a strategic plan for Uptown.** - *passed*

On March 30, 2015, the municipality issued a Request for Proposals for the 2015 Uptown Strategic Plan. The last plan focused on the Central Business District (CBD) that was developed in 1995. The Uptown Strategic Plan will provide the community with an opportunity to take a fresh look at our circumstances, needs and challenges to ensure that the CBD continues to adapt, grow and remain vibrant and desirable while enhancing the character and strengths of the community.

Multiple responses were received and reviewed by a Committee, which interviewed the two highest ranked respondents.

After consideration and discussion, it is the Committee's recommendation to the Mt. Lebanon Commission to award the contract for professional services relating to the 2015 Uptown Strategic Plan to Environmental Planning and Design. The total cost of the plan is \$14,090.

Recommended Action: Move to authorize the proper officials to execute the contract with Environmental Planning and Design, in a form as reviewed and approved by the Manager and the Solicitor, in the amount of \$ 14,090.

CV 9. Appointments to the municipal boards. - passed

Two advisory boards have vacancies with unexpired terms.

Recommended Action: Move to make the following appointments:

Board	Name	Address	Expiration
Parking Facilities	Paul DiGirolamo	55 Ralston Place	March 31, 2017
Economic Development	Raelin Musuraca	55 Shady Drive West	March 31, 2017

KF 10. Consideration of Commission direction concerning Pay As You Throw (PAYT). – passed (as amended)

At a meeting on May 26, 2015, the Commission directed that staff develop a timetable if the Municipality wanted to include Pay as You Throw (PAYT) in the next SHACOG joint bid for Solid Waste Collection and Disposal. The Commission specifically requested that the timetable identify when information on PAYT would need to be provided to SHACOG, timing of Public Outreach and Education and when a decision would need to be made on a PAYT program.

Recommended Action: Move to direct the Manager to have staff move forward with the items identified in the timetable to include PAYT in the next joint bid for Solid Waste Collection and Disposal or municipal specific bid.

JB 11. Adjournment.