



## **Parks Advisory Board Meeting Minutes**

**Tuesday, January 7, 2014 - 7:30 p.m.**

**Municipal Building Room C**

### I. Call to Order and Roll Call

John Vogel called the meeting to order. David Donnellan called the roll. The meeting was attended by Board members Hugh Beal, Dave Franklin, Susana Montoya and John Vogel. The meeting was also attended by Commissioner Steve Silverman and Recreation Director David Donnellan.

Board members Carrie Beck, Wayne Jones and Bruce Parry were not present.

### II. Welcome Commission Liaison, Steve Silverman

Commissioner Silverman introduced himself, and he was welcomed.

### III. Election of Chair

Susana Montoya was elected Chair.

### IV. Election of Vice Chair

Hugh Beal was elected Vice Chair.

### V. Citizen Comments

There were no citizen comments.

### VI. Approval of the December 3, 2013 Minutes

The minutes were approved as submitted.

### VII. 2014 Parks Advisory Board Meeting Schedule

Due to a conflict with another meeting, the November 5 meeting was rescheduled for Monday, November 3, 2014.

### VIII. Signage for Bird Park and Twin Hills Trails Parks

Donnellan presented a map and slides of all park signage in Robb Hollow and Bird Parks. Ms. Montoya suggested that trail signs would be helpful in the parks, as well as signs showing the location and route to the athletic field in Bird Park.

Montoya suggested a sub-committee that could look at signs with the Nature Conservancy, and make recommendations for improvements. The committee could work with Public Works Director, Tom Kelley to see what public works can provide. Hugh Beal volunteered to represent the board on the committee. Ms. Montoya indicated she would organize a meeting, and report back to the board.

#### IX. New Business

John Vogel requested that an agenda item be added next month to discuss having the public works director attend the Parks Advisory Board meetings. Steve Silverman indicated he would follow up with the Commission.

Donnellan explained that Service Level 11 in the Parks Budget included 2 employees, benefits, a vehicle and miscellaneous supplies.

Ms. Montoya asked board members to indicate what they would like to see the board focus on next year in terms of park projects. The following items were suggested:

- Improved Maintenance of Main Park
- Twin Hills Park Signage
- Bird Park Parking Lot Paving
- Pennsylvania Boulevard Linear Park
- Reduction in Size of Public Works Facility
- Maintenance and Development of Neighborhood Parks
- Rockwood Park Improvements

#### X. Announcements

There were no announcements.

#### XI. Adjournment

The meeting was adjourned at 8:45 p.m.