

Mt. Lebanon Sports Advisory Board

Meeting Minutes

February 5, 2015 - 8:00 p.m.

Municipal Building Room 104C

1. Call to Order and Roll Call

Chris Curran called the meeting to order and David Donnellan called the roll. The meeting was attended by Board members Brian Auer, Chris Curran, Chip Dalesandro, Stacey Franklin, Dave Franklin, Don Gavett, Walt Henry and James Menegazzi. The meeting was also attended by Commissioner John Bendel and Recreation Director David Donnellan.

Dale Cable, Scott Foor, Dave Klasnick, Joy Pajak, and Tim White were absent.

2. Citizen Comments

There were no citizen comments.

3. Approval of the January 15, 2015 Meeting Minutes

The minutes were approved as submitted.

4. 2015 Priorities

David Donnellan summarized the discussion from last meeting including that volunteer background screening and prioritization of capital projects were identified as topics for discussion, and that board members could bring forward additional topics for consideration.

5. Sports Related Improvement Projects

Commissioner Bendel referenced the documents in the packets which included Funded Sports Related Projects 2012-2015, Capital Projects Worksheet and Small Projects Worksheet. He suggested that volunteer groups may be encouraged to complete small projects.

Don Gavett described the Platform Tennis Court Project. He reported that Courts 1 and 2, which are over 40 years old and require heavy maintenance, would be replaced. He said that an additional court would be built along with a warming hut near courts 3 and 4, for a total of 5 courts and two warming huts. He stated that

the association would contribute \$100,000 over 10 years. He said the Platform Tennis Association wanted the projects done in 2016.

The Tennis Center Sidewalk Replacement Project was identified as a high priority due to safety concerns and the benefits to all park visitors.

Mr. Donnellan clarified that Golf Cart Path Improvements consisted of improving and expanding the paved cart paths in the most critical areas to allow carts on the course more often in wet conditions. He stated that major improvements to Holes 4 and 5 were considered by staff to be long range improvements and that staff preferred to focus on smaller projects to improve the playability of the course.

The board discussed scaling back the improvements on Brafferton to minimize costs. The plan should change the field to a soccer and lacrosse field, similar to the existing size, and improve drainage, holding the costs to \$200,000.

The board tentatively prioritized the lists as shown below, and will review them again at next meeting.

| SAB Capital Projects Worksheet - February 5, 2015 | | | |
|--|---|-----------------|---|
| Rank | Project | Estimated Cost | Comments |
| 1 | Tennis Center Sidewalk Replacement | \$ 93,450.00 | Benefits tennis patrons as well as all pedestrian traffic through the park. |
| 2 | Platform Tennis Court Replacement/Expansion | \$ 297,000.00 | 2016 Project. Replace Courts 1 and 2, add Court 5. \$100,000 contribution from MLPTA over 10 years. |
| 3 | Ice Rink Flooring | \$ 215,000.00 | Skate flooring in lobby, back hallway, around rinks and office. |
| 4 | Golf Cart Path Improvements | \$ 47,000.00 | Extend, repair or install cart paths for holes 1,4,5,6,8 and 9. |
| 5 | Brafferton Field/Park Improvements | \$ 200,000.00 | Scaled down plan. Convert infield, drainage and improvements to conform to budget. |
| 6 | Golf Course Sprayer | \$ 31,500.00 | |
| 7 | Golf Course Pavilion | \$ 60,000.00 | |
| 8 | Light Additional Field | \$ 200,000.00 | Cost per field. |
| 9 | Rec Center Light Pole Replacement | \$ 128,300.00 | |
| 10 | McNeilly Park/Field Improvements | \$ 4,030,000.00 | |
| 11 | Multi Purpose Athletic Facility | | |

| SAB Small Projects Worksheet - February 5, 2015 | | | |
|---|--|----------------|--------------------------|
| Rank | Project | Estimated Cost | Comments |
| 1 | Hitting/Kicking Wall Construction | \$ 10,080.00 | Cost from Brafferton bid |
| 2 | Coping for top of Tennis Center hitting wall | \$ 1,575.00 | Cost from recent quotes. |
| 3 | Tennis Center Gazebo Roofing and Painting | \$ 5,775.00 | Cost from recent quotes. |

6. Volunteer Background Clearances

Mr. Donnellan reviewed the new requirements for volunteer background clearances as established by the Pennsylvania Child Protective Services Law. He reported that the requirements take effect July 1, 2015 and will apply to all organizations with volunteers having routine interaction with children.

Mr. Donnellan indicated that at a minimum, volunteers would need a Pennsylvania State Policy Criminal History Report and a Child Abuse History Clearance. Volunteers who haven't lived in Pennsylvania continuously for the past 10 years, they would also be required to have a Federal Criminal History Report. If the volunteer has been a continuous resident of Pennsylvania for the past 10 years, he or she would need to sign a sworn document that they would not be excluded from service based on a criminal conviction.

He added that if a coach was approved by an organization prior to July 1, 2015, it won't be necessary for them to obtain the new clearances until July 1, 2016. Mr. Donnellan stated that upon approval, the clearances are good for 36 months.

Mr. Donnellan informed the Board that all three clearances can be applied for electronically; however, the FBI clearance requires fingerprint submission at a Cogent fingerprint location. He also confirmed that employees having contact with children are required to obtain all three clearances.

He stated the cost of the clearances was \$10 for the state police, \$10 for the child abuse, and \$27.50 for the FBI.

Mr. Donnellan stated that volunteers are responsible for the cost of the clearances, but that organizations could reimburse volunteers or establish prepaid accounts with each agency.

Mr. Donnellan stated the clearances are transferable among organizations provided the volunteer maintains the original clearance document. He discussed the two methods available to an applicant when applying for the FBI clearance. The choices are either through the 'Department of Education' option or the 'Department of Human Services' option. When applying through the 'Department of Education' option an official paper copy of their clearance is not generated. Volunteers should apply through the 'Department of Human Services' option in order to get this document. Mr. Donnellan discussed the possibility of

coordinating with the school district so that the district's volunteers apply through the 'Department of Human Services' method so that a paper copy of their clearances can be accepted by other organizations.

It was noted that the length of time that it takes to obtain clearances will affect the deadlines for registration, and that these new requirements should be promoted to the public.

The board discussed the potential cost for the written statement/affidavit needed in lieu of the FBI clearance, and that there could be a charge for this document if notarization is needed.

7. New Business

Mr. Henry inquired as to the status of the Wildcat/Middle Turf Project. Mr. Donnellan said there has been no progress due to the cold weather.

8. Announcements

There were no announcements.

9. Adjournment

The meeting adjourned at 9:18 p.m.