

**Community Relations Board Minutes
February 12, 2014, 6 p.m. Municipal Building**

Present: Chair Susanne Wagner, Dianne Wainwright, vice chair, Nancy Carroll, Bob Taylor, Carl Templin, Karen Dunham, Steve Silverman, commission liaison, Susan Morgans, staff liaison

Call to order: Chair Susanne Wagner called the meeting to order at 6:04

Consideration of September Minutes: Minutes were unanimously approved

Citizen Comment: No citizen comment

Special Presentation: Historic Preservation Board Chair Yvette Yescas reported on the nomination of a large section of Mt. Lebanon to the National Register of Historic Places. Mt. Lebanon expects to receive this designation in summer 2014 and the historic preservation board would like the community relations board to have correct information about the benefits of the designation and to help spread the word.

Chair's Report: Susanne Wagner reported that Mt. Lebanon Village is seeking a new executive director. Susan Morgans added that MLV board member Wendy Duchene is filling in as interim director and that Wendy hopes to change the focus from driving people places to serving as a social network.

Commission Liaison Report: Commissioner Silverman asked the board to come up with a revised, accurate mission statement, which all boards have been asked to do. Bob Taylor volunteered to write a draft, share it with the board and get the final version to Commissioner Silverman by the end of the next week. The Commissioner also reminded the board that their recommendations for new CRB members are welcome.

Staff Liaison Report: Susan Morgans reported that the public information office has created a new page on the municipal website specifically for newcomers and that she is preparing a brochure for newcomers containing basic information, links and recycling stickers that will be available at the customer service center and the library.

Topic of the Month: Plans for a video forum continued. Goal is to provide information on seven different nonprofit organizations the board has vetted that provide low or no-cost services to residents. Board members favor taping seven short (10 minute) videos, perhaps all on a single day. Rather than strain the limited resources of the public information office, board will check first with the school district to see if it would be possible to use their studio and have students take this on as a project. If not, public information office will cooperate on some other plan. Susan Morgans will send links for both the boards and authorities video and the S.A.F.E. forum, which the PIO produced last year, so the board can see the pros and cons of each format.

Adjournment: Susanne Wagner needed to leave a few minutes early, so VP Dianne Wainwright chaired the last part of the meeting and will call Susanne to let her know what transpired. The meeting adjourned at 7:40 p.m. Next meeting is Wednesday, March 12, at 6 p.m. in the municipal building.

