

**MINUTES OF THE ADJOURNED MEETING JANUARY 28, 2013
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8:00 P.M., on Monday, January 28, 2013, at the Municipal Building, 710 Washington Road. President Kluck called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Stephen Feller called the roll. Present were Commissioners John Bendel, Dave Brumfield, Kelly Fraasch, Matt Kluck, and Kristen Linfante. Also present were Assistant Manager Taylor, Recreation Director Donnellan, Fire Chief Sohyda, Public Works Director Kelley, Deputy Chief of Police Gallagher, Planning Officer McGill, Commercial District Officer Milliron, Inspections Officer Berkley, and Public Information Officer Morgans. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

CITIZEN COMMENTS

Elaine Gillen of 735 Vallevista Avenue stated that recently, she encountered a situation that warranted the fire and police departments, and she commended them for their professional services. She also spoke about a skateboard ordinance, joint maintenance agreement, residential electricity rate, election of commission officers, deer surveys and drug awareness.

Kimberly Schevtchuk of 519 Lyndhurst Avenue spoke about the proposed deer survey.

Scott Zasadil of 126 Academy Avenue stated that there are thousands of deer/vehicle accidents yearly, with some resulting in people dying. He strongly supported deer culling.

Barbara Sollenberger of 120 Newburn Drive spoke against deer culling. She supported deer signage. She also spoke about the drug culture.

Bill Lewis of 816 Ridgeview Drive spoke about the electricity brokerage and the sale of 788-794 Washington Road.

Dave Egler of 121 Poplar Drive stated that he would like to see the Historical Society purchase the property at 794 Washington Road. He also spoke about the annual appointment of commission president and vice president, and the deer survey.

**CONSIDERATION OF THE MINUTES FROM
THE ORGANIZATIONAL/REGULAR MEETING HELD JANUARY 7, 2013**

Mr. Brumfield moved and Mr. Bendel seconded to approve the minutes. The vote was called. The motion passed unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 1-13)
AMENDING THE MT. LEBANON CODE TO INCLUDE NEWLY
ENACTED ORDINANCES OR AMENDMENTS
TO EXISTING ORDINANCES ENACTED SINCE JANUARY 23, 2012**

Mr. Bendel said Mt. Lebanon's ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances contained in the code have been enacted

previously by the Commission, but it is necessary to enact a separate ordinance each time the codification is updated.

Ordinance (Bill No. 1-13) was introduced, and the public hearing was set for Tuesday, February 12, 2013.

CONSIDERATION OF A PROPOSAL REGARDING DEER SURVEYS

Ms. Fraasch said the approved 2013 budget includes \$12,000 for deer surveys.

Ms. Fraasch suggested that the surveys be done in February 2013 and again in February 2014, for accurate results.

Mr. Bendel suggested having the wording in the RFP include a possible second survey and to disclose the price for same.

Ms. Linfante supported one survey, stating that a formula is available, which would enable the municipality to expound on the data that is provided to estimate the amount of deer a year later.

Mr. Brumfield indicated that he wanted to see the results of the first survey before a determination was made to conduct a second survey.

Ms. Fraasch moved and Mr. Brumfield seconded to direct the proper municipal officials to solicit proposals and conduct one deer survey in 2013 to be conducted in February, or as early as possible, and a possible second survey to be conducted in February 2014. The vote was called. Mr. Bendel, Mr. Brumfield, Ms. Fraasch and Ms. Linfante voted in favor of the motion. Mr. Kluck voted against the motion. The motion passed four to one.

**APPOINTMENTS TO THE MT. LEBANON
INDUSTRIAL DEVELOPMENT AUTHORITY (IDA)**

Ms. Linfante said on April 24, 2006, the Mt. Lebanon Commission adopted Resolution No. R-9-06 to create the IDA and appoint the Commissioners as members of the Board for staggered five-year terms. As Commissioners have left, their replacements have been appointed to fill the unexpired terms. The following is a list of the current terms:

<u>NAME</u>	<u>ADDRESS</u>	<u>TERM EXPIRING</u>
John Bendel	458 Arden Road	April 30, 2013
Kelly Fraasch	32 Academy Avenue	April 30, 2014
Dave Brumfield	713 Crystal Drive	April 30, 2015
Matt Kluck	174 Parkridge Avenue	April 30, 2016
Kristen Linfante	85 Roycroft Avenue	April 30, 2017

Ms. Linfante moved and Ms. Fraasch seconded to appoint John Bendel to a new five-year term on the IDA, ending April 30, 2018. The vote was called. The motion carried unanimously.

