

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: July 19, 2013
SUBJECT: Agenda – Adjourned Meeting – July 22, 2013
Call to Order – Pledge of Allegiance to the Flag – Roll Call

MK 1. Recognition of Junior Commissioner Mark Klemencic.

MK 2. Citizens Comments.

**KF 3. Consideration of the [minutes](#) from the Regular Meeting held July 9, 2013. - approved
Recommended Action: Move to approve the minutes.**

DB 4. Public hearing on a conditional use request by Mt. Lebanon Municipality for a 25-car parking lot to provide parking for Brafferton Park. – hearing conducted

The Zoning Ordinance identifies parking lots of 10 or more spaces as a Conditional Use in the OS-A Open Space Active District. The Planning Board recommended approval of the conditional use request on June 25, 2013.

Recommended Action: MK 1. Conduct the public hearing.

JB 5. Public hearing on [capital investment](#). – hearing conducted

The purpose of the hearing is to solicit input on the use of unassigned fund balance over the 10% threshold, which as of December 31, 2012, totaled \$829,561. The possible projects that will be reviewed by the commission include:

Police radio	\$ 26,000
Washington crosswalk	87,000
Air rights market study	75,000
Athletic field improvements/turf	700,000
Platform tennis rehab	10,000
Golf course tractor	38,500
Financial software consultant	50,000
Building security replacement	216,000
Mapping of trails	2,700
Nature area study	33,000
Brafferton parking lot and basketball court	133,000
Deer sterilization consultant	15,000
Veterans memorial irrigation	10,000
Additional swim center improvements	200,000

Recommended Action: MK 1. Conduct the public hearing.

KF 6. Consideration of Resolution No. R-11-13 authorizing participation in the Merchant Services Program for the purpose of providing credit and debit card transactions. - approved

Customers of the Municipality may use credit and debit cards at various locations and on the internet in connection with payment of various governmental fees, services and facility charges.

This Resolution authorizes the standard agreement with Pennsylvania Local Government Investment Trust (PLGIT) and Elavon. All funds collected under the Merchant Services Programs will be credited to a Mt. Lebanon PLGIT account.

Recommended Action: Move to adopt Resolution No. R-11-13 and to authorize proper municipal officials to execute all agreements required for such participation.

JB 7. Consideration Resolution No. R-12-13, to apply for Community Development Block Grant funds through the South Hills Area Council of Governments for North Meadowcroft Basketball and Tennis Court ADA Improvements. - approved

A pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for 100% funding of an ADA Access Project to take place in 2014 in the amount of \$94,600. Mt. Lebanon had previously bid the project, but did not proceed with its' completion in 2007. The project was reviewed again due to the availability of possible grant funding.

A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Recommended Action: Move to adopt Resolution No. R-12-13, the standard concurring Resolution to make application for Community Development Block Grant funds for an ADA Access Project for 2014.

DB 8. Consideration of Resolution No. R-13-13 to apply for Community Development Block Grant funds through the South Hills Area Council of Governments. - approved

A pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for 50% funding of handicapped sidewalk construction to take place in 2014 in the amount of \$12,500.

Mt. Lebanon has successfully used this program over the past several years to install handicapped sidewalk ramps.

A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Recommended Action: Move to adopt Resolution No. R-13-13, the standard concurring Resolution to make application for Community Development Block Grant funds for handicapped sidewalk reconstruction in the amount of \$12,500.00 for the year 2014.

DB 9. Consideration of a conditional use request by Solid Rock AOH Church of God to occupy the property located at 698 Country Club Drive. - approved

The property is zoned R-2 Single-family Residential District. Section 203.3.3 of the zoning ordinance identifies Places of Worship as a conditional use in a residential district. The property was formerly occupied by Our Savior Lutheran Church.

The Planning Board recommended approval of the conditional use request on June 25, 2013. The public hearing was held July 9, 2013.

Recommended Action: Move to approve the conditional use request.

JB 10. Consideration of appointments to serve as Junior Commissioner. - approved

The Commission received applications from highly qualified applicants for Junior Commissioner.

Recommended Action: Move to make the following appointments:

- a) Mira Shenouda, 776 Scrubgrass Drive, for fall 2013 semester
- b) Danielle Deiseroth, 801 Larchmont Drive, for spring 2014 semester

KF 11. Consideration for the award of the North and South Parking Garage Repairs Contract. - approved

Bids were received on July 17, 2013 for the North and South Garage Repairs Contract. This project includes expansion joint and membrane coating replacement, as well as concrete repairs to the North and South Parking Garages.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid #1- South Garage	Base Bid #2- North Garage	Base Bids #1 and #2 Total
Nathan Contracting	\$298,888	\$ 80,000	\$378,888
Carl Walker Construction	\$429,505	\$100,353	\$529,858

The low bidder has previously completed concrete repair work for the Municipality in a satisfactory manner and the Municipal Engineer recommends the award. The Engineer's estimate for this contract was \$500,000 and sufficient budgeted funds exist for the award of Base Bids #1 and #2.

Recommended Action: Move to award the North and South Garage Repairs Contract to Nathan Contracting in the amount of \$378,888 for Base Bid #1 and Base Bid #2.

DB 12. Consideration of a request from Music for Mt. Lebanon. - approved

Music for Mt. Lebanon is planning a fundraising event at the ice rink on December 30, 2013 and has requested permission to serve wine at its supper buffet. The solicitor has drafted a Facilities License Agreement for this use.

Recommended Action: Move to authorize the proper municipal officials to execute the license agreement.

KF 13. Consideration of the expenditure list for June totaling \$3,071,397.33. - approved

Recommended Action: Move to approve the expenditure list for June totaling \$3,071,397.33. (John Bendel will be abstaining from the vote.)

JB 14. Departmental reports.- filed

Recommended Action: Ask that the reports be received and filed.

SF 15. Manager announcements.

MK 16. Adjournment.