

Meeting Minutes

January 6, 2015

7:30 PM

Conference Room C

Mt. Lebanon Municipal Building

Parks Advisory Board

Attendees: Bruce Parry
Jonathan Farrell
Wayne Jones
Hugh Beal
Steven Silverman, Commission Liaison
Tom Kelley, Staff Liaison

Absent:
Megan Zadecky
David Franklin
Carrie Beck

Call to order: The meeting was called to order at 7:35 p.m. by Chairman Beal.

Citizens Comment: No citizen's comments made at this meeting.

Approval of Meeting Minutes: The meeting notes of the November 10th 2014 meeting were approved with spelling corrections. Motion made by Mr. Parry, seconded by Mr. Jones and unanimously approved.

2013 Undesignated Fund Balance Disbursement Update:

Commissioner Silverman provided the Board with an update on the use of undesignated fund balance as it applies to parks spending. \$75,400 will be carried forward for deer management; \$40,000 will be used for the invasive species treatment program; \$57,000 will be used to remove the house on the corner of Cedar and Painters Run and continue the trail along Cedar Blvd., and funds were provided to purchase recycling containers for the parks. Ron Block and Commissioner Fraasch will be invited to the next meeting to discuss the Robb Hollow Trail extension. At the last meeting some of the Board members felt that the new trail extension was not needed, because the existing trail provides adequate connection to Bird Park.

Parks, Buildings and Grounds Coordinator Update:

The position is funded for nine months in the Parks Maintenance Operating Budget, and the job description will be drafted by the manager, public works director and human resources manager. The job description submitted by the Parks Advisory board will be considered in developing the

new job description. Commissioner Silverman and the new public works director will keep the Board advised on the status of the position.

Parks Maintenance:

Mr. Kelley described the parks maintenance services funded in the 2015 Parks Maintenance Operating Budget. Those services are spelled out on page 47 of the 2015 Managers Recommended Budget, Service Levels 1-3.

New Business:

None at this time.

Announcements:

Mr. Parry's term on the Board will expire at the end of March 2015. The members of the Board thanked him for his service. At the next meeting the Board will elect a new Chairperson and set goals for 2015.

Adjournment: At 8:15 p.m. Mr. Farrell made a motion to adjourn that was seconded by Mr. Parry and approved by the other members of the Board. Next meeting will be held on February 3rd 2015.