

**TO:** Mt. Lebanon Commission  
**FROM:** Stephen M. Feller, Manager  
**DATE:** September 21, 2012  
**SUBJECT:** Agenda – Adjourned Meeting – September 24, 2012  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

**DB 1. Citizen Comments.**

**DB 2. Report by Junior Commissioner Maddy Scott.**

**MK 3. Consideration of the [minutes](#) from the Adjourned Meeting held September 11, 2012. passed.**

*Recommended Action:* Move to approve the minutes.

**JB 4. Public hearing on the [Capital Improvement Program \(CIP\)](#).- *Hearing conducted***

As required by the Charter, the Capital Improvement Program (CIP) for 2013-2017 was submitted to the Commission on July 31, 2012. A public hearing is required to be held on this program prior to the issuance of the Manager’s Recommended Budget.

*Recommended Action:* DB Conduct the public hearing.

**KF 5. Public hearing on Ordinance ([Bill No. 14-12](#)) Mt. Lebanon, Pennsylvania, amending Chapter XX (Zoning) of the Mt. Lebanon Code, to expand the Office Boutique Overlay District. - *Hearing conducted***

Ordinance (Bill No. 14-12) amends the zoning ordinance. The ordinance permits use of the Office Boutique Overlay District on any lot that abuts Washington Road between Shady Drive West/Shady Drive East and Lebanon Avenue. It also deletes Restaurants from uses allowed with Site Plan Approval; clarifies Lot, Area and Yard requirements for residential structures, and makes other administrative changes. On August 28, 2012, the planning board recommended adoption of the ordinance subject to amending Section 401.3.1 Uses, subject to site plan review to remove “in R-1 or R-2 District.” This ordinance was introduced September 11, 2012.

*Recommended Action:* DB Conduct the public hearing, and ask Keith McGill to summarize the ordinance.

**KL 6. Consideration of Ordinance (Bill No. 13-12) amending the 2012 Budget to authorize use of unassigned general fund balance for certain capital improvements. - passed**

The Commission proposes to use these funds for the following projects:

	<b>Project Description</b>	<b>Ordinance introduced 8/27/12</b>	<b>Proposed Amendment Total</b>	<b>Contributions</b>	<b>From Undesignated Fund Balance</b>
1	Highland Terrace Park	\$ 24,000	\$ 48,560	\$ 4,000	\$ 44,560
2	Ice rink ceiling/sound system	109,000	110,100		110,100
3	Golf course mower	52,500	39,621		39,621
4	Tennis upper path	100,980	90,000	20,000	70,000
5	Tennis court lighting 13/14	113,960	102,500		102,500
6	Community Center Floor Room B	50,600	51,100		51,100
7	Community Center Hallway Floor	83,050	83,050		83,050
8	Brafferton Field upgrades	161,000	197,400		197,400
9	Traffic calming	50,000	50,000		50,000
10	Wildcat/Middle parking	143,000	143,000		143,000
11	Tennis building renovation	--	110,160		110,160
	<b>Total</b>	<b>\$888,090</b>	<b>\$1,025,491</b>	<b>\$24,000</b>	<b>\$1,001,491</b>

Even with these proposed expenditures, the Municipality will still exceed its goal of maintaining an unassigned General Fund balance of at least 10% of total expenditures. This ordinance was introduced August 27, 2012, and a public hearing was held September 11, 2012.

*Recommended Action:* KL 1. Move to amend the ordinance to reflect updated cost estimates and projects.

DB 2. Move to enact the amended ordinance.

**MK 7. Consideration for the release of Financial Security posted for the Cancer Center Expansion and Renovations UPMC Cancer Center at St. Clair Hospital Land Development Plan. - passed**

UPMC/St. Clair Hospital has requested the release of financial security posted for private improvements installed for the development of their project located on Bower Hill Road. The request been verified by the municipal engineer and he is recommending approval of the release of the financial security posted in the amount of \$50,622

All items have been addressed and the project is in order for release of the deposit posted to guarantee the installation of the improvements.

*Recommended Action:* Move to release the financial security posted for private improvements for the Cancer Center Expansion and Renovations UPMC Cancer Center at St. Clair Hospital Land Development Plan in the amount of \$50,622.

**KF 8. Consideration of a First Amendment to the Lease with the South Hills Area Council of Governments.- passed**

SHACOG leases property at 794 Washington Road for their offices. The lease is scheduled to terminate on November 30, 2012. Both parties desire to extend the term of the Lease for a period of six months to now expire on May 31, 2013. There is also an option to extend for one additional period of six months. The Lease may be terminated by either party upon forty-five days advance written notice. All of the original terms of the Lease will remain in effect, and there is a provision that the Lessee agrees to permit the existing subtenant, The Historical Society of Mt. Lebanon, to continue to sublease the premises currently occupied by the subtenant so long as this Lease remains in effect.

*Recommended Action:* Move to authorize the proper municipal officials to sign the First Amendment to the Lease.

**JB 9. Consideration to make appointments to unexpired terms on the Traffic Board, Library Board and Ad Hoc Parking Facility Committee. - passed**

The Commission would like to make appointments to three vacancies on advisory boards.

*Recommended Action:* Move to:

Appoint \_\_\_\_\_ of \_\_\_\_\_ to the Traffic Board to fill an unexpired term ending March 31, 2014, and

Appoint \_\_\_\_\_ of \_\_\_\_\_ to the Library Board to fill an unexpired term ending March 31, 2015, and

Appoint \_\_\_\_\_ of \_\_\_\_\_ to the Ad Hoc Parking Facility Committee to fill an unexpired term ending March 1, 2013.

**KL 10. Consideration of the expenditure list for August totaling \$4,222,612.43. - passed**

*Recommended Action:* Move to authorize the expenditure list for August totaling \$4,222,612.43.

**MK 11. Departmental reports.**

*Recommended Action:* Ask that the reports be received and filed.

**SF 12. Manager announcements.**

**DB 13. Adjournment.**