

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: June 6, 2014
SUBJECT: Agenda – Regular Meeting – June 10, 2014

Call to Order – Pledge of Allegiance to the Flag – Roll Call

SF 1. Manager’s announcements:

- Meeting schedule
- Recognition of St. Clair Hospital (Tom Medwig, Chairman, St. Clair Health Corp., and Dr. Alan Yeasted, Senior V.P. and Chief Medical Officer)

KL 2. Report by Junior Commissioner Danielle Deiseroth (last meeting).

KL 3. Citizen Comments.

KF 4. Consideration of the minutes from the Adjourned Meeting held May 27, 2014.

Recommended Action: Move to approve the minutes.

SS 5. Consideration on Ordinance ([Bill No. 4-14](#)) amending the Charter to be gender neutral.

On January 7, 2014, the Ad Hoc Home Rule Charter Study Committee recommended that the Charter be updated to be gender neutral. The proposed ordinance would place the issue on the November 4, 2014 general election ballot.

The ordinance was introduced May 13, 2014, and the public hearing was held May 27, 2014.

Recommended Action: Move to enact Ordinance (Bill No. 4-14).

JB 6. Consideration of Ordinance ([Bill No. 5-14](#)) modernizing the Public Notice provision of the Charter.

The Home Rule Charter requires newspaper legal advertising as a means to notify the public of certain municipal actions. The municipality desires to maintain the flexibility to utilize current and future technologies to provide public notice. On January 7, 2014, the Ad Hoc Home Rule Charter Study Committee recommended the changes reflected in the proposed ordinance. The proposed ordinance would place the issue on the November 4, 2014 general election ballot.

The ordinance was introduced May 13, 2014, and the public hearing was held May 27, 2014.

Recommended Action: Move to enact Ordinance (Bill No. 5-14).

DB 7. Consideration of Ordinance (Bill No. 6-14) amending the Charter to eliminate the position of Elected Treasurer.

On January 7, 2014, the Ad Hoc Home Rule Charter Study Committee recommended that the Treasurer position no longer be elected. They reasoned that the duties of the Treasurer are largely ministerial and administrative in nature. The proposed ordinance would place the issue on the November 4, 2014 general election ballot.

The ordinance was introduced May 13, 2014, and the public hearing was held May 27, 2014.

Recommended Action: Move to enact Ordinance (Bill No. 6-14).

JB 8. Consideration of Resolution No. R-12-14 authorizing reimbursement from the series 2014 bonds for south garage capital improvements.

A resolution is required to allow the municipality to make payments from the Parking Fund and then be reimbursed from the proceeds of the bonds for items related to the south garage capital improvements to be completed this summer. This will be necessary if the required payment is needed prior to the bond closing. IRS regulations require a resolution be passed in order to have a reimbursement.

Recommended Action: Move to adopt Resolution No. R-12-14 authorizing reimbursement from the Series 2014 Bonds for south garage capital improvements.

KF 9. Consideration of Final Approval for the Site Plan for 788 Washington Road for Use as an Office.

The Mt. Lebanon Code, Chapter XX, Zoning, Section 401.3 identifies Offices, excluding Medical Facilities as an Authorized Use subject to Site Plan review in the OB-Office Boutique Overlay District.

The property was formerly used by the Mt. Lebanon Parking Authority as their business office.

The new owner proposes to locate her law practice in this location. The Site Plan proposes parking, stormwater management and requires the execution of an easement agreement between 788 and 794 Washington Road for the benefit of the each parcel, over, across and through the respective parcels.

The planning board reviewed the application at its meeting on May 28, 2014 and recommended approval of the plan.

All engineering comments related to this plan have been addressed.

Recommended Action: Move to grant final approval for the Site Plan for 788 Washington Road, subject to two conditions: (i) the execution of an easement satisfactory to the Municipality for an easement that would allow the driveway to have the required width of 15 feet as required by diagram 16 in Appendix 2 of the subdivision and land development ordinance; and (ii) execution of a development agreement and posting of any required financial security identified in said agreement as required by sections 409 and 411 of the subdivision and land development ordinance.

SS 10. Consideration of the execution of the Development Agreement between Alhambra Stardust Trust and Mt. Lebanon for a Site Plan for 788 Washington Road.

At tonight's meeting the Mt. Lebanon Commission granted final approval for a Site Plan for 788 Washington Road for use as an office.

One of the requirements for final approval is the development agreement that addresses such issues as posting of an amenities bond or letter of credit for the required private improvements, submission of a cash deposit, and any other provisions or conditions that may be required by the municipality.

Recommended Action: Move to authorize the proper municipal officials to execute the Development Agreement between Alhambra Stardust Trust and Mt. Lebanon for a Site Plan for 788 Washington Road, subject to any changes approved by the Manager and solicitor

JB 11. Consideration of the execution of an Easement Agreement between Alhambra Stardust Trust and Mt. Lebanon.

The Municipality is the owner of certain real property known commonly as 794 Washington Road, Pittsburgh, PA 15228

The Trust owns certain real property adjacent to 794 Washington Road which is known commonly as 788 Washington Road, Pittsburgh, PA 15228

The parties have agreed to grant certain easements to and for the benefit of the each Parcel, over, across and through the respective Parcels.

Recommended Action: Move to authorize the proper municipal officials to execute the Easement Agreement between Alhambra Stardust Trust and Mt. Lebanon, subject to any changes approved by the Manager and solicitor

DB 12. Consideration to ratify purchase of Ballistic Vests.

Ballistic vest replacement is required every five years based on manufacturer warranties and the existing labor contract. The new ballistic vests will replace vests purchased in 2009 that have reached the end of their useful life. The pricing for these 44 vests is based on the state contract (# 4400007635), which reflects a 38% savings below retail price. The ballistic vests will be purchased from M&M Uniforms, Inc., for a total price of \$38,720. The budgeted amount is \$40,000.

Recommended Action: Move to ratify the purchase of 44 ballistic vests through the state contract from M&M Uniforms, Inc., for a total price of \$38,720.

KL 13. Adjournment.