

**MINUTES OF THE REGULAR MEETING SEPTEMBER 11, 2012
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held a Regular Meeting at 8:00 P.M., on Tuesday, September 11, 2012, at the Municipal Building, 710 Washington Road. President Brumfield called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Stephen Feller called the roll. Present were Commissioners John Bendel, Kelly Fraasch, Matt Kluck, Kristen Linfante and Dave Brumfield. Also present were Assistant Manager Taylor, Police Chief McDonough, Recreation Director Donnellan, Public Works Director Kelley, Planning Officer McGill, Commercial District Officer Milliron, Public Information Officer Morgans, and Inspections Officer Berkley. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

Mr. Brumfield asked for a moment of silence to honor the September 11, 2001 tragedy. Mr. Brumfield also spoke about the successful Centennial Parade that was held on Saturday, September 8, 2012.

CITIZEN COMMENTS

Elaine Gillen of 735 Vallevista Avenue inquired about the proposed skateboard ordinance, a residential electricity broker, and a joint discussion session with the school district.

David Huston of 505 Sleepy Hollow Road stated the next scheduled half-staff-flag day is Saturday, October 6. He stated that he supports a joint discussion session with the school board as long as it's open to the public. He also spoke about the joint maintenance agreement.

REPORT BY JUNIOR COMMISSIONER MADDY SCOTT

Junior Commissioner Maddy Scott introduced herself. She stated that her goal is to get students more involved with government issues. She stated that she will bring a lot of the issues to the attention of the student council during their weekly meetings, and she would like to get student input on local government issues.

**CONSIDERATION OF THE MINUTES FROM
THE ADJOURNED MEETING HELD AUGUST 27, 2012**

Mr. Bendel moved and Ms. Linfante seconded to approve the minutes. The vote was called. The motion passed unanimously.

**PUBLIC HEARING ON ORDINANCE (BILL NO. 13-12) AMENDING
THE 2012 BUDGET TO AUTHORIZE USE OF UNASSIGNED
GENERAL FUND BALANCE FOR CERTAIN CAPITAL IMPROVEMENTS**

Ms. Fraasch said the Commission proposes to use these funds for the following projects:

<u>Project Description</u>	<u>Amended Budget</u>
Highland Terrace Park	\$ 24,000
Ice rink ceiling/sound system	109,000
Golf course mower	52,500
Tennis upper path	100,980
Tennis lighting 13/14	113,960
Center room floor (Community Center)	50,600
Hallway floor (Community Center)	83,050
Brafferton Field upgrades	161,000
Traffic calming	50,000
Wildcat/Middle parking	<u>143,000</u>
Total	\$888,090

Even with these proposed expenditures, the Municipality will still exceed its goal of maintaining an unassigned General Fund balance of at least 10% of total expenditures.

Ordinance (Bill No. 13-12) was introduced on August 27, 2012.

Mr. Brumfield opened the public hearing and stated that staff members were going to speak first about specific issues, and then the public hearing would be opened for public comments.

Mr. Feller stated that a report was submitted indicating specifics about each one of the projects that was proposed, and why it was proposed. The Commission thanked the staff for the report, stating that it was very informative and helpful.

Mr. Donnellan summarized the report, and described how the costs and level of importance were determined. He also discussed the need for an additional project to rehabilitate the building at the tennis center at a cost of \$110,160.

Vonnie Hornburg of 1522 Oakwood Drive stated that the Highland Terrace community has raised \$4,000 for improvements to this park.

Mr. Donnellan then spoke about the other proposed improvements and the associated costs.

Ms. Linfante had concerns with the costs for improvements at Brafferton. She inquired about the use of sod without irrigation. Mr. Deiseroth stated that for the best results, both should be done.

Mr. Brumfield inquired about the possibility of making Brafferton a field sports grass field instead of a baseball/softball field.

Mr. Donnellan spoke about Wildcat/Middle parking, stating that the parks advisory board favored an incremental approach in adding parking to Wildcat Field. The commission discussed the other parking options.

Bill Lewis of 816 Ridgeview Drive asked that the commission support these items. He also spoke about the speed of vehicles on Cedar Boulevard, asking that additional 25 MPH signs be posted.

