

Minutes
Mt Lebanon Historic Preservation Board
Monday September 21, 2013. 5 p.m.
Mt Lebanon Municipal Building

Attendance: Yvette Yescas, chair; Joel Cluskey, vice-chair, Bill Callahan, Michelle Zmijanac, Bonnie VanKirk, Jim Martin, Susan Morgans, staff liaison

Call to Order: Chair Yvette Yescas called meeting to order at 5:07 p.m.

Citizen Comment: There was no citizen comment.

Consideration of the Minutes: The August 2013 minutes were unanimously approved.

Chair's Report:

Due to a misunderstanding about the schedule, Laura Ricketts of Skelly & Loy missed the deadline for the state bureau of historic preservation's February review of our National Register Nomination. We are now on track for a June review, which puts us about a year behind our original schedule. Yvette will ask Laura for a letter explaining how the misunderstanding took place. She will then write a letter expressing our concern on this issue for underlining our general approval of the way she has handled the project.

Staff Liaison Report: Susan reported that the Transit Oriented Development project (TOD) is now on "the fast track" and recommended that the HPB work closely with Eric Milliron and the EDC on this endeavor. Joel Cluskey volunteered to take the non-voting seat reserved for the HPB on the EDC board. He will attend the next meeting. EDC meetings are at 7:30 a.m. on the last Friday of the month in the municipal building.

Commission Liaison Report: There was no report.

Topic of the Month: December 5 meeting. Board cannot hold the public meeting on the National Register nomination December 5 as previously announced because now it would not be within the required time frame for the state's June review. Instead board will use the December meeting to educate former members about the nomination and other HPB initiatives. Yvette, Michelle, Bill and Joel will plan the December meeting, which will be a "practice" for the public meeting to be held at a later date.

Continuing Business:

Board Recruitment. Susan will send out a news release describing the duties of the historic preservation board and encouraging people to apply. Specifically, board could use a real estate agent, a community development person, a landscape

architect or a historic preservationist. All applications will go to Steve Feller and Julie Garrubba will keep them on file for two years.

McMillan House: Joel Cluskey updated the board on the McMillan House acquisition/renovation by the historical society. His firm was hired to do the cost estimates.

Walking App: Michelle tried but did not have much luck with the walking tour app. Yvette asked Jim to head up a committee to look into walking tours.

Topic for Next Month: The new comprehensive plan and the historic preservation board's role in carrying it out

Adjournment: The meeting adjourned at 6:40. Next meeting is October 21 at 6 p.m. in the municipal building.