**CONSIDERATION TO PURCHASE ONE READY-TO-USE
SNOW PLOW TRUCK FROM TRI STAR MOTORS
THROUGH THE PENNSYLVANIA COSTARS PURCHASING PROGRAM**

Mr. Bendel said that this vehicle will replace a 1999 truck that will be sold at public auction this fall. The new 2013 snow plow truck includes a Dodge 5500 Chassis, with four wheel drive, 6.7L 16 valve Cummins Turbo diesel engine, 6 speed automatic transmission vehicle with a snow plow package, at a total cost of \$87,794. This price is \$5,265 under the manufacturer's suggested retail price and under budget.

Mr. Bendel moved and Mr. Brumfield seconded to authorize the purchase of one ready-to-use snowplow truck from Tri Star Motors through the Pennsylvania Costars Purchasing Program at a total cost of \$87,794. The vote was called. The motion carried unanimously.

**CONSIDERATION TO PURCHASE ONE READY-TO-USE TRADES
VAN FROM TRI STAR MOTORS THROUGH
THE PENNSYLVANIA COSTARS COOPERATIVE PURCHASING PROGRAM**

Mr. Brumfield said the Public Works Department proposed to purchase one ready-to-use trades van through PA COSTARS Contract 025-026 to replace a 1996 plumber's utility truck. The total cost of purchase is \$34,043.60, which is within the 2013 Budget. The price is \$10,825 under the manufacturer's suggested retail price.

Mr. Brumfield moved and Mr. Bendel seconded to authorize the purchase of one ready-to-use van from Tri Star Motors through the Pennsylvania COSTARS Purchasing Program at a total cost of \$34,043.60. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A REIMBURSEMENT AND MAINTENANCE
AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF
TRANSPORTATION (PENNDOT) FOR THE DESIGN, ENGINEERING
AND CONSTRUCTION OF AMERICANS WITH DISABILITY ACT (ADA)
COMPLIANT PEDESTRIAN FACILITIES AT INTERSECTIONS ALONG
WASHINGTON ROAD FROM GALLERIA DRIVE TO ALFRED STREET**

Ms. Linfante said during 2013 PennDOT will be making improvements along State Route 19 (Washington Road) from Conner Road to Alfred Street. Improvements will include: resurfacing; traffic signal replacement at three intersections; stormwater improvements, and updating pedestrian facilities (ADA curb ramps) to meet current accessibility standards. ADA compliant pedestrian facilities will be installed at twenty-three intersections along Washington Road at an estimated total cost of \$285,463.86, and the local share for this work is \$25,374.20 (8.89%). To move forward with the project PennDOT has prepared and submitted a reimbursement and maintenance agreement (Agreement #: 118675) to the Municipality for signature by the Manager. At the end of the project, PennDOT will submit an invoice for the local share, and payment in full will be due within 30 days, and it will be the Municipality's responsibility to maintain the improved ADA pedestrian facilities. Mt. Lebanon is paying for a portion of the costs to replace those ramps on the side streets, which are located just outside of the project area. This expanded work will insure a uniform project with proper asphalt pavement and concrete curb transitions.

Ms. Linfante moved and Ms. Fraasch seconded to authorize the proper municipal officials to execute the agreement. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A PROFESSIONAL SERVICES
CONTRACT FOR DESIGN SERVICES IN CONNECTION
WITH THE SWIMMING POOL IMPROVEMENT PROJECT**

Ms. Fraasch said proposals for aquatic and architectural design services were advertised on December 20, 2012. Proposals were due on January 18, 2013. Six proposals were received and considered by a review committee.

Ms. Fraasch moved and Ms. Linfante seconded to authorize the proper municipal officials to award a contract to EPM Architecture of Bradford Woods, PA, in the amount of \$220,000. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR DECEMBER TOTALING \$5,053,386.48**

Mr. Bendel moved and Mr. Brumfield seconded to approve the expenditure list for December totaling \$5,053,386.48. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Brumfield asked that the reports be received and filed.

MANAGER ANNOUNCEMENTS

Mr. Feller said that prior to tonight's meeting, the Commission met in executive session to discuss appointments to boards and authorities, a property acquisition, a personnel issue, and a legal matter with the solicitor. The next regular meeting is scheduled for Tuesday, February 12, 2013 at 8 p.m.

ADJOURNMENT

The meeting adjourned at 9:30 p.m.