



## ***Parks Advisory Board Meeting Minutes***

**Tuesday, June 4, 2013 - 7:30 p.m.**

**Municipal Building Commission Chambers**

Attended by: Board members Hugh Beal, Carrie Beck, David Franklin, Susana Montoya, Bruce Parry and John Vogel. Also present were Commissioner Kelly Fraasch and Director of Recreation, David Donnellan.

Absent: Board member Bill Moorhead. Board Member Bruce Parry left shortly after the meeting began.

### I. Approval of the May 7, 2013 Minutes

The minutes were approved as submitted.

### II. Citizen Comments

Citizens were permitted to comment during agenda topics.

### III. Park Trails and Natural Areas Mapping Proposal from J. Farrell.

Jonathan Farrell spoke regarding his trail mapping proposal which would map 7 parks, and document existing conditions and infrastructure, and identify areas for enhancement at a cost of \$2,700.00.

The Board recommended funding the completion of trail mapping as proposed by Jonathan Farrell in his May 13, 2013 letter.

### IV. Review and Prioritization of Smaller Park Improvement Projects

The board reviewed various park projects, and recommended smaller park improvement projects as follows:

Rank	Park	Project	Estimated Cost	Comments
1	Meadowcroft	Various Maintenance		Repair/replace fencing for basketball courts, paint electrical box and light posts, repair erosion along sidewalks and remove tree stumps.
2	Williamsburg	Drainage		Add drainage to level lawn area.
3	Bird Park	Directional Signs		To direct people to the soccer field, and to identify the access road down to the field for the mobility impaired.
4	Spalding Circle	Benches	2,000	Add 2-3 benches.
5	Twin Hills	Foot bridge	1,500	Install foot bridge as described by J. Farrell.
6	Main Park	Play Equipment		Replace sandbox with play equipment.
7	Iroquois	Fill and Plant Lawn		Fill and plant grass where equipment was removed.
8	Various	Trail improvements	5,000	
9	Bird and Twin Hills	Trail Signs	11,100	2 for Bird Park, 1 for Twin Hills.
10	Church Place	Replace Concrete Pad		Replace concrete under picnic tables.
11	Rockwood	Replace Concrete Pad		Replace concrete under picnic tables.
13	Various	Planting Bed Improvements	5,000	
14	All Parks	Litter Receptacles (Locking/Stationary)	12,000	Two/park for 8 parks total of 12 receptacles

## V. Review of Rules and Regulations Concerning Domesticated Animals in Parks

Cindy Kelly of Abington Drive spoke in favor of allowing dogs on a leash in Williamsburg Park. She stated that the same reasons that the Commission approved dogs in Twin Hills Trails Park would apply at Williamsburg.

Robert Stein also spoke in favor of permitting dogs in the Williamsburg Park.

Debra Tongel of Sleepy Hollow Road also spoke in favor of permitting dogs in Williamsburg Park. She raised the concern that there was misinformation circulated indicating that neighbors wanted dogs permitted off-leash in Williamsburg. She suggested a 6 month trial.

Clint Kelly stated that an off-leash dog park does not meet the needs of people in the Williamsburg Park neighborhood. He would like dogs permitted on a leash in Williamsburg, and would like to hear a decision by the board tonight.

Mitchell Torek (Bridgewater Drive), Carolyn Marcelli (Birch Avenue) and Rick Tongel (Sleepy Hollow Road) also spoke in favor of allowing dogs in Williamsburg Park.

The board discussed the goal of reviewing the rules and regulations for all parks, and whether the rules should apply across the board or on a park by park basis. Issues such as park facilities, local resident wishes and park size were discussed.

The Board recommended to the Commission amending the Municipal Code Chapter 11 Section 102.4 to read as follows:

Domesticated animals, such as dogs and cats, shall not be permitted in Parks, Parklets, or Traffic Islands except for the thirty-seven (37) acres of Bird Park, Robb Hollow Park, Twin Hills Trails Park, and Williamsburg Park, not including the playground areas or athletic facilities of such parks. In those parks in which domesticated animals are permitted, they shall be controlled by their owners or handlers by means of a collar and leash with a maximum length of six (6) feet.

#### VI. New Business

Hugh Beal asked for an update on proposed improvements for Robb Hollow beautification along Cedar Boulevard. Kelly Fraasch reported the 2.2 acre parcel adjacent to the park was purchased by the municipality. She stated that the commission had asked her to meet with residents regarding an off-leash dog park in the area south of the public works facility toward Gilkeson. She stated that the Commission is considering options for that area, and would coordinate that project with any planned improvements to the public works operations there. She also shared that the Commission would be discussing unassigned funds on June 11, and a public hearing is scheduled for June 24 (dates subject to change).

#### VII. Announcements

John Vogel stated that he attended the Charter Review meeting last month. He said there were no recommendations directly affecting parks.

#### VIII. Adjournment

Meeting adjourned at 9:27 p.m.