

Meeting Minutes

February 26, 2015

6:00 PM

Conference Room C

Mt. Lebanon Municipal Building

Parking Facility Advisory Board

Attendees:

David Egler
Andrew Flynn
Mickey Gatto
Steve Silverman, Commission Liaison
Mark Quealy, Parking Enforcement
Rudy Sukal, Staff Liaison

Absent:

Alan Kraemer
Moses McNeese

Call to order: The meeting was called to order at 6:02 p.m. by Chairman Egler.

Roll Call: As indicated above.

Public Comments: No citizen comments.

Approval of October 23, 2014 Minutes: Andrew Flynn made a motion to accept the meeting minutes of October 23, 2014 as submitted which was seconded by David Egler. The motion was unanimously approved by the members attending the meeting.

Board Organization for 2015:

- a. Chairman - David Egler was elected chairman for another year. Andrew Flynn made a motion to elect David Egler as chairman for another year which was seconded by Mickey Gatto and unanimously approved by the members attending the meeting.
- b. Commission Liaison – Steve Silverman said he was happy that he could participate in the board.
- c. Staff Liaison – Rudy Sukal will be the staff liaison as the Acting Public Works Director until a new director is on board.
- d. Meeting Schedule for 2015 – Will add an agenda item for next meeting to discuss dates for the November and December meetings.

Update on Street Line Pilot Parking Project: Mr. Quealy distributed informational packets with the format of key points. The pilot program was delayed until March 1st or September due to issues with the meter supplier and IPS integration conflicts. The enforcement part is working. Some issues trying to get software between IPS and Street Line coordinated. There were discussions about the cost benefit analysis, ongoing costs for maintenance and upkeep, benefits of the program such as enhanced enforcement and parking space turnover. There were also discussions concerning the potential for dynamic pricing based on the data from the program.

Review of Monthly Financial Reports: There is approximately \$500,000 of net revenue which is consistent from past years. Discussed the South garage rates. Mr. Quealy suggested not to encourage any hourly rate change be made in either facility until we come to some conclusion on the method of fee collection. Mr. Silverman would like baseline on year-to-year revenues.

Priorities for 2015 – Discussion: Mr. Egler would like to discuss rates between metered spots and garages. Mr. Silverman questioned if there is a parking shortage and how do we address it. Mr. Egler brought up that they had previously discussed the possibility of a study once the hotel was finished. Mr. Quealy suggested waiting until the Street Line pilot program starts because it will provide data that will possibly reduce the cost of a study.

Topics for future meetings:

- a. Automated Revenue Collection and Modernization - Would like Mr. Kraemer to be available to discuss during the next meeting.
- b. TOD impact on CBD parking – Mr. Egler thought Keith McGill might be the best person to update the board.
- c. Discuss potential representative to network with the EDC.
- d. Business owner perception of parking. Invite Eric Milliron to the discussion.

New Business:

New business discussed during the future meeting topic conversations.

Adjournment: Andrew Flynn made a motion to adjourn the meeting at 7:30 p.m. which was seconded by Mickey Gatto and unanimously approved by the board.