

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: March 8, 2013
SUBJECT: Agenda – Regular Meeting – March 12, 2013
Call to Order – Pledge of Allegiance to the Flag – Roll Call

MK 1. Citizen Comments.

DB 2. Consideration of the [minutes](#) from the Adjourned Meeting held February 25, 2013. - approved

Recommended Action: Move to approve the minutes.

MK 3. Report by Junior Commissioner Mark Klemencic.

KF 4 Consideration of Ordinance ([Bill No. 2-13](#)) regulating skateboards. – approved as amended

This ordinance would delete the following provisions from the Mt. Lebanon Code:

- “No person shall ride a skateboard, coaster, skates, or similar device upon any street.”
- “No person shall ride a motorized scooter upon any sidewalk in the municipality.”

The ordinance was introduced February 12, 2013, and a public hearing was held February 25, 2013.

Recommended Action: Move to enact Ordinance (Bill No. 2-13).

KF 5. Confirmation of the Municipal Manager’s Approval of the Public Sale of a 1997 Freightliner Dump Truck at the Perryopolis Auto Auction. - approved

Mt. Lebanon’s Administrative Code requires Commission approval for the sale of municipal equipment and supplies with an estimated value of more than \$7,500. A 1997 Freightliner dump truck with an estimated value of \$7,000 was sent to public auction at the Perryopolis Auto Auction and was purchased at public sale by Vehicle Solutions LLC of Smock, PA for \$12,710. The sale was approved by the manager, and payment has been made to the Municipality. Commission approval of the sale is requested since the actual sale price exceeded the \$7,500 threshold.

Recommended Action: Move to confirm the Municipal Manager’s sale of a 1997 Freightliner dump truck.

DB 6. Consideration to extend the term of the Ad Hoc Home Rule Study Committee. - approved

This committee was established on May 29, 2012, and its members were appointed to a term ending May 31, 2013. The committee has made good progress, but will need additional time to complete its work.

Recommended Action: Move to extend the term of committee members until December 31, 2013.

KL 7. Consideration to purchase Toshiba CIX Communication Phone System and Toshiba IPedge Communication Voice Mail System through the PA COSTARS Cooperative Purchasing Program. - approved

The information technology office has proposed to purchase a Toshiba phone system. This purchase will replace the processor, all “behind the scene” telephone equipment, and 50 of the 240 phones currently used throughout the municipality. The remainder of the phones is scheduled to be replaced in 2014. This purchase is through the PA COSTARS program contract number GS-3580252T. The current phone system was installed in 2003, and there have been failures with the current phone system and server. The warranty and maintenance agreements have expired, and the current system is no longer supported. The total cost of purchase is \$91,212.89, which is slightly over the \$90,000 budget in the 2013 capital budget.

Recommended Action: Move to authorize the purchase of a Toshiba phone system from Toshiba America Information Systems at a total cost of \$91,212.89.

KL 8. Consideration of professional services for tax appeals. - approved

The 2013 budget includes \$25,000 to assist with 2013 tax appeals.

Recommended Action: Move to appoint Diversified Municipal Services to represent the Municipality in filing of appeals for 2013.

SF 9. Manager announcements.

MK 10. Adjournment.