

**MINUTES OF THE ADJOURNED MEETING OCTOBER 22, 2012
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8:00 P.M., on Monday, October 22, 2012, at the Municipal Building, 710 Washington Road. President Brumfield called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Stephen M. Feller called the roll. Present were Commissioners John Bendel, Kelly Fraasch, Matt Kluck, and Dave Brumfield. Kristen Linfante participated by telephone. Also present were Assistant Manager Taylor, Police Chief McDonough, Recreation Director Donnellan, Fire Chief Sohyda, Public Works Director Kelley, Planning Officer McGill, Commercial District Officer Milliron, Inspections Officer Berkley, and Public Information Officer Morgans. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

**COMMENDATION BY FIRE CHIEF SOHYDA
FOR JOAN HUSSEY AND LT. KEVIN ABBOTT**

Chief Sohyda presented commendations to Ms. Hussey for her actions on February 7, 2012, that led to the rescue of four occupants from a fire in an apartment next to hers at 53 Academy Avenue. Chief Sohyda also presented a commendation to Lt. Abbott, who was awarded his certificate for graduating the National Fire Academy's Executive Fire Officer Program. The Executive Fire Officer Program (EFOP) is an initiative of the United States Fire Administration/National Fire Academy designed to provide senior officers and others in key leadership roles with an understanding of: 1) the need to transform fire and emergency services organizations from being reactive to proactive; with an emphasis on leadership development, prevention, and risk-reduction; 2) transforming fire and emergency services organizations to reflect the diversity of America's communities; 3) the value of research and its application to the profession; and 4) the value of lifelong learning.

CITIZEN COMMENTS

Bill Matthews of 1435 Navahoe Drive spoke about the Washington Park tax increment financing.

Bill Hoon of 456 Coolidge Avenue spoke about the municipality's previous deer management program.

Barbara Sollenberger of 120 Newburn Drive spoke about deer management.

Bill Lewis of 816 Ridgeview Drive spoke about item nine regarding weekend enforcement of meters on Beverly Road.

Elaine Gillen of 735 Vallevista Avenue stated that she doesn't believe stories about a serious deer and vehicle accident in Upper St. Clair.

Mr. Bendel asked that item nine be removed from the agenda.

REPORT BY JUNIOR COMMISSIONER MADDY SCOTT

Junior Commissioner Maddy Scott was not able to attend the meeting.

**CONSIDERATION OF THE MINUTES FROM
THE REGULAR MEETING HELD OCTOBER 9, 2012**

Mr. Kluck moved and Ms. Fraasch seconded to approve the minutes. The vote was called. The motion passed unanimously.

**INTRODUCTION OF AN ORDINANCE (BILL NO. 16-12) OF MT. LEBANON,
PENNSYLVANIA, AUTHORIZING GENERAL OBLIGATION BONDS, SERIES OF
2013 IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$4.8 MILLION
FOR THE PURPOSE OF FINANCING CERTAIN RECREATION IMPROVEMENTS**

Mr. Bendel said the proposed Ordinance authorizes the borrowing of funds necessary to complete improvements at recreation facilities including the pool, golf course, Robb Hollow improvements, and other recreation improvements, but not including turfing of any field in the municipality. The proceeds of the issue will also be used to cover the costs of issuance.

Ordinance (Bill No. 16-12) was introduced.

After a discussion, the consensus of the Commission was to include the following projects in the bond issue: (a) swimming pool renovations (\$3,300,000), (b) golf course improvements (\$500,000), and (c) Robb Hollow and public works facility improvements (\$730,000), with a total project budget of \$4,530,000. None of the borrowed funds will be used for artificial field turf. The Commission also agreed that the bond should be structured to minimize total interest costs by leveling the 2014 dip in debt service. The total aggregate cost, including issuance expenses, should not exceed \$4,800,000.

Ordinance (Bill No. 16-12) was introduced, and the public hearing was set for Tuesday, November 13, 2012.

**CONSIDERATION OF A CONTRACT TO
PURCHASE A FAIRWAY MOWER FOR THE GOLF COURSE**

Ms. Fraasch said the Director of Recreation recommends purchase of the following equipment:

Quantity	Description	Unit Price	Total
1	Jacobson LF-550 4WD Lightweight Fairway Mower	\$36,504.00	\$36,504.00
3	Cutting Unit w/ 7-blade 5" dia reel (right)	1,409.25	4,227.75
2	Cutting Unit w/ 7-blade 5" dia reel (left)	1,409.25	2,818.50
5	Grooved Front Roller Assembly 22"	183.40	917.00
5	Scraper for 22" grooved roller	30.64	153.20

-1	USED Jacobsen LF-3400 2WD Fairway Mower	5,000.00	(\$5,000.00)
	GRAND TOTAL		\$39,620.45

The budget was recently amended to include \$52,500 for this purpose. The prices are in accordance with PA State Legacy Contract No. 2420-01.

