

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: August 10, 2012
SUBJECT: Agenda – Regular Meeting – August 14, 2012

Call to Order – Pledge of Allegiance to the Flag – Roll Call

MK 1. Citizen Comments.

JB 2. Consideration of the [minutes](#) from the Adjourned Meeting held July 23, 2012. - approved

Recommended Action: Move to approve the minutes.

KF 3. Consideration of Ordinance ([Bill No. 12-12](#)) amending the Mt. Lebanon Code, Chapter IV, Part 4, Fire Code, and adopting certain provisions of the 2009 International Fire Code. - approved

Mt. Lebanon has enforced a fire code since 1994 with adoption of the 1993 BOCA Fire Code. The Fire Code was updated to the International Fire Code in 2004 and amended in 2008.

Certain provisions in the 2009 International Fire Code that have historically been enforced by Mt. Lebanon were not adopted in the Pennsylvania Uniform Construction Code. These local amendments are important to retain, and deal with the minimum regulations governing the conditions, maintenance, operations and other physical aspects of all existing property, existing buildings and structures, and existing building systems.

This ordinance was introduced July 23, 2012.

Recommended Action: Move to enact Ordinance (Bill No. 12-12).

JB 4. Consideration of Resolution No. [R-12-12](#) to apply for Community Development Block Grant funds through the South Hills Area Council of Governments for North Meadowcroft Basketball and Tennis Court ADA Improvements. - approved

A pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for the funding of an ADA Access Project to take place in 2013 in the amount of \$89,965.00. Mt. Lebanon had previously bid the project, but did not proceed with its' completion in 2007. The project was reviewed again due to the availability of possible grant funding.

Mt. Lebanon has successfully used this program over the past several years to address the installation of handicapped sidewalk ramps throughout the Municipality.

A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Recommended Action: Move to adopt Resolution No. R-12-12, the standard concurring resolution, to make application for Community Development Block Grant funds for an ADA Access Project in the amount of \$89,965.00 for the year 2013.

KF 5. Consideration of Resolution No. [R-13-12](#) to apply for Community Development Block Grant funds through the South Hills Area Council of Governments. - approved

A pre-application was prepared and provided to the South Hills Area Council of Governments for Community Development Block Grant Funds. The pre-application was for the 50% funding of handicapped sidewalk construction to take place in 2013 in the amount of \$14,500.

Mt. Lebanon has successfully used this program over the past several years to address the installation of handicapped sidewalk ramps throughout the Municipality.

A requirement for submission of the formal Community Development Block Grant application is that the Commission adopts a standard resolution.

Recommended Action: Move to adopt Resolution No. R-13-12, the standard concurring resolution, to make application for Community Development Block Grant funds for handicapped sidewalk reconstruction in the amount of \$14,500 for the year 2013.

JB 6. Consideration of Resolution No. [R-14-12](#) authorizing the execution and delivery of an equipment lease/purchase agreement with Altec Capital Services. - approved

This equipment is being obtained through the Commonwealth's Cooperative Purchasing Program (COSTARS). The equipment is a 2013 International truck. The lease term is for seven years. At the end of the full lease term, the Municipality shall have free and clear title to the equipment. The total purchase price is \$158,017.

Recommended Action: Move to authorize the proper municipal officials to execute the lease/purchase agreement.

KF 7. Consideration of Resolution No. [R-15-12](#) accepting a DUI Enforcement Grant from the Pennsylvania Department of Transportation. - approved

The Pennsylvania Department of Transportation is providing grant funds totaling \$60,000 for the Mt. Lebanon Area Regional Sobriety Checkpoint and Expanded DUI Enforcement Program.

Recommended Action: Move to adopt Resolution No. R-15-12 authorizing acceptance of the grant funds.

JB 8. Receipt of the Capital Improvement Program ([CIP](#)).- filed

As required by the Charter, the Capital Improvement Program (CIP) for 2013-2017 was submitted to the Commission on July 31, 2012. A public hearing is required to be held on this program prior to the issuance of the Manager's Recommended Budget.

- Recommended Action:* JB 1. Acknowledge receipt of the 2013-2017 Capital Improvement Program (CIP).
MK 2. Set the public hearing for September 24, 2012.

KF 9. Consideration for the release of Financial Security posted for the Concordia of South Hills Proposed Physical Therapy Addition Land Development Plan. - approved

Concordia of the South Hills has requested the release of financial security posted for private improvements installed for the development of their project located on Bower Hill Road. The request been verified by the municipal engineer, and he is recommending approval of the release of the financial security posted in the amount of \$27,775.

All items have been addressed, and the project is in order for release of the deposit posted to guarantee the installation of the improvements.

Recommended Action: Move to release the financial security posted for private improvements for the Concordia of South Hills proposed physical therapy addition land development plan in the amount of \$27,775.

JB 10. Appointment of a Delinquent Tax Collector for Earned Income Taxes prior to tax year 2012. - approved

The collection of earned income tax for tax years beginning in 2012 is now handled by a tax collection district. Going forward, the district will be responsible for collection of delinquent taxes. The action is necessary to appoint the municipal treasurer the collector of the delinquent taxes prior to the new system.

Recommended Action: Move to appoint John C. Ferguson, Jr., as the collector of delinquent earned income taxes prior to tax year 2012.

KF 11. Consideration of bids for the public works building floor project. - approved

Bids were opened on July 18, 2012. The building, which was constructed in 1958, is experiencing distress around the floor drains due to snowmelt from the salt trucks. The contractor will repair the existing concrete slabs, seal the joints, and prepare and install a protective coating on the floor. This project also includes partial repair of overhead planks at the garage.

One bid was received from Arch Masonry in the amount of \$62,798. The project was budgeted at \$75,700.

Recommended Action: Move to authorize the proper municipal officials to award the contract to Arch Masonry in the amount of \$62,798.

SF 12. Manager announcements.

MK 13. Adjournment.