

Minutes
Mt Lebanon Historic Preservation Board
Monday August 19, 2013. 5 p.m.
Mt Lebanon Municipal Building

Attendance: Yvette Yescas, chair; Joel Cluskey, vice-chair, Bill Callahan, Michelle Zmijanac, Pat Calvelo, Bonnie VanKirk, Susan Morgans, staff liaison. Absent: Jim Martin,

Call to Order: VP Joel Cluskey called meeting to order at 5:06 p.m., as Yvette Yescas was delayed.

Citizen Comment: There was no citizen comment.

Consideration of July 2013 minutes: Minutes were amended and accepted.

Chair's Report:

After the visit from state officials, we received a letter saying how our National Register application could be improved. Following the state visit, Yvette Yescas and Bill Callahan verified about 150 contributing properties within the boundary of the proposed district. Consultant Laura Ricketts should have first draft of the narrative completed by the end of August. We will submit the application in October, and state board will evaluate it in February 2014. Forty-five days after that, we could have National Register designation. We need to document our public outreach efforts to submit with the nomination. The public outreach meeting will be Thursday, December 5, at 5:30. We will tape the meeting, which should last about 1 ½ hours. Susan Morgans will promote the meeting in the magazine/ other media.

Staff Liaison Report: Susan Morgans read a report from Historical Society President Jim Wojcik regarding the society's planned purchase of the McMillan House. Bonnie VanKirk said the process has been very professional. Everyone was pleased Joel Cluskey's architectural firm was hired to determine the cost of renovating/preserving the building.

Topic of the Month: Former members group. The board will invite former members to the December 5 public meeting and then see if they are interested in meeting informally several times a year. Michelle Zmijanac will draft the letter.

Other Business: Yvette asked members to try use www.locacious.net to create a walking tour for a small area and see if it could work for Mt. Lebanon.

Topic for Next Month: Plan for Outreach meeting; discuss member recruitment.

Adjournment: The meeting adjourned at 6:25. Next meeting is September 16 at 6 p.m. in the municipal building.