

Meeting Minutes

June 27, 2013

7:30 PM

Conference Room C

Mt. Lebanon Municipal Building

Parking Facility Advisory Board

Attendees:

David Egler
Mickey Gatto
William Lewis
Alan Kraemer
Tom Kelley, Staff Liaison
Kelly Fraasch, Commission Liaison
Mark Quealy, Parking Enforcement

Absent:

Steve Silverman

Call to order: The meeting was called to order at 7:35 p.m.

Roll Call: As indicated above.

Public Comments: No members of the public were present.

Approval of Minutes: The meeting minutes for the May 23, 2013 meeting were approved as amended for a clarification of the dollar amount of Scofflaw parking tickets outstanding and a spelling correction.

Old Business Updates:

1. Kelly Fraasch advised that the former Parking Authority office, a residential structure, is being placed on the market. The 794 "McMillan" residence, now occupied by SHACOG and the Historical Society is being appraised for a 3rd time. The first two appraisals were wide apart, and a third will also reflect the change in zoning to permit an office boutique.
2. Kelly also indicated that a meeting will likely be held with Zamagias personnel in early August. Zamagias promised to present a new development proposal by the end of March during the public meeting last November. Zamagias has also consolidated the various parcels they have assembled into a single parcel now consisting of 1.7115 acres.

3. Mrs. Fraasch told the Board that she would ask to have a discussion of possible subcontracting or outsourcing of parking operations scheduled with the Commission within a month or so.
4. Tom Kelley provided the Board with written report on the status and proposed schedule for the North and South Garage renovations, Phase 1 for approximately \$500,000. If progress conforms to the proposed schedule of key event and approval steps, contractors may be able to start the renovation in mid-August. The Phase 1 work will require about 90 days weather permitting. Concrete work would be scheduled prior to the first freeze. Bill Lewis asked that Tom Kelley and Mark make all municipal staff aware of the possible start and duration of the project and that all permit parkers be advised directly and the public made aware by Lebo Alert, website, cable and MTL Magazine. The South Garage “bridge” entranceway will be closed and the entryway will be established on Florida Avenue with internal 2-way traffic necessary. Alternative parking for some permit holders may take place on Florida Avenue via action by the Manager.
5. Al Kraemer had not had an opportunity to review and provide an opinion on the overlapping of all permit hours (day, 24-hour, night).
6. There has been no new information released on the possible beginning date of the Shannon Transit Village project at the Castle Shannon LRT Station. Bill Lewis will monitor and report. The Tax Office has been made aware of this project likelihood. Bill Lewis suggests that current monthly parking permit customers be given priority in permit issuance over transfers from the Castle Shannon LRT when the Village project gets underway and that current permit issuance maximums be maintained for each of our parking facilities.

New Business:

1. Tom Kelley distributed May 2013 financial statements PRKM, PRK1 and GA2211. Initial impressions were that North Garage, meter and fine revenues are running below prorated approved 2013 budget figures. Certain expenditures are exceeding even annual allowances for just five months. This will be a major discussion item for the July meeting when June, half-year financial statements will hopefully be available.
2. Dave Egler distributed prepared comments and questions on Parking Fun financials. Board members were asked during our May meeting to submit such information to Dave for compilation. The distributed material was a sole submission by Bill Lewis. There was not time to discuss his submissions in detail and Bill asked that members that wished to do so, to please submit their list(s) to Dave and the subject will be on the July agenda for discussion. Once reviewed and approved by the Board, a consolidated list will be given to Tom Kelley for submission to the Finance Department for response.

Adjournment: The meeting was adjourned at 9:15 p.m.