Ms. Fraasch moved and Mr. Kluck seconded to award the contract to Krigger & Company, Inc., for the total price, including trade-in, of \$39,620.45. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD FOR
THE MANHOLE REHABILITATION CONTRACT FOR 2013**

Ms. Fraasch said bids were received on January 19, 2011 for the Manhole Rehabilitation contract for a period of three years – 2011, 2012 and 2013. The 2011 contract was awarded to Lake County Sewer with the option to extend the award in 2012 and 2013. This project involves the rehabilitation of sanitary sewer manholes showing signs of deterioration.

The Municipal Engineer has verified the Lake County Sewer bid as follows:

Contractor Name	2011 Bid	2012 Bid	2013 Bid	TOTAL
Lake County Sewer	\$133,690	\$298,464	\$310,293	\$742,437

The Engineer's estimate for 2013 was \$350,000. Funding will be provided through the Sanitary Sewer Fund.

The Municipal Engineer recommended that the project be awarded to the low bidder based on the three year total, which provided the greatest cost savings. Lake County has adequately performed under the contract for years 2011 and 2012.

Ms. Fraasch moved and Mr. Kluck seconded to award the Manhole Rehabilitation Program Contract for 2013 to Lake County Sewer Co., Inc. in the amount of \$310,293. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXECUTION OF TWO LICENSE
AGREEMENTS FOR OCCUPATION OF MUNICIPAL SEWER RIGHTS OF WAY**

Mr. Kluck said two Building Permit applications were submitted for the construction of structures that encroach on a Municipal Sewer Rights of Way. The proposed License Agreements permit the encroachment, subject to certain insurance and removal conditions.

The License Agreements relate to property at 878 MacArthur Drive and at 145 Dillon Drive.

Mr. Kluck moved and Ms. Fraasch seconded to authorize the proper municipal officials to execute the License Agreements. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE ADJUSTMENT TO FINANCIAL
SECURITY POSTED FOR MT. LEBANON HIGH SCHOOL PROJECT**

Mr. Bendel said the Mt. Lebanon School District has requested to reduce the financial security posted for improvements installed for the development of the Mt. Lebanon High School Project by letter dated October 2, 2012. The request includes a reduction in the amount of the security posted to reflect the actual work completed. The request has been reviewed and verified by the Municipal Engineer, and he is recommending approval of the reduction of financial security posted from \$10,263,870.60 to \$8,649,367.10 or \$1,614,503.50.

Mr. Bendel moved and Ms. Linfante seconded to decrease the financial security posted for improvements for the Mt. Lebanon High School Project from \$10,263,870.60 to \$8,649,367.10 or \$1,614,503.50. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A TRAFFIC BOARD RECOMMENDATION
FOR CEDAR BOULEVARD NEAR HOLLYCREST AND SALEM**

Ms. Fraasch said on October 3, 2012, the Traffic Board recommended:

1. Removal of 25 feet of parking on the south side of Cedar Boulevard west of Hollycrest to improve site distance.
2. Installation of a crosswalk on Salem at Cedar.

Ms. Fraasch moved and Mr. Kluck seconded to approve the Traffic Board recommendation. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A TRAFFIC BOARD
RECOMMENDATION FOR SHADY DRIVE EAST AT WASHINGTON ROAD**

Ms. Fraasch said on October 3, 2012, the Traffic Board recommended the installation of an additional lane arrangement sign on a channel just before the curve in the road in order to improve the safety in the area.

Ms. Fraasch moved and Mr. Kluck seconded to approve the Traffic Board recommendation. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR SEPTEMBER TOTALING \$3,605,235.63**

Mr. Kluck moved and Ms. Fraasch seconded to authorize the expenditure list for September totaling \$3,605,235.63. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Bendel asked that the reports be received and filed.

MANAGER ANNOUNCEMENTS

Mr. Feller said that prior to tonight's meeting, the Commission met in executive session to discuss the zoning hearing board appeal issue and also received advice from the solicitor on legal restrictions associated with property matters. The Manager's Recommended 2013 Budget will be submitted to the commission on November 1, and the Commission will hold three budget review sessions at 6 p.m. on November 5, 8 and 14, and the budget hearing will be on November 13. The next regular meeting will be held on Tuesday, November 13, 2012, at 8 p.m. Immediately following tonight's adjourned meeting, the Commission will go back into discussion session to review items not completed earlier in the evening.

ADJOURNMENT

The meeting adjourned at 9:30 p.m.