

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: November 9, 2012
SUBJECT: Agenda – Regular Meeting – November 13, 2012
Call to Order – Pledge of Allegiance to the Flag – Roll Call

DB 1. Citizen Comments.

DB 2. Report by Junior Commissioner Maddy Scott.

**MK 3. Consideration of the [minutes](#) from the Adjourned Meeting held October 22, 2012.-
approved**

Recommended Action: Move to approve the minutes.

KL 4. Public hearing on the [2013 Manager's Recommended Budget](#).- hearing conducted

The Manager's 2013 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2012. Public inspection of the budget is during normal business hours at 710 Washington Road (Municipal Building) as well as at the library. The Recommended Budget is also available on Mt. Lebanon's website at www.mtlebanon.org.

Tonight citizens have the opportunity to provide written and oral comments and suggestions regarding the budget. The public will also have an opportunity on December 11, 2012 to comment on the Commission's proposed adjustments to the Manager's Recommended Budget.

Recommended Action: DB 1. Conduct the public hearing.

JB 5. Public hearing and consideration of Ordinance ([Bill No. 16-12](#)) of Mt. Lebanon, Pennsylvania, authorizing General Obligation Bonds, Series of 2013 in the aggregate principal amount not to exceed \$4.8 million for the purpose of financing certain recreation improvements. - hearing conducted and approved

The proposed Ordinance authorizes the borrowing of funds necessary to complete improvements at recreation facilities including: (a) swimming pool renovations (\$3,300,000), (b) golf course improvements (\$500,000), and (c) Robb Hollow and public works facility improvements (\$730,000), with a total project budget of \$4,530,000. The proceeds of the issue will also be used to cover the costs of issuance. This ordinance was introduced October 22, 2012.

Recommended Action: DB 1. Conduct the public hearing.
JB 2. Move to enact Ordinance (Bill No. 16-12).

KF 6. Introduction of Ordinance (Bill No. 15-12) amending Chapter XX (Zoning) regarding Programmable Electronic Signs.- introduced

Ordinance (Bill No. 15-12), is an ordinance amending Chapter XX (Zoning) of the Mt. Lebanon Code. The Ordinance allows programmable electronic signs in Residential zones as an accessory use to Places of Worship, Public and other similar uses. The ordinance also imposes restrictions relating to size, lighting, time, set back, message time, and flashing/blinking.

Recommended Action: KF 1. Introduce the Ordinance (Bill No. 15-12).
 DB 2. Set the public hearing for November 26, 2012.

MK 7. Introduction of Ordinance (Bill No. 17-12) concerning the Municipality's 2013 Budget. - introduced

The Mt. Lebanon Commission held scheduled budget work sessions to review the budget on November 5 and 8. Another budget work session will be held on Wednesday, November 14. A public hearing was just held to comment on the Manager's 2013 recommended budget. A second public hearing is scheduled on December 11, regarding any Commission revisions to the manager's recommended budget. The 2013 budget ordinance is scheduled for consideration at the December 11, 2012 meeting.

Recommended Action: Introduce Ordinance (Bill No. 17-12).

JB 8. Introduction of Ordinance (Bill No. 19-12) fixing a revenue neutral tax rate for the year 2013. - introduced

The 2012 rate is 5.43 mills. State law limits the amount of revenue which may be generated from real estate taxes for the first year of a reassessment. Because a reassessment will occur in 2013, at some point, the millage will need to be reduced. However, the final calculation cannot be made at this time because appeals have not yet been decided.

Recommended Action: Introduce Ordinance (Bill No. 19-12).

JB 9. Introduction of Ordinance (Bill No. 22-12) fixing a final tax rate for the year 2013. - introduced

Recommended Action: Introduce Ordinance (Bill No. 22-12).

KL 10. Introduction of Ordinance (Bill No. 20-12) establishing a Youth Sports Advisory Board. - introduced

The proposed advisory board will:

- Review and assess all sports-related facilities and services in Mt. Lebanon. Recommend possible changes and improvements to sports-related facilities and services.
- Assist in the continued safe provision of athletic opportunities to Mt. Lebanon residents.
- Receive and consider public comment and other public input regarding sports facilities and services.

- Support, promote and/or provide programs and services to assist athletes and coaches in Mt. Lebanon.

Membership of the board will consist of staff from the municipality and school district, a representative from any sports organization recognized by the municipality, a representative from the parks board and a commission liaison. The School District will also provide a liaison and may request participation by other staff or groups.

Recommended Action: Introduce Ordinance (Bill No. 20-12).

KF 11. Introduction of Ordinance (Bill No. 21-12) amending the 2012 Budget for a Guaranteed Energy Savings Contract and the Related Funding and Capital Improvements. - introduced

On July 10, 2012, the Commission approved a bond issue to fund certain capital improvements under a Guaranteed Energy Savings Contract. The improvements include municipal-wide high efficiency lighting; Public Safety Center controls and retro-commissioning/balancing; Recreation Center HVAC upgrades, retro-commissioning, control systems and new wall; street lighting on Washington Road (municipal fixtures); and the costs of issuance. The project costs total \$2,500,000.

Recommended Action: KF 1. Introduce Ordinance (Bill No. 21-12).
DB 2. Set the public hearing for November 26, 2012.

KF 12. Consideration of a Resolution (R-21-12) amending the Mt. Lebanon Flexible Benefit Plan. - approved

The IRS has recently lowered the allowable amount that an employee may establish in a Health Care Flexible Spending Plan . This resolution incorporates that change into the Mt. Lebanon plan.

Recommended Action: Move to approve Resolution R-21-12.

JB 13. Consideration of a Change in the Hours of Operation of Parking Meters along Beverly Road on Saturday. - approved

The Commission has discussed changing the hours of operation of parking meters in the Beverly Road Business District on Saturdays. This change requires an amendment to Appendix A to Chapter X of the Mt. Lebanon Code.

Recommended Action: Move to authorize the change to Appendix A to Title X of the Mt. Lebanon Code to include Saturday in the exclusion from the metered parking requirement in the Beverly Road Commercial District, which is comprised of 35 spaces on Beverly Road, 7 spaces on Overlook Drive, 5 spaces on Ralston Place, and 49 spaces in the Overlook Lot.

KL 14. Consideration of Re-approval for the Fresh Market Proposed Retail Store Land Development Plan. - approved

This is a request for re-approval for a land development plan. The plan received final approval on June 12, 2012 from the Mt. Lebanon Commission, but Allegheny County is requiring additional information to be included on the certification page.

The applicant is requesting that the Commission reapprove and re-execute the land development plan so that it can be recorded.

Recommended Action: Move to:

A.) Grant re-approval of the Fresh Market Proposed Retail Store Land Development Plan with the following previously attached conditions:

1. Grant the requested modification to Chapter XVI of the Mt. Lebanon Code, (Subdivision and Land Development) Section 404.6.3.1.2 requiring that new or unsignalized driveways be designed for a LOS C or better as recommended by the Municipal Traffic Engineer.
2. Grant the requested waiver to Section 704.1 requiring that sidewalks be installed along all portions of a property abutting a street as recommended by the Municipal Engineer.
3. Grant final approval for the Fresh Market Proposed Retail Store land development plan conditioned on the following:
 - a. Submission of a PennDOT Highway Occupancy Permit for the two (2) new driveways on Connor Road (S.R. 3038) which shall be subject to municipal review and approval.
 - b. The developer will conduct a one (1) year follow-up study summarizing the operation of the proposed site driveways and the left turn restriction. The study should review all crashes at the site driveways (reportable and non-reportable) to determine if a crash pattern has developed that would be cause to revise the access plan for the site. The report shall be submitted to the municipality and PennDOT.

B.) Authorize proper municipal officials to re-execute the subdivision plan.

MK 15. Consideration of a recommendation from the Traffic Board to adopt a Neighborhood Traffic Management Program. - approved

This program establishes a process by which residents can submit requests for traffic improvements to the Traffic Board.

This program replaces a Traffic Calming Program, which was adopted by the Commission on February 14, 2005 and repealed on December 13, 2011.

Recommended Action: Move to adopt the Neighborhood Traffic Management Program as proposed by the Traffic Board.

SF 16. Manager announcements.

DB 17. Adjournment.