

**TO:** Mt. Lebanon Commission  
**FROM:** Stephen M. Feller, Manager  
**DATE:** April 5, 2013  
**SUBJECT:** Agenda – Regular Meeting – April 9, 2013  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

**KL 1. Citizen Comments.**

**JB 2. Consideration of the [minutes](#) from the Adjourned Meeting held March 25, 2013.-  
approved**

*Recommended Action:* Move to approve the minutes.

**KL 3. Report by Junior Commissioner Mark Klemencic.- presented**

**DB 4. Public hearing on Ordinance ([Bill No. 7-13](#)) establishing a residential rental property registration and inspection program. - hearing conducted**

The new ordinance differs from the one considered at the public hearing held February 25, 2013, in the following areas:

- a. The Municipality will be divided into three areas with one area inspected each year. Inspections will not occur on change of occupancy.
- b. Fees will be reduced for the inspection of multiple units in the same building on the same day.

This ordinance was introduced March 25, 2013.

*Recommended Action:* KL 1. Conduct the public hearing. (Begin by asking Solicitor Weis to summarize the key provisions in the Ordinance.)

**KF 5. Public hearing and consideration of Ordinance ([Bill No. 8-13](#)) establishing procedures for sale of property. - hearing conducted & approved**

The proposed Ordinance establishes the procedures for sale of municipal property. This ordinance was introduced March 25, 2013.

*Recommended Action:* KL 1. Conduct the public hearing.  
KF 2. Move to enact Ordinance (Bill No. 8-13).

**JB 6. Consideration of Ordinance ([Bill No. 9-13](#)) accepting the dedication of a storm sewer within the Kennedy Forest Plan of Lots. - approved**

A storm sewer was constructed through lots located in the Kennedy Forest Plan of lots as recorded in Plan Book Volume 35 Page 64. The storm sewer conveys storm water from Dixon Avenue to Shadowlawn Avenue, but was never accepted into the public system.

The sewer has been inspected, located and easements have been conveyed through lots 44, 45, 46 and 47. On February 26, 2013, the Planning Board recommended acceptance of the public improvements. This ordinance was introduced March 25, 2013.

Recommended Action: Move to enact Ordinance (Bill No. 9-13).

**JB 7. Consideration of Resolution No. R-3-13 authorizing filing an application for a grant.-  
*approved***

The Redevelopment Authority of Allegheny County requires that an applicant for a grant submit a concurring resolution. Mt. Lebanon is applying for \$75,000 to assist with the air rights transit oriented development project.

Recommended Action: Move to adopt Resolution No. R-3-13.

**DB 8. Consideration of Resolution No. R-4-13 concerning a Reimbursement and Maintenance Agreement with the Pennsylvania Department of Transportation (PennDOT) for the construction of Drainage Facilities along Washington Road from Galleria Drive to Ordale Boulevard. *approved***

During 2013 PennDOT will be making improvements along State Route 19 (Washington Road) from Conner Road to Alfred Street. Improvements will include: resurfacing; traffic signal replacement at three intersections; stormwater improvements, and updating pedestrian facilities (ADA curb ramps) to meet current accessibility standards. As part of the project PennDOT has agreed to construct Stormwater Drainage Facilities (inlets and stormwater pipes) from Galleria Drive to Ordale Boulevard. The new collection and conveyance facilities will eliminate ice spots along the north bound lane and correct other drainage issues. The estimated total cost is \$150,000 and the local match is \$30,000 (20%). To move forward with the project PennDOT has prepared and submitted a reimbursement and maintenance agreement to the Municipality for signature by the Manager. The municipal share is budgeted in the stormwater fund.

Recommended Action: Move to adopt Resolution No. R-4-13.

**KF 9. Consideration of a License Agreement with Matthew J. Kluck for fee-based professional golf instruction. *approved***

The recreation department advertised for proposals to provide instruction at the golf course. Three proposals were received. The municipality is still discussing the opportunity with two of the professionals, and has reached agreement with Mr. Kluck to continue at the course.

Mr. Kluck has operated under a license agreement since 2008. The license is for one year and may be renewed in increments of one year by both parties. The annual fee is \$13,500 or 12% of the professional's gross receipts.

Recommended Action: Move to authorize the proper municipal officials to execute the agreement.

**DB 10. Consideration of an Agreement with D&P Valet Service LLC to operate a valet parking service on Washington Road. *approved***

D&P Valet Service has temporarily used three spaces on Washington Road for a valet parking service in the Central Business District. The service has operated successfully, and the operator wishes a more permanent arrangement. This arrangement requires the execution of an Agreement and an amendment to Appendix A to Chapter X of the Mt. Lebanon Code.

