

Mt. Lebanon Sports Advisory Board

Meeting Minutes

January 15, 2015 - 8:00 p.m.

Municipal Building Commission Chambers

1. Call to Order and Roll Call

Chris Curran called the meeting to order and David Donnellan called the roll. The meeting was attended by Board members Brian Auer, Chris Curran, Chip Dalesandro, Scott Foor, Stacey Franklin, Dave Franklin, Don Gavett, Walt Henry, James Menegazzi, and Joy Pajak. The meeting was also attended by Commissioner David Brumfield and Recreation Director David Donnellan.

Dale Cable, Dave Klasnick, and Tim White were absent.

2. Election of Officers

Mr. Donnellan announced that board chairman, Tim White, would not be seeking another term on the Board. In addition to Mr. White, Mr. Franklin, Mr. Gavett and Mr. Henry all had terms set to expire in March of 2015, and were eligible for reappointment.

Chris Curran was unanimously voted Chairman of the Board and Walt Henry was unanimously voted Vice Chairman.

3. Citizen Comments

There were no citizen comments.

4. Approval of the November 6, 2014 Meeting Minutes

The minutes were approved as submitted.

5. 2015 Priorities

Mr. Donnellan announced that Commissioner Bendel, who could not be in attendance, asked the board to consider 2015 priorities. Mr. Donnellan suggested possible items could include a universal background clearance procedure for volunteers, and capital and other improvement projects.

Ms. Franklin inquired about 2015 recreation related projects in the budget. Mr. Donnellan reported that there will be recreation center improvements including HVAC improvements, dehumidification in the studio rink and that the steel beams in both rinks will be sanded and painted. The golf course clubhouse and the tennis center building will also be painted. In addition, the exit doors on the second floor of the Recreation Center will be replaced.

Mr. Franklin said focusing on a volunteer clearance policy, universally accepted by all sports organizations and the Recreation Department, should be a priority. Mr. Brumfield stated that laws pertaining to clearances will change on July 1, and this may affect volunteers.

It was noted that some associations are required to get specific clearances through their governing body, and most organizations in the municipality use a different screening process.

Ms. Franklin suggested a subcommittee made up of those responsible for clearances from each organization may be best suited to addressing the issue.

Mr. Franklin said another priority should be to consider ongoing fundraising to contribute to the cost of turf replacement and maintenance. The Mt. Lebanon Endowment would be an option for this purpose.

Mr. Menegazzi requested an updated list of capital projects for the next meeting.

Mr. Donnellan said the Board will continue to discuss 2015 priorities at the next Sports Advisory Meeting, and each board member was invited to bring back suggestions from their organization.

6. Turf Project Update

Mr. Donnellan reported that the contractor has demobilized due to the cold/wet conditions at the site. He reported that the engineer said that it will take several days of dry weather and temperatures above 50 degrees to dry the field and approximately 6 weeks of additional work to complete the project.

Mr. Franklin announced that a donation of \$5,000 was received from the Pittsburgh Pirates in December. Commissioner Brumfield reported a total of \$263,928.72 had been received in private donations.

7. Field Sign Advertising

Mr. Donnellan reported that he will be asking the Commission to formally adopt a policy on field sign advertising on February 10. He stated that the Sports Advisory Board's request to change the signs from aluminum to a softer material

was incorporated into the draft policy. He asked for assistance from the associations in marketing the signs once a policy is approved.

The funds from the field sign sales will be used for turf replacement. The goal is to sell at least seven signs each year. The sign ordinance currently permits a maximum of ten signs per property.

8. New Business

Commissioner Brumfield distributed his proposal which listed criteria for allocating field time. The proposal suggests the percentage of field time allotted should reflect the number of resident participants in each association. It also gives preference to games over practices, and takes into consideration the suitability of the activity to the particular field. In addition, priority is given to teams that are 'in season'. Commissioner Brumfield reminded the Board that School District and Municipal activities have priority over other use.

Mr. Auer stated that travel soccer does not have an off season and their games are set and scheduled by their governing body.

It was noted that all groups have worked well together in the past to collaborate on field assignments, and that a preliminary schedule for the new turf fields was already developed.

Commissioner Brumfield stressed the importance of using the fields efficiently, and that the criteria presented could be adjusted, but that some guidelines were needed. Mr. Brumfield confirmed that his criteria served as a guideline, as opposed to a required set of rules.

9. Announcements

There were no announcements.

10. Adjournment

The meeting adjourned at 9:08 p.m.