

TO: Mt. Lebanon Commission
FROM: Stephen M. Feller, Manager
DATE: April 5, 2012
SUBJECT: Agenda – Regular Meeting – April 10, 2012
Call to Order – Pledge of Allegiance to the Flag – Roll Call

DB 1. Citizen Comments.

DB 2. Report by Junior Commissioner Bill Postufka.

MK 3. Consideration of the [minutes](#) from the Adjourned Meeting held March 26, 2012, passed

Recommended Action: Move to approve the minutes.

KL 4. Introduction of an Ordinance (Bill No. 04-12) Mt. Lebanon, Pennsylvania, amending Chapter XX (Zoning) of the Mt. Lebanon Code, Part 8, Section 823.5 (Authorized Signs).introduced

This Ordinance adds a new Section 823.5.3.10 to permit and regulate Internal Signs in the R-1, R-2 and OS-A Zoning Districts. The Ordinance: adds a definition for Internal Signs, setback and spacing requirements; regulates size and height; regulates illumination; and adds maintenance requirements. On March 27, 2012, the Planning Board voted against recommending the proposed ordinance.

Recommended Action:

KL	1.	Introduce the Ordinance (Bill No. 04-12).
DB	2.	Set the public hearing for April 23, 2012.

KF 5. Consideration of Ordinance (Bill No. 02-12) amending Ordinance No. 3028 and reenacting until April 30, 2014, passed

Ordinance No. 3028, enacted March 26, 2001, and most recently amended by Ordinance No. 3162, provided for the creation of night permit parking zones in the Municipality. The proposed ordinance would extend the terms of the amended ordinance until April 30, 2014. A public hearing was held March 26, 2012.

Recommended Action: Move to enact Ordinance (Bill No. 2-12).

JB 6. Consideration of awarding of the professional services contract for the 2012 Comprehensive Plan. passed

On January 27, 2012 the municipality issued a Request for Proposals for the 2012 Comprehensive Plan Update. The Municipalities Planning Code establishes the framework for developing a comprehensive, long-range municipal plan that forms the foundation for municipal policies, ordinances and priorities in the future. The last update of the Comprehensive Plan was adopted in 2000 and this update provides the community with an opportunity to take a fresh look at our circumstances, needs and challenges to ensure that the community continues to adapt, grow and remain vibrant and desirable while enhancing the character and strengths of the community.

Nine responses were received and reviewed by the Review Committee. Interviews were held with the four highest ranked respondents.

After consideration and discussion it is the recommendation of the Review Committee that the Commission award the contract to Environmental Planning and Design in collaboration with 4Ward Planning, LLC, Trans Associates Engineering Consultants, Inc and dsjDESIGN, LLC. The total cost of the plan is \$70,000.

Recommended Action: Move to authorize the proper officials to execute the contract with Environmental Planning and Design, in a form as reviewed and approved by the Manager and the Solicitor, in the amount of \$ 70,000.

MK 7. Appointment to Pension Investment Advisory Board. passed

The Commission recently passed Ordinance (Bill No. 5-12), increasing the membership on the Pension Investment Advisory Board.

Recommended Action: Move to appoint Mark Patrick Flaherty of 145 Altadena Dr. to the Pension Investment Advisory Board for a term ending March 31, 2015.

7A. Introduce ordinance [Bill 6-12](#) regulating unsanitary matters and waste.

SF 8. Manager announcements.

DB 9. Adjournment.