Recommended Action: Move to authorize the execution of an agreement with D&P Valet Service LLC and a change to Appendix A to Title X of the Mt. Lebanon Code, subject to approval by the Solicitor.

**JB 11. Consideration for the award of a Street Maintenance Contract. *approved***

Bids were received on April 3, 2013 for Street Maintenance. The major bid items include the milling of existing materials, leveling with one-inch thick bituminous pavement, 1-1/2" thick minimum bituminous overlay and bituminous binder.

The Municipal Engineer has verified the bids as follows:

A. Folino Construction, Inc.	\$276,275.50
El Grande Industries, Inc.	\$294,002.50
Amity Asphalt Paving	\$299,770.00
Peter J. Caruso & Sons	\$313,583.75
T.A. Robinson Asphalt	\$324,095.00
Michael Facchiano Contracting	\$336,987.50

The contractor has previous experience with similar projects and the Municipal Engineer recommends that the project be awarded to the low bidder. The budgeted amount was \$290,000.

Recommended Action: Move to award the Street Maintenance contract to A. Folino Construction in the amount \$276,275.50.

**KF 12. Consideration for the award of the Tennis Center Patio Resurfacing Contract. *approved***

Bids were received on April 3, 2013 for the Tennis Center Patio Resurfacing Contract. This project consists of the removal of the existing patio membrane surface, installation of trench drains and new coating system and the painting of all steel on the structure at the Tennis Center.

The Municipal Engineer has verified the bids as follows:

Mariani & Richards	\$52,763
Arch Masonry	\$65,000

The low bidder has completed similar work in the area in a satisfactory manner, and the Municipal Engineer recommends the award. The Engineer's estimate for this contract was \$68,000.

*Recommended Action:* Move to award the Tennis Center Patio Resurfacing Contract to Mariani & Richards in the amount of \$52,763.

**DB 13. Consideration for the award of the Cedar Boulevard Parking Lot Contract. *approved***

Bids were received on April 3, 2013 for the Cedar Boulevard Parking Lot Contract. This project includes all items associated with the installation of a new parking lot along Cedar Boulevard including clearing of the site, grading, installation of parking lot, rain garden, storm sewer system and restoration of the site. Base Bid #1 includes standard paving and a large rain garden. Base Bid #2 includes porous paving and a smaller rain garden.

The Municipal Engineer has verified the bids as follows:

<b>Contractor</b>	<b>Base Bid #1</b>	<b>Base Bid #2</b>
El Grande Industries	\$117,440.00	\$122,435.00
T.A. Robinson Asphalt	\$119,419.00	\$118,843.50
Amity Asphalt	\$125,900.00	\$120,340.00
Pampena Landscaping	\$145,070.00	\$158,373.00
A. Merante Contracting	\$156,281.54	\$158,930.53
A. Folino Construction	\$168,155.90	\$169,469.50
Michael Facchiano Contracting	\$172,465.00	\$157,270.00
Peter J. Caruso & Sons	\$177,890.00	\$191,445.00

The low bidder has completed similar work for the Municipality in a satisfactory manner, and the Municipal Engineer recommends the award of Base Bid #1. The Engineer's estimate for this work was \$130,000.

*Recommended Action:* Move to award the Cedar Boulevard Parking Lot Contract to El Grande Industries in the amount of \$117,440 for Base Bid #1.

**KF 14. Consideration for the award of the Recreation Center Floor Replacement Contract. *approved***

One bid was received on March 6, 2013 for the Recreation Center Floor Replacement Contract. This project includes all items associated with the removal and replacement of the floor on the Second Floor of the Recreation Center, the Community Room and the Founders Room.

The Municipal Engineer has verified the bid as follows:

<b>Contractor</b>	<b>Base Bid #1</b>	<b>Base Bid #2</b>	<b>Alt Bid #1</b>	<b>Alt Bid #2</b>
Viper General Contracting	\$35,215.00	\$18,254.00	\$18,339.25	\$9,232.70

The Engineer's estimate for this contract was \$96,000.00 and sufficient budgeted funds exist for the award. The Municipal Engineer recommends the award after interviewing the contractor and determining their ability to complete the contract.

*Recommended Action:* Move to award the Recreation Center Floor Replacement Contract to Viper General Contracting in the amount of \$81,040.95 for Base Bid #1, Base Bid #2, Alternate Bid #1 and Alternate Bid #2.

**SF 15. Manager announcements.**

**KL 16. Adjournment.**