

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: October 5, 2012
SUBJECT: Agenda – Regular Meeting – October 9, 2012
Call to Order – Pledge of Allegiance to the Flag – Roll Call

DB 1. Citizen Comments.

DB 2. Report by Junior Commissioner Maddy Scott.

KL 3. Consideration of the [minutes](#) from the Adjourned Meeting held September 24, 2012. - approved

Recommended Action: Move to approve the minutes.

KF 4. Consideration of Ordinance (Bill No. 14-12) Mt. Lebanon, Pennsylvania, amending Chapter XX (Zoning) of the Mt. Lebanon Code, to expand the Office Boutique Overlay District. - approved

Ordinance (Bill No. 14-12) amends the zoning ordinance. The ordinance permits use of the Office Boutique Overlay District on any lot that abuts Washington Road between Shady Drive West/Shady Drive East and Lebanon Avenue. It also deletes Restaurants from uses allowed with Site Plan Approval; clarifies Lot, Area and Yard requirements for residential structures, and makes other administrative changes. On August 28, 2012, the planning board recommended adoption of the ordinance subject to amending Section 401.3.1 Uses, subject to site plan review to remove “in R-1 or R-2 District.” This ordinance was introduced September 11, 2012, and a public hearing was held September 24, 2012.

Recommended Action: Move to enact Ordinance (Bill No. 14-12).

JB 5. Consideration of a Resolution No. R-16-12 Relative to the Procurements of Professional Services for the Municipal Pension System. - approved

Act 44 of 2009 requires all pension systems to follow certain procedures when they wish to obtain or change professionals such as the actuary or investment manager. The auditor general's office is requiring, as part of the plan audits, that these procedures be adopted in advance, whether or not any services are actively being considered at the time. This resolution adopts the procedures for any future service changes for the Mt. Lebanon Plans.

Recommended Action: Move to adopt Resolution No. R-16-12.

MK 6. Consideration of a Resolution No R-17-12 amending the Mt. Lebanon Police Officers Pension Plan to Implement Changes Awarded Through Arbitration. - approved

In the recent arbitration award with the police, two changes were made to the pension plan. One of these simply adds an effective date in a paragraph and the other removes the Killed in Service provisions which are now covered by the state and no longer needed in the plan.

Recommended Action: Move to adopt Resolution No. R-17-12.

KF 7. Consideration of Resolution No. R-18-12 in support of RADAR/LIDAR by municipal police. - approved

Recommended Action: Move to adopt Resolution No. R-18-12.

KL 8. Consideration of Resolution No. R-19-12 authorizing participation in the SHACOG 2013 joint bid for solid waste collection and disposal services. - approved

Recommended Action: Move to adopt Resolution No. R-19-12.

JB 9. Consideration of Resolution No. R-20-12 authorizing the destruction of certain municipal records. - approved

In 1989 Mt. Lebanon adopted a Retention and Disposition schedule for municipal records issued by the Pennsylvania Historical and Museum Commission.

The municipality has reviewed the Parking Authority records and will remove those records that are no longer required under the schedule. This resolution authorizes destruction of various listed records according to the schedule.

Recommended Action: Move to adopt Resolution No. R-20-12.

MK 10. Consideration of Final Approval For the Greenhurst Drive Subdivision Plan. - approved

On September 25, 2012, the planning board granted preliminary approval and recommended final approval for the Greenhurst Drive Subdivision Plan subject to satisfying the engineer's review comments in a letter dated September 20, 2012. All engineering comments related to this application have been satisfied.

The owners of 538 Greenhurst Drive are requesting the subdivision to create a buildable single-family lot.

Recommended Action: Move to grant final approval of the Greenhurst Drive Subdivision Plan.

KL 11. Consideration to purchase three police vehicles. - approved

The Police Interceptor Utility vehicles were bid through the South Hills Area Council of Governments (SHACOG) joint purchasing program as follows:

<u>Day</u>	<u>Woltz & Wind</u>	<u>Kenny Ross</u>	<u>Tri-Star</u>	<u>New Holland</u>
\$28,070	\$28,176	\$29,281.88	\$29,674	\$30,391

Day Fleet was the low bidder for the Ford Police Interceptors Utility vehicles. The purchase for the three vehicles totals \$84,210. The vehicles are in the 2012 budget.

Recommended Action: Move to award the bid for the three vehicles through the SHACOG joint purchasing program to the low bidder, Day Fleet, at a total price of \$84,210.

JB 12. Consideration of proposals for municipal traffic engineering services. - approved

Six firms responded to a Request for Proposal to provide traffic engineering services. The proposals were reviewed by a five-member committee. The highest ranking firms were interviewed by the committee. The proposals include a three-year rate schedule.

Recommended Action: Move to authorize the proper municipal officials to contract with Trans Associates for traffic engineering services based on their proposal of August 30, 2012.

KF 13. Consideration of a request from Music for Mt. Lebanon. - approved

Music for Mt. Lebanon is planning a fundraising event at the ice rink on December 27, 2012, and has requested permission to serve wine at its supper buffet. The solicitor has drafted a Facility License Agreement for this use.

Recommended Action: Move to authorize the proper municipal officials to execute the license agreement.

MT 14. Manager announcements.

DB 15. Adjournment.