David Huston of 505 Sleepy Hollow Road spoke in support of the new sound system at the ice rink.

Because there were no further comments, Mr. Brumfield declared the public hearing closed.

**INTRODUCTION OF AN ORDINANCE (BILL NO. 14-12) MT. LEBANON,
PENNSYLVANIA, AMENDING CHAPTER XX (ZONING) OF THE
MT. LEBANON CODE, TO EXPAND THE OFFICE BOUTIQUE OVERLAY DISTRICT**

Mr. Kluck said Ordinance (Bill No. 14-12) is an ordinance amending Chapter XX (Zoning) of the Mt. Lebanon Code. The Ordinance permits use of the Office Boutique Overlay District on any lot that abuts Washington Road between Shady Drive West/Shady Drive East and Lebanon Avenue. It also deletes Restaurants from uses allowed with Site Plan Approval; clarifies Lot, Area and Yard requirements for residential structures, and makes other administrative changes. On August 28, 2012, the planning board recommended adoption of the ordinance subject to amending Section 401.3.1 Uses, subject to site plan review to remove “in R-1 or R-2 District.”

Mr. Kluck introduced Ordinance (Bill No. 14-12), and the public hearing was set for September 24, 2012.

**CONSIDERATION TO ENTER INTO PROFESSIONAL SERVICES AGREEMENT
WITH ATLANTIC ENGINEERING SERVICES FOR PROFESSIONAL STRUCTURAL
ENGINEERING SERVICES ON THE NORTH AND SOUTH PARKING GARAGES**

Ms. Linfante said Atlantic Engineering Services submitted a proposal to provide engineering services for the north and south parking garages. Services include the following:

- Evaluation of concrete structure deterioration
- Evaluation of elevators, plumbing, HVAC, and fire protection systems
- Review and assessment of concrete surface delamination
- Materials testing

The findings and recommendations issued by the consultant will provide a comprehensive facility evaluation of both garages, and will be used to establish maintenance programs and rehabilitation projects to protect and preserve the facilities. The consultant’s proposals were reviewed and recommended by the Municipal Engineer and the Ad Hoc Parking Facilities Committee.

Ms. Linfante moved and Mr. Bendel seconded to authorize the Municipal Manager to enter into a professional services agreement with Atlantic Engineering Services in the amount of \$82,000 for a structural engineering analysis of the north and south parking garages. The vote was called. Mr. Bendel, Ms. Fraasch, Ms. Linfante and Mr. Brumfield voted in favor of the motion. Mr. Kluck voted against the motion. The motion passed four to one.

**CONSIDERATION TO INSTALL ADDITIONAL
25 MPH SIGNS IN THE WASHINGTON ROAD BUSINESS DISTRICT**

Mr. Bendel said on September 5, 2012, the traffic board recommended the following changes to speed signs in the central business district:

- A new speed limit sign for northbound Washington Road, approximately 300 feet north of the cemetery driveway, between Oak Way and Florence Place.
- A “Begin” plaque for northbound Washington Road at the existing sign at the intersection of Washington Road and Castle Shannon Boulevard.
- A new end speed limit sign for northbound Washington Road, between Scott Road and Peermont Avenue.
- The existing end speed limit sign for southbound Washington Road, located south of Castle Shannon Boulevard, to be replaced with a manual on uniform traffic control devices compliant end speed limit sign.

Mr. Bendel moved and Ms. Linfante seconded to approve the recommendations of the traffic board. The vote was called. The motion carried unanimously.

MANAGER ANNOUNCEMENTS

Mr. Feller said that prior to tonight’s meeting, the Commission met in executive session to discuss appointments to boards and authorities and consulted with the solicitor on state laws and zoning ordinance regulations. After tonight’s meeting, the Commission will go back into discussion session to discuss recreation matters and school board liaison issues. The next adjourned meeting will be held on Monday, September 24, 2012, at 8 p.m. The Commission will hold a budget goal setting retreat at the public safety building on Sunday, September 16, 2012, beginning at noon.

ADJOURNMENT

The meeting adjourned at 9:47 